

**Finance & Insurance Committee Meeting**  
**February 13, 2012**  
**Minutes**

**Committee members present:** Chairman Ted Cushing, John Hoffman, David Hintz, Peter Wolk, and Jack Young.

**Others present:** Melodie Gauthier, Linda Conlon, Brian Desmond, Lynn Grube, Margie Sorenson and Kerri Ison.

**Call to order:** Chairman Cushing called the meeting to order at 9 a.m. in Committee Room #2 of the Oneida County Courthouse noting the meeting has been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

**Approve agenda:** Motion by Wolk/Hoffman to approve the agenda as presented. All ayes; motion carried.

**Approve minutes:** Motion by Hoffman/Wolk to approve the minutes of 1/9/12 and 1/17/12. Hintz requested striking the phrase "and there is really nothing that can be done legally" in Paragraph 7, Lines 9-10. All ayes; motion carried with corrections.

**Waiver of insurance requirement for Health Department NACCHO grant:** Conlon noted Desmond submitted the NACCHO grant contract to the County's Risk Assessor for review who indicated no additional insurance language is required. Discussion followed. Motion by Hoffman/Wolk to waive the insurance requirement for the NACCHO grant as requested. All ayes; motion carried.

**Resolution to approve federal funding for airport:** Desmond presented a resolution from the Airport Commission regarding the Rhinelander/Oneida County Airport's (ROCA) ability to receive federal funding for future improvement projects. Since Oneida County is a co-sponsor for the Airport, County Board approval is needed. Discussion followed. Motion by Hoffman/Hintz to forward the resolution regarding federal funding for the Airport to County Board for consideration. All ayes; motion carried.

**Vouchers, reports and purchase orders:**

County Clerk:

- Vouchers: Gauthier presented vouchers for payment. Motion by Hintz to approve the vouchers as presented. All ayes; motion carried.

Treasurer:

- Vouchers: Ostermann presented vouchers for payment. Motion by Hoffman/Hintz to approve the vouchers as presented. All ayes; motion carried.
- January 2011 Statement of Cash Account: Motion by Hintz/Hoffman to accept the January 2011 Statement of Cash Account as presented. All ayes; motion carried.
- In Rem Environmental Assessments: Ostermann noted MSA has conducted the environmental assessments for In Rem properties for the last five years. There are currently 60 parcels listed, however the deadline for payment to avoid foreclosure is February 28 so fewer assessments may be needed. Discussion followed. Motion by Hoffman/Hintz to continue to use MSA for environmental assessment services at a rate of \$490 per parcel. All ayes; motion carried.

ITS:

- Vouchers: Grube reviewed vouchers for approval. Motion by Hintz/Wolk to approve the ITS vouchers as presented. All ayes; motion carried.

- Line item transfer: Motion by Cushing/Hintz to approve the line item transfer for ITS as presented. All ayes; motion carried.
- Reports: Grube reported on the possibility of wireless Internet access at the Courthouse. Discussion followed.

Finance:

- Vouchers/blanket purchase orders: Sorenson reviewed blanket purchase orders and vouchers for approval. Motion by Hoffman/Hintz to approve the blanket purchase orders and vouchers as presented.
- December 2011 investments: Sorenson reviewed the December 2011 investments reports and noted December is the lowest point each year. Interest income was approximately \$170,000 short of budget; sales tax income came within \$4,000 of budget. Motion by Hintz/Wolk to approve the investment report for the period ending 12/31/11. All ayes; motion carried.
- Resolution changing mileage reimbursement rate: Sorenson presented a resolution to change the mileage reimbursement rate as approved at the County Board budget hearing--reducing the rate to 45 cents per mile. Motion by Cushing/Wolk to approve the resolution changing the mileage reimbursement rate and forward to County Board for approval. All ayes; motion carried.

**Line item transfers:** Sorenson reviewed line item transfers submitted for the Health Department, Regional Reference Library, Sundry General Government, Veterans Service Office, Emergency Management, Forestry, UW-Extension, Land Information, County Board/Commissions and Committees, Health and Welfare Trust, Airport Construction, Economic Development, Finance/Central Purchasing, Planning and Zoning, Clerk of Circuit Court, and Sheriff's Department. Motion by Hoffman/Wolk to approve the line item transfers as submitted and forward to County Board for approval. All ayes; motion carried.

**Resolution for line item transfers:** None.

**Out-of-county travel:** None.

**Efficiency Team report:** Sorenson noted the letter was sent as directed. Grube noted the report is available on the County's website and network.

**Public comment/communications:** None.

**Items to be included on the next agenda:** The next regular meeting is scheduled for March 12, 2012 at 9 a.m. Items to be included: wireless Internet options, M&I Bank investment update.

**Adjournment:** Motion by Hoffman/Wolk to adjourn at 10:08 a.m.

Respectfully submitted,

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Kerri Ison, Recording Secretary

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Ted Cushing, Chair