

**MINUTES OF THE ONEIDA COUNTY
CIVIL SERVICE COMMISSION
DECEMBER 28, 2016**

COMMISSION MEMBERS PRESENT: Tim Melms, Bernie Dart, Mary Martin, and Pat Volk. Harry Whidden arrived at 1:10 p.m.

OTHERS PRESENT: Sheriff Grady Hartman, Chief Deputy Daniel Hess, Captain Terri Hook, Corporation Counsel Brian Desmond, Nick Sabato, Lakeland Times, and Recording Secretary Jill Butzlaff.

CALL TO ORDER

Chairman Melms called the meeting to order at 1:00 p.m. at the Oneida County Law Enforcement Center. The meeting was properly noticed in accordance with Wisconsin Open Meetings Laws.

DISCUSS/ACT TO APPROVE AGENDA

Motion by Martin to approve the agenda, second by Volk, all ayes on voice vote, the motion carried 4-0.

DISCUSS/ACT AND APPROVE THE MINUTES OF DECEMBER 12, 2016

Brief discussion was held regarding the motion that followed open session. It was determined the minutes should remain as submitted.

Motion by Dart to approve the minutes of December 12, 2016, second by Volk, all ayes on voice vote, the motion carried 4-0.

PROMOTIONAL PROCESS FOR SERGEANTS

Sheriff Hartman indicated he currently has two vacancies for Patrol Sergeants and potentially a vacancy for Detective Sergeant. He suggested the promotional process be initiated and interview dates selected to obtain candidates for the positions. The Committee asked how many candidates were expected to apply for each position. The Sheriff speculated potentially seven to ten for Patrol Sergeant and three to five for Detective Sergeant.

The Committee selected the following dates for interviews: February 7, 2017 and February 8, 2017.

The Committee also scheduled a meeting for January 31, 2017 to discuss interview questions for the Committee.

Harry Whidden arrived at the meeting at 1:10 p.m.

CLOSED SESSION

Motion by Dart, second by Whidden to go into closed session pursuant to §19.85(1) (c) WI Stats. considering employment, promotion, compensation or performance evaluation data of any public employee over which this body had jurisdiction or responsibility, pursuant to §19.85(1) (f) WI Stats. considering financial, medical, social or personal

histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data, except where paragraph 2 applies, and pursuant to §19.85 (1) (g) Wis. Stats. conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Topic: Investigation of Detective Sergeant. All ayes on roll call vote as follows: Dart aye, Martin aye, Melms aye, Volk aye, Whidden aye. The motion carried 5-0 and the Commission entered closed session at 1:13 p.m.

Motion by Dart to return to open session, second by Volk, all ayes on roll call vote as follows: Dart aye, Martin aye, Melms aye, Volk aye, Whidden aye. The motion carried 5-0 and the Commission returned to open session at 1:34 p.m.

The Committee announced they reviewed the charging document that was prepared by counsel during the closed session. Motion by Melms to approve the charging document and authorize Chairman Melms to sign the document, second by Martin, all ayes on voice vote, the motion carried 5-0.

ACT ON CORRESPONDENCE OR BILLS

There was no correspondence or bills.

DISCUSS/ACT ON JOINT MEETING WITH PUBLIC SAFETY COMMITTEE

Brief discussion was held and the Commission discussed attending the January 19, 2017 Public Safety Committee meeting.

Motion by Volk to authorize Melms to represent the Civil Service Commission at the Public Safety Committee meeting, second by Dart, all ayes on voice vote, the motion carried 5-0.

DISCUSS/ACT ON ANY FUTURE AGENDA ITEMS

Future Agenda Items: January 31, 2017 discussion of promotional questions and closed session for evaluations. February 7, and February 8, 2017 interviews for sergeants.

DISCUSS/ACT TO SET THE DATE FOR THE NEXT SCHEDULED MEETING

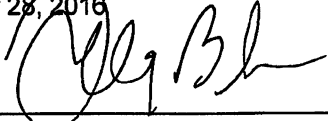
The following meeting dates were scheduled during the previous agenda topic:

January 31, 2017 1:00 p.m.
February 7, 2017 12:00 p.m.
February 8, 2017 12:00 p.m.

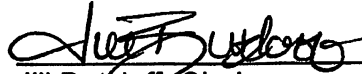
ADJOURN

Motion by Whidden to adjourn, second by Dart, all ayes on voice vote, the motion carried 5-0 and the meeting adjourned at 1:44 p.m.

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Timothy Melms, Chairman



Jill Butzlaff, Clerk