

**Joint Administration Committee/Labor Relations & Employee Services  
Committee  
September 11, 2017  
Minutes**

**Committee members present:** Chairman David Hintz, Ted Cushing, Billy Fried, Robb Jensen and Bob Mott.

**Call to order:** Chairman Hintz called the meeting to order at 9:30 a.m. in Committee Room Two of the Oneida County Courthouse. The meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting law and the facility is handicap accessible. Dave Hintz reminded everyone that today is 9/11 and we want to remember the victims and the people affected by the hurricanes.

**Approve agenda:** Motion by Cushing/Mott to approve today's 2<sup>nd</sup> amended agenda with the order of items at the Chair's discretion. All aye; motion carried.

**Approve minutes:** Motion by Fried/Jensen to approve the minutes of 8/7/17 as presented. All aye; motion carried.

**Vouchers, reports, purchase orders, line item transfers and updates:**

ITS:

- Flint presented two line item transfers to bring money from continuing appropriations funds to pay for unbudgeted items. Darcy Smith has looked at both line item transfers. The projects include updating the Oneida County On-line Tax software and putting 70 inch televisions and work stations in Committee Room 2, County Board Room and the ITS training room. Motion by Cushing/Fried to approve the line item transfers as presented. All aye; motion carried.
- Motion by Mott/Jensen to approve the IT Vouchers and blanket purchase orders as presented by ITS. All aye; motion carried.
- IT Planning update – Jack Flint. Flint highlighted a server that was down last month and time savings that have been created on the AS400 system by Julie Allen.
- 2018 Proposed Budget – Flint went through his budget and explained various line items and staffing requests. Discussion regarding the disaster recovery line and the annual cost of \$9,600.00/year. Motion by Cushing/Hintz to accept the budget as presented minus the \$9600.00 and forward it to the finance committee at budget hearings. Hintz would like to have the \$9600.00 kept on the table to decide at the budget hearings. All aye; motion carried.
- 2018 Capital Improvement Requests – Flint gave a rundown on all ITS capital improvement requests to include Firewall Update (\$37,071.00), Refresh of Equipment (\$27,720.00), Disaster recovery line (\$27,000.00), Electronic Voting equipment (\$23,650.00), New World Software upgrade (\$146,980.00). Motion by

Cushing/Mott to forward the five capital improvement requests to the CIP committee. All aye; motion carried.

- Flint had plans to take a vacation the week of budget hearings, discussion by committee to determine if Flint is allowed to miss the budget hearing. Flint stated that he would withdraw his request and will be present at the budget hearing.

**2016 Oneida County Audit Presentation – Dave Maccoux, Schenck SC -**

Dave Maccoux gave a presentation of the annual financial report ending December 31, 2016. Discussion/questions from committee members regarding the annual report and management communications report. Motion by Cushing/Mott to accept the annual financial report and forward it onto the full County Board. All aye; motion carried.

County Clerk:

- Motion by Cushing/Jensen to approve the Clerk's bills as presented. All aye; motion carried.

Treasurer:

- Motion by Cushing/Mott to approve the Treasurer's bills as presented. All aye; motion carried.
- Statement(s) of cash – Ostermann presented the July statement of cash report.
- 2018 Proposed Budget – Ostermann presented the Treasurer's 2018 budget. Motion by Jensen/Cushing to approve the Treasurer's 2018 as presented and forward it onto the budget hearings. All aye; motion carried.

**Family Care Update:** Mary Rideout, Social Services, gave an update on family care, the impact on Oneida County and what the Oneida County Contribution will be.

11:37 a.m. recess for five minutes.

11:42 a.m. return to session.

**Oneida County Humane Society services agreement and dog licensing fee:** Smith gave an update to the committee regarding what Oneida County is currently charging for dog licenses, what towns are charging and what expenses each town has. Discussion regarding what services the Oneida County Humane Society has stated they would provide. Fried stated that he would still like the towns to be updated on this process and have the towns sign off on this.

**Bow hunting on County Property:** City has opened bow hunting up within the City and there have been a few people that have requested permission to vote on County property. Motion by Cushing/Mott to proceed with the bow hunting on Oneida County land as presented. All aye; motion carried.

Finance:

- Motion by Cushing/Jensen to approve the vouchers and blanket purchase orders as presented. All aye; motion carried.
- General Investments Report – Smith gave an update on general investments.
- 2017 Contingency Budget – Smith reviewed the contingency budget.
- 2018 Budget Update – Smith reviewed net new construction which equates to an increase of approximately \$98,000.00.

County Board per diem and County Board Chair Salary – Smith handed out a schedule of what other counties pay County Board members and the County Board Chairman. Discussion regarding per diems and when this change would need to occur. This will be addressed again at the next meeting.

Planning and Development Conditional Use Permit Standards. Jensen expressed concern with the Conditional Use Permit Standards (ie: comfort and general welfare). Discussion regarding how the standards were set and what is able to be changed and how the standards are defined.

Transit Funding – Mott stated that the transit commission has run into issues with the federal funding. Mott stated that no funding has arrived yet which means they have no money available now. Discussion regarding how it is currently being funded. Transit Commission is requesting a loan from the County. Mott stated that they are looking for a loan of \$100,000.00. Mott can have a resolution drawn up and presented at County Board next week.

**Public comment/communications.**

None

**Dates and items for future agenda/meetings.**

Next meeting 9/20/17 at 10:00 a.m.

**Adjournment.**

Motion Hintz/Cushing to adjourn at 12:57 p.m. All aye; motion carried.

Respectfully submitted,

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Tracy Hartman, Recording Secretary  
Oneida County Clerk

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David Hintz, Chair