

**Joint Administration Committee/Labor Relations & Employee Services Committee**  
**June 12, 2017**  
**Minutes**

**Committee members present:** Chairman David Hintz, Ted Cushing, Billy Fried, Robb Jensen and Bob Mott.

**Others present:** Kris Ostermann, Treasurer; Darcy Smith, Finance; Marie Thompson, ITS; Tracy Hartman, County Clerk; Mike Romportl, Land Information.

**Call to order:** Chairman Hintz called the meeting to order at 9:30 a.m. in committee room two of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible.

**Approve agenda:** Motion by Cushing/Mott to approve today's agenda with the order of items at the Chair's discretion. All aye; motion carried.

**Approve minutes:** Motion by Jensen/Cushing to approve the minutes of May 9, 2017 as presented. All aye; motion carried.

**Vouchers, reports, purchase orders, line item transfers and updates:**

**ITS**

- Marie Thompson, ITS, explained vouchers. Motion by Cushing/Jensen to approve the ITS vouchers as presented. All aye; motion carried.
- ITS Planning update – Thompson stated that they are currently doing a PC refresh and an exchange server refresh. Update on helpdesk calls.
- 911 Emergency Icon Update – Thompson stated that this is currently being tested and will be implemented within the next few weeks.

**County Clerk**

- Motion by Cushing/Jensen to approve the County Clerk's vouchers as presented. All aye; motion carried.

**Treasurer**

- Kris Osterman presented and explained the vouchers for the Treasurer's office. Motion by Jensen/Cushing to approve the Treasurer's vouchers as presented. All aye; motion carried.
- WI County Treasurer's June Conference update – Update from Ostermann regarding the annual treasurer's conference and possible changes to tax bills.

**Resolution for Oneida County Public Depository Addition:** Motion by Jensen/Mott to approve the resolution for Oneida County public depository addition and to forward it onto the full County Board for approval. All aye; motion carried.

**Finance**

- Smith explained the vouchers for the finance department. Motion by Jensen/Hintz to approve the finance vouchers as presented. All aye, motion carried.
- Smith would like to purchase webinar training for payroll and do a line item transfer from the indirect cost budget to finance the training. Motion by Fried/Cushing to approve the line item transfer for \$620 as presented. All aye; motion carried.
- General Investments Report – Discussion regarding the report.
- 2017 Contingency Budget – Discussion regarding the report.

**Resolution for additional funding for Law Enforcement Energy Savings Capital Improvements Program (CIP) Project:** Jensen explained the resolution and the need for additional funding. Discussion regarding the resolution and the project. Motion by Cushing/Mott to approve the resolution for the extra

funding for the Law Enforcement Energy Savings in the amount of \$70,000.00 to be forwarded to the County Board. Discussion regarding the funding. All aye; motion carried.

**Resolution for Aging Disability Resource Center (ADRC) Donated Paid Time Off (PTO):** Smith explained the resolution. This resolution has already been heard and approved by the LRES committee. Discussion regarding the resolution. Motion by Jensen/Mott to approve the payment of donated paid time off in the amount of \$31,027.52 and forward it to the County Board for consideration. All aye, motion carried.

**Loan for Human Service Center:** Smith explained that last year the county paid off a human service loan and at that time an amortization schedule was created, however, the ending date was incorrect. This has been adjusted and a new schedule has been created. Motion by Jensen/Fried to approve the new amortization schedule and have Corporation Counsel write a new contract to be forwarded to the Human Services Center. All aye; motion carried.

**Geographic Names Ordinance:** Mike Romportl explained the Ordinance and answered questions from the Committee. Motion by Cushing/Fried to approve and forward the ordinance to County Board for their consideration. All aye; motion carried.

**Ordinance Amendment: County Code Section 2.02 – County Board Order of Business:** Hintz explained the ordinance amendment updating the County Code. Discussion regarding the amendment and the intent behind it. Motion by Cushing/Jensen to approve the general code amendment ordinance and forward it to the County Board for approval. All aye; motion carried.

**Public comment/communications.**

None

**Dates and items for future agenda/meetings.**

Next meeting July 12, 2017 at 9:30 p.m. Severance payments to towns, investigation of energy efficiencies in County Buildings/Offices, broadband funding.

**Adjournment.**

Motion Cushing/Jensen to adjourn at 11:30 p.m. All aye; motion carried.

Respectfully submitted,

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Tracy Hartman, Recording Secretary  
Oneida County Clerk

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David Hintz, Chair