

**MINUTES OF THE ONEIDA COUNTY
CIVIL SERVICE COMMISSION
NOVEMBER 27, 2017**

COMMISSION MEMBERS PRESENT: Tim Melms, Bernie Dart, Mary Martin, Pat Volk and Harry Whidden.

OTHERS PRESENT: Sheriff Grady Hartman, Chief Deputy Dan Hess, and Recording Clerk, Jill Butzlaff.

CALL TO ORDER

Chairman Melms called the meeting to order at 1:00 p.m. at the Oneida County Law Enforcement Center. The meeting was properly noticed in accordance with Wisconsin Open Meetings Laws.

DISCUSS/ACT TO APPROVE AGENDA

Motion by Whidden to approve the agenda, second by Volk, all ayes on voice vote, the motion carried 5-0.

DISCUSS/ACT TO APPROVE THE MINUTES OF FEBRUARY 7-8, 2017

Motion by Volk to approve the minutes of February 7, 2018, second by Dart, all ayes on voice vote; the motion carried 5-0.

Motion by Whidden to approve the minutes of February 8, 2018, second by Dart, all ayes on voice vote; the motion carried 5-0.

DISCUSS THE NEED TO ESTABLISH AN ELIGIBILITY LIST FOR ENTRY LEVEL DEPUTY SHERIFFS

Sheriff Hartman and Chief Deputy Hess were present and discussed the need to establish a list for the position of Deputy Sheriff. Sheriff Hartman indicated that due to the recent termination and subsequent promotions, there is a vacancy. In addition, the Captain of Patrol remains vacant and the Sheriff is working on establishing a competitive wage for the position. Promotion of an internal candidate for the Captain position could also create an additional deputy vacancy. Sheriff Hartman explained the advertising, testing and interview process to establish the eligibility list.

Motion by Whidden to establish a new eligibility list for Deputy Sheriffs, second by Volk, all ayes on voice vote; the motion carried 5-0.

The Committee discussed potential dates for interviews of January 29 and 30, 2017.

DISCUSS/ACT ON CORRESPONDENCE OR BILLS

There was no correspondence or bills.

DISCUSS/ACT ON ANY FUTURE AGENDA ITEMS

DISCUSS/ACT TO SET THE DATE FOR THE NEXT SCHEDULED MEETING

Performance Evaluations

Sheriff Hartman stated that typically the meeting to discuss performance evaluations is held in February. The Committee scheduled the following meeting dates:

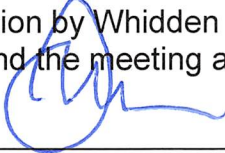
January 29, 2018, 12:00 p.m. – Interview Deputy Sheriff Candidates

January 30, 2018, 12:00 p.m. – Interview Deputy Sheriff Candidates

February 19, 2018 1:00 p.m. – Discuss Performance Evaluations

ADJOURN

Motion by Whidden to adjourn, second by Dart, all ayes on voice vote, the motion carried 5-0 and the meeting adjourned at 1:22 p.m.



Timothy Melms, Chairman



Jill Butzlaff, Clerk