

NOTICE OF MEETING

COMMITTEE: FINANCE & INSURANCE COMMITTEE
PLACE: COMMITTEE ROOM #1 – SECOND FLOOR, COURTHOUSE
DATE: TUESDAY, AUGUST 21, 2012 **TIME:** 9:00 AM

It is possible that a quorum on county board members will be at this meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the County Board pursuant to State ex rel Badke v. Greendale Village Board, Wis 2d 553, 494 n.w.2d 408 (1993), and must be noticed as such, although the County Board will not take any formal actions at this meeting. It is also possible that there may be quorums of other County Board Committees present, although those committees will not take any formal action at this meeting.

ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS

AGENDA:

1. Call to order and Chairperson's announcements.
2. Approve agenda for today's meeting (order of agenda items at discretion of Chairperson).
3. Resolutions to come before the Oneida County Board of Supervisors at their February 21, 2012 meeting:
 - **Resolution #50-2012 –(Referred back to Committee)** - Offered by the Supervisors of the Forestry, Land and Outdoor Recreation Committee directing the Forestry, Land and Outdoor Recreation Committee to prepare a non-binding referendum for the November 6th 2012 ballot with regard to the proposed exploration, prospecting and mining on County Forest Lands.
 - **Resolution #51-2012 –(Referred back to Committee)** - Offered by the Supervisors of the Forestry, Land and Outdoor Recreation Committee regarding the Forestry Land and Outdoor Recreation Committee to release the bid packages for the Exploration, Prospecting and Mining Lease agreements and hold an information meeting within 60 days of the opening of the bids.
 - **Resolution #56-2012** - Offered by the Supervisors of the Planning and Development Committee regarding the Plat of Hazelhurst Cemetery located in part of the NW NW, Section 10, T38N, R6E .- Town of Hazelhurst.
 - **Resolution # 57-2012** – Offered by the Supervisor Jack Martinson amending Section 2.39 of the General Code of Oneida County (Forestry, Land, and Outdoor Recreation Committee).
 - **Resolution # 58-2012** – Offered by the Supervisor Tom Rudolph regarding the Oneida County Economic Development Board of Directors and the City of Rhinelander Council to solicit informational bids for the proposed Lynne mine.
 - **Resolution # 59-2012** – Offered by the Supervisors of the Forestry, Land & Outdoor Recreation Committee regarding the endorsement of Resolutions #94-2009 and #54-1987 and that the committee proceed with the goal of leasing the County Forest Lands for the purposes of exploration, with the option for prospecting and mining in the future.
 - **Resolution #60 -2012** – Offered by the Supervisors of the Forestry, Land & Outdoor Recreation Committee regarding a referendum question on metallic mining be placed on the November 6th 2012 General Election ballot.
 - **Resolution #61 -2012** – Offered by the Supervisors of the Forestry, Land & Outdoor Recreation Committee regarding the authorization of the transfer of cross-country ski trail grooming to RASTA.
 - **Resolution # 62 -2012** Offered by the Supervisors of the Forestry, Land & Outdoor Recreation Committee regarding the County to enter into a Memorandum of Agreement (MOA) with the Department of Natural Resources Division of Forestry.
 - **Resolution #63 -2012 /General Code O.A.** – Offered by the Supervisors of the Forestry, Land & Outdoor Recreation Committee amending Sections 14.17 of the General Code of Oneida County regarding all- terrain vehicles and utility terrain vehicles.
 - **Resolution #64-2012** - Offered by the Supervisors of the Labor Relation Employee Services Committee regarding the Typist II Position in Social Services be decreased to 60%.
 - **Resolution # 65-2012** - Offered by the Supervisors of the Labor Relation Employee Services Committee regarding the Account Technician Position in Solid Waste Department be decreased to 60%.
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- **Resolution #66-2012** - Offered by the Supervisors of the Labor Relation Employee Services Committee regarding the part-time 80% Public Health Nurse Position in the Public Health Department be increased to 100%.
 - **Resolution #67-2012** - Offered by the Supervisors of the Labor Relation Employee Services Committee effective December 31, 2012 the Conservation Specialist position shall be eliminated and the Country Conservationist position shall be created.
 - **Resolution #68-2012** - Offered by the Supervisors of the Agriculture & Extension Education/Land & Water Conservation Committee that the LWCD is authorized to apply for 75% funding assistance for such programming under the "Aquatic Invasive Species" Grant Program from the WDNR.
 - **Resolution #69-2012** – Offered by the Supervisors of the Highway Committee regarding a petition for county aid for the cost of installing a culvert in the town of Pelican.
 - **Resolution #70-2012** -Offered by Supervisor Candy Sorensen adding language to the Code of Conduct for all County Board Supervisors prohibiting Supervisors from approaching employees for a partisan or non-partisan political purposes.
 - **Resolution #71-2012** – Offered by the Supervisors of the Administration Committee regarding budget transfers.
 - **Resolution #72-2012 /General Code O.A.** – Offered by the Supervisors of the Administration Committee amending the General Code of Oneida County 1.12 County Clerk, 1.22 Corporation Counsel, 1.27 Auditor/Finance Director and 2.32 Administration Committee.
 - **Resolution #73-2012 /General Code O.A.** – Offered by the Supervisors of the Administration Committee amending the General Code of Oneida County 2.02 Rule 2: Order of Business.
 - **Resolution #74-2012 /General Code O.A.** – Offered by Supervisor Dave Hintz amending the General Code of Oneida County 2.04 Rule 4: Petitions, etc., to be read and endorsed.
 - **Resolution #75-2012** – Offered by the Supervisors of the Administration Committee regarding Oneida County borrow from the Trust Funds of the State of Wisconsin the sum of \$950,000.00 for the purpose of re-loaning for the development and construction for a manufacturing facility to promote economic development.
 - **Resolution #76-2012**– Offered by the Land Records Committee regarding the sale of the former Department on Aging Building.
 - **Resolution #77-2012**– Offered by the Land Records Committee amending Chapter 18 of the General Code of Oneida County.
4. Public comment/communications.
 5. Items to be included on next agenda.
 6. Adjournment.

Notice of Posting Time 8:30 a.m. Date: 8/17/2012 Place: Courthouse Bulletin Board
 Ted Cushing, Committee Chair
 Notice posted by Kerri Ison, UWEX.
 Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-365-2750.

News Media Notified via Mail/Fax/Email: Time: 8:30 a.m. Date: 8/17/2012
 Rhinelander Daily News The Lakeland Times North Star Journal WYCE Radio
 Lac du Flambeau News WJFW TV Channel 12 NRG Media WPEG News
 WRJO Radio Tomahawk Leader WXPR Radio

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Mary Bartelt at (715) 369-6144 with specific information on your request allowing adequate time to respond to your request.

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 See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.
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GENERAL REQUIREMENTS:

- 1. Must be held in a location which is reasonably accessible to the public.
- 2. Must be open to all members of the public unless the law specifically provides otherwise.

NOTICE REQUIREMENTS:

- 1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
- 2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

MANNER OF NOTICE:

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

TIME FOR NOTICE:

- 1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
- 2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
- 3. Separate notice for each meeting of the governmental body must be given.

EXEMPTIONS FOR COMMITTEES & SUBUNITS

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

PROCEDURE FOR GOING INTO CLOSED SESSION:

- 1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
- 2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the

specific statutory exemption under which the closed session is authorized.

SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:

- 1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body Sec. 19.85(1)(a)
- 2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
- 3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec.19.85(1)(c).
- 4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
- 5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
- 6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec.19.85(1)(f), except where paragraph 2 applies.
- 7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
- 8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT

CLOSED SESSION RESTRICTIONS:

- 1. Must convene in open session before going into closed session.
- 2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours

unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.

- 3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
- 4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
- 5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

BALLOTS, VOTES AND RECORDS:

- 1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
- 2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
- 3. Motions and roll call votes must be preserved in the record and be available for public inspection.

USE OF RECORDING EQUIPMENT:

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

LEGAL INTERPRETATION:

- 1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
- 2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

PENALTY:

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.