

**Oneida County Board of Supervisors**  
**Tuesday, August 16, 2016 – Regular Meeting - 9:30 a.m.**  
**Oneida County Courthouse**  
**County Board Meeting Room - 2<sup>nd</sup> Floor**

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**CALL TO ORDER:**

Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. There was a brief moment of silence for our troops here and overseas. Pledge of Allegiance followed.

**MEMBERS PRESENT:** Supervisors: Ted Cushing, Bill Freudenberg, Billy Fried, David Hintz, Scott Holewinski, Mitch Ives, Robb Jensen, Tom Kelly, Lance Krolczyk, Bob Metropulos, Greg Oettinger, Sonny Paszak, Greg Pence, Carol Pederson, Jack Sorensen, Michael Timmons, Alan VanRaalte, Jim Winkler, Alex Young, and Lisa Zunker.

**# OF MEMBERS PRESENT:** 20.

**SUPERVISORS EXCUSED:** Bob Mott.

**STUDENT REPRESENTATIVES PRESENT:** 0.

**OTHERS PRESENT:** Mary Bartelt, County Clerk; Kerri Ison, Deputy Clerk; Brian Desmond, Corporation Counsel; Lisa Charbarneau, Human Resource Director; Tammy Walter, Veterans Service Officer; Mary Rideout, Social Services Director; Mike Romportl, Land Information Director; Brenda Behrle, Clerk of Courts; Luann Brunette, Facilities Director; Jack Flint, ITS Director.

**ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS**

- Sign Attendance Form at the Podium
- Please Use Microphones When Speaking

**ACCEPT THE MINUTES OF THE JUNE 21, 2016 REGULAR COUNTY BOARD MEETING**

**Motion/Second:** **Sorensen/Cushing** to accept the minutes of May 21, 2016.

**Corrections, Additions, and Deletions:** Page 1 under Others Present, Tara Ostermann Chief Deputy “Clerk” should read “Treasurer”. Page 1 of Reports/Presentations, second bullet last line “extended” should read “extend”. All “aye” on voice vote, motion passes.

**REPORTS/PRESENTATIONS**

- Oneida County Veterans Service Office 2015 Annual Report was presented by Tammy Walters, Veterans Service Office. Walters gave a brief presentation highlighting some of the 2015 accomplishments for the Veterans Service Office. Walters introduced Jason Dailey, Assistant Veterans Service Officer who shared his background. Sorensen thanked Walters for her help with benefits and is proud she is the Oneida County Veterans Service Officer.

**Motion /Second:** **Cushing/Sorenson** to receive the Oneida County Veteran 2015 Annual Report. All “ayes” on voice vote, motion carried.

- Oneida County Social Services 2015 Annual report was presented by Mary Rideout, Social Services Director. Rideout gave a brief presentation noting some of the 2015 highlights for the Department. Pederson congratulated Rideout on a job well done.

**Motion /Second:** **Winkler/Pederson** to accept the Oneida County Social Services 2015 Annual report. All “ayes” on voice vote, motion carried.

**\* PUBLIC COMMENT**

- Kathy King spoke in regards to retaining County Veteran Service officers. She feels a shift to a regionalized system is an effort in resource management, shifting authority and policy making decisions and is a political policy consortium. She shared several examples of county services that would not have come to fruition in a regionalized system. She is highly in favor of keeping County Veteran Service Officers.
- Harry Whidden spoke in favor of keeping Veterans Service Officers at the county level. He discussed the help he received from Walters and feels Oneida County is blessed to have the Walters as the CVSO.
- Gerald Anderson spoke in support of retaining an effective CVSO in Oneida County. He also spoke regarding oversight at the Sheriff's Department and civil forfeitures.
- Jack Sorenson shared the Rhinelander Police Department fundraiser for their K9 unit and urged others to participate.

**CONSENT AGENDA**

**Resolution #45-2016** – offered by the Public Works Committee regarding the change in the speed limit from 55 mph to 45 mph. on County P.

**Resolution #46-2016** – offered by Land Records Committee regarding the sale of parcel PE 320 to the successful bidder, Mark A Swartz and Jill M Swartz. Town of Pelican.

- **APPOINTMENTS TO COMMITTEES, COMMISSIONS AND OTHER ORGANIZATIONS:**  
To appoint Harry Whidden to the Civil Service Commission with a term to expire December 2021.

**Motion/Second:** **VanRaalte/Timmons** to approve the consent agenda. All “ayes” on voice vote, motion carried. Hintz also thanked Whidden for serving on the Civil Services Committee.

**CONSIDERATION OF RESOLUTIONS & ORDINANCES**

**RESOLUTION # 47-2016**

Resolution offered by the Land Records Committee. Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, the tax foreclosed parcels identified in Exhibit A listed below have been offered for public sale pursuant to the procedures in Chapter 18 of the General Code of Oneida County, WI; and,

**WHEREAS**, the Land Records Committee has determined it would be in the best interest of Oneida County to convey the parcels by quit claim deed to the successful bidders listed in Exhibit A.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Oneida County hereby approve the sale of the parcels listed in Exhibit A below to the successful bidders listed with any condition or terms listed in Exhibit A; and,

**BE IT FURTHER RESOLVED**, that upon receipt of the bid amount and recording fee from the successful bidders listed in Exhibit A, the County Clerk is authorized to sign and place the county seal upon a quit claim deed for the parcels listed in Exhibit A; and,

**BE IT FURTHER RESOLVED**, that the County Treasurer is authorized and instructed to assign to the successful bidder, at the time of issuance of the quit claim deed, all county certificates on the property sold.

Offered and passage moved by Supervisors: Paszak, Zunker, Pence, Timmons and Oettinger.

Mike Romportl, Land Information, noted this a remnant property that went through the foreclosure process. It was advertised for sale three times and per State Statute the Town of Minocqua was notified. During the recent sale a bid for the property as well as a letter from the Town Minocqua expressing interest in the property were received. The Land Information Committee voted to convey the property to the highest bidder; a motion to convey the property to the Town of Minocqua failed. Property is not intended for inhabitable structure, no septic, taxes are \$1.99/year. Fried noted the town would use the property as a parking area for adjacent ATV route. Buyer (Jobelius) noted the parcel would be used for personal parking and followed necessary steps to purchase property.

**Motion/Second:** Fried/Paszak that this resolution be sent back to committee to reconsider conveying the parcel to the Town of Minocqua.

Lengthy discussion followed, including comments from Fried, Jobelius, and Phil Albert from the ATV Association speaking in favor of conveying property to the town. Desmond recommended the resolution be voted down or sent back to committee with instructions. Discussion continued.

**Roll Call vote on motion:** 20 ayes, 0 nays, 1 absent – Mott.

**Motion:** passed.

### **RESOLUTION #48-2016**

Resolution offered by the Supervisors of the Social Services Committee  
Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, Wisconsin Statutes Statute 45.80 requires each county to elect a County Veterans Service Officer who is a Wisconsin resident and who served under honorable conditions on active duty in the Armed Forces; and

**WHEREAS**, County Veterans Service Officers are responsible for 95% of veterans' claims at any given time at the VA Regional Office in Milwaukee; and

**WHEREAS**, County Veterans Service Officers assist veterans with obtaining more than \$2.4 billion in VA benefits annually; and

**WHEREAS**, County Veterans Service Officers are invaluable to all veterans but especially elderly and disabled veterans in rural communities who are unable to drive and do not have public transportation options; and

**WHEREAS**, County Veterans Service Officers are the only veterans' advocates when dealing with the VA who serve veterans' right in their community.

**NOW, THEREFORE, BE IT RESOLVED**, that the county of Oneida joins other counties in the state of Wisconsin, to express their desire to the Wisconsin State Legislature adamantly opposing any efforts to make County Veterans Service Officers optional, to allow non-veterans to fill the position of County Veterans Service Officers, and/or to consolidate or regionalize County Veterans Service Offices.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be sent to all Oneida County's State Senators and Assembly Representatives, to the Wisconsin Counties Association, and to the President of the County Veterans Service Officers Association of Wisconsin.

Offered and passage moved by Supervisors: Pederson, Metropulos, VanRaalte and Winkler.

Walters discussed need to keep county-based services noting it is best for the veterans -- especially those who require a home visit. Cushing and VanRaalte expressed their support.

**Roll call vote:** 20 ayes, 0 nays, 1 absent.

**Resolution #48-2016:** adopted.

Freudenberg excused at 10:40 a.m.

### **RESOLUTION #49-2016**

Resolution offered by the Supervisors of the Social Services Committee  
Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, the County Veterans Service Office block grant was created in 1973 to assist counties in providing veterans' services and allowing them to utilize these funds for salary supplement of the County Veterans Service Officer or other costs as long as it was for the benefit of veterans and did not go to another department or into the county general fund; and

**WHEREAS**, the County Veterans Service Office grant was originally conceived as a block grant structure and was based upon employment of a full-time County Veterans Service Officer and the aggregate population in each county; and

**WHEREAS**, although there were no specific standards ever established by the state Department of Veterans Affairs as to proper usage of grant funds, grants applications were prepared annually by counties, submitted to the state, and also approved by the state each year; and

**WHEREAS**, the 2015 Wisconsin Biennium Budget restructured this long-standing block grant payment structure to a reimbursement-only payment structure, strictly limiting what grant funds can be used for and resulting in a very time-consuming, cumbersome process for not only the County Veterans Service Office but other county departments as well.

**NOW, THEREFORE, BE IT RESOLVED**, that the county of Oneida joins other counties in the state of Wisconsin to express their desire to the Wisconsin State Legislature to have the County Veterans Service Office grant reinstated to the original 1973 intent to be used for supplementation of CVSO salary or for improving services to county veterans.

**BE IT FURTHER RESOLVED**, that a copy of this resolution be sent to all Oneida County's State Senators and Assembly Representatives, to the Wisconsin Counties Association, and to the President of the County Veterans Service Officers Association of Wisconsin.

Offered and passage moved by Supervisors: Pederson, Metropulos, VanRaalte and Winkler.

Waters noted only 50% of this grant can be used for salary; next year only 25%. Oneida County did apply according to the guidelines and noted over 59% of applications were denied.

**Roll call vote:** 19 ayes 0 nays, 2 absent- Freudenberg and Mott.

**Resolution #49-2016:** adopted.

### **RESOLUTION #50-2016**

Resolution offered by the Supervisors of the Administration Committee  
Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, The Wisconsin Supreme Court adopted e-filing as a strategy for

implementing paperless files, and other efficiencies for the Court system; and

**WHEREAS**, Consolidated Court Automation Programs (CCAP) has mandated that e-Filing be in place at Oneida County by 11/21/16

**WHEREAS**, Wi-Fi access is a common best practice for network and internet connectivity.

**WHEREAS**, Wi-Fi access in the Oneida County Courthouse will help with the e-filing system;

**WHEREAS**, the projected cost for the installation of the Wi-Fi internet system for the Oneida County Courthouse is \$52,920.

**NOW, THEREFORE, BE IT RESOLVED**, that the Oneida County ITS department is authorized to install Wi-Fi network connectivity throughout the Oneida County Courthouse.

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that the County budget for fiscal year 2016 shall be amended to meet all projected costs not to exceed \$52,920 with monies to come from the general fund.

Offered and passage moved by Supervisors: Cushing, Fried, Hintz, Jensen and Mott.

Chairman Hintz discussed the state mandate to provide Wi-Fi for e-filing of court documents. Behrle noted Oneida County is mandated to provide this service by January 2017 and requested that Wi-Fi be installed for the court related areas. Jensen noted this project was included in the 2017 capital improvement requests but only included the court-related areas. This resolution is for Courthouse-wide installation. Discussion followed.

**Roll call vote:** 19 ayes, 0 Nays, 2 absent – Freudenberg and Mott.

**Resolution #50-2016:** adopted.

### **RESOLUTION #51-2016**

Resolution offered by the Supervisors of the Buildings & Grounds Committee  
Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, the Oneida County Buildings & Grounds Committee seeks to purchase an emergency replacement high-speed garage door for the Oneida County Law Enforcement Center; and

**WHEREAS**, the cost of the high-speed garage door is anticipated at less than \$25,000; and

**WHEREAS**, Oneida County Code sec. 3.09(1)(c) requires County Board approval of purchases not anticipated and not specifically itemized in the department budget, for purchases in excess of \$5,000; and

**WHEREAS**, the Buildings & Grounds Committee has assessed the need for the emergency replacement of the high-speed garage door and determined that this purchase is in the best interest of the county, and

**WHEREAS**, the Buildings & Grounds Department will require the use of contingency funds to cover the cost of the purchase of the high-speed garage door, as this purchase was not anticipated for purchase in year 2016;

**NOW, THEREFORE, BE IT RESOLVED**, that the Buildings & Grounds Committee and Department are authorized to purchase and install a new high-speed garage door for the Oneida County Law Enforcement Center at a cost not to exceed \$25,000 and

**BE IT FURTHER RESOLVED**, that the Buildings & Grounds Committee and Department are authorized use of up to \$25,000 from Contingency for the aforementioned purchase.

Offered and passage moved by Supervisors: Holewinski, Oettinger and Metropulos.

Brunette requested the replacement of a failed high-speed garage door at the Sheriff's Department. The door has exceeded life expectancy and is used about 40 times per day. It has failed and is now a safety issue.

**Roll call vote:** 19 ayes, 0 nays, 2 absent- Freudenberg and Mott.

**Resolution #51-2016:** adopted.

### **RESOLUTION # 52-2016**

Resolution offered by the Labor Relations Employee Services (LRES) and Administration Committees.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, the Administration Committee did receive a retirement notice from the incumbent Finance Director/County Auditor and instructed the Labor Relations Employee Services Department to conduct a recruitment to fill the position; and

**WHEREAS**, an interview committee was established by the Administration Committee Chair who interviewed four qualified candidates for the position of Finance Director/County Auditor; and

**WHEREAS**, the interview committee unanimously selected a candidate and recommend the hiring of Ms. Darcy Smith as the Finance Director/County Auditor contingent upon County Board approval; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Oneida County Board of Supervisors hereby confirms the appointment of Ms. Darcy Smith as the Finance Director/County Auditor under the following conditions:

1. The effective date of the appointment shall be as early as the day after publication to allow for a training period with the incumbent Finance Director/County Auditor, and
2. For compensation purposes, shall be placed at Grade Level 9 of the Oneida County Exempt Wage Schedule at \$84,794; awarded fifteen (15) additional days of Paid Time Off upon hire; and be placed at the second tier of Paid Time Off per year until her years of service catch up to the set schedule

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that an amendment has been made to the County budget for fiscal year 2016 to meet all projected costs for the position as set forth in the fiscal impact statement which is attached hereto and made a part hereof with the period of double coverage to come from the contingency fund.

Approved by the Administration Committee this 9<sup>th</sup> day of August 2016.

Approved by the LRES Committee this 10<sup>th</sup> day of August, 2016.

Offered and passage moved by Supervisors: Pederson, Paszak, Cushing, Hintz Fried, Jensen and Mott.

Hintz noted the County must replace a legend as Margie Sorenson, Finance Director, is retiring at the end of the year. He noted 18 applications were received with four interviews held. Darcy Smith has been selected as first choice. She is currently employed by Shawano County as the Deputy Finance Director and supervises a staff of five. Smith has experience with JD Edwards software program. Sorenson feels she is extremely qualified and has completed several things that Oneida County needs to do (Kronos, update highway accounting and transition to Family Care). Smith was unable to attend today's meeting as Shawano County is in the middle of developing their budget.

Charbarneau noted Shawano County has made a counter offer in an effort to keep Smith. It was noted that it still needs to go through committee and County Board there.

**Motion/Second: Cushing/VanRaalte** to amend resolution Line 31 “Be is further resolved to authorize the Administration Committee to further negotiate the compensation of the Finance Director with Grade Level S as determined by Carlson Dettmann and related fringe benefits, without the necessity to return to County Board for final approval.” Discussion followed.

Charbarneau noted the maximum rate for the position is \$94,000. Hintz noted there is another qualified candidate. Roll call vote: 19 ayes; 2 absent. Amendment passes.

**Motion/Second: Jensen/Winkler** to amend Line 27 “for compensation purposes Grade Level S, Step 9.”

**Roll call vote:** 19 ayes, 0 nays, 2 absent- Freudenberg and Mott.

**Amendment to Resolution #52-2016:** passes.

**Roll call vote:** 19 ayes, 0 nays, 2 absent-Freudenberg and Mott.

**Resolution #52-2016:** adopted.

### **RESOLUTION # 53-2016**

Resolution offered by the Supervisors of the Administration and Labor Relations Employee Services (LRES) Committees.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, the ITS Director has evaluated the positions that make up the current ITS Department and has determined that there is not enough staff to meet the support demands of the users and systems of Oneida County; and

**WHEREAS**, the job of systems administrator is highly technical and requires technical training and on the job training. This job cannot be filled in by untrained staff even if they have an IT background. Having a single systems administrator position with no backup puts the County at risk during times of paid time off or if employment were terminated; and

**WHEREAS**, the Systems Administrator I position is designed to serve the rolls of both Help Desk support and Systems Administration. Providing support to the Help Desk function provides relief to other ITS staff by reducing the amount of Help Desk overflow calls and will allow support for Systems Administration reducing risk to the County by providing a backup of set of skills and will allow focused attention on providing much needed systems security updates and upgrades.

**NOW, THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that a full time Systems Administrator I position be created at Grade Level H of the Non-Exempt Wage Schedule effective August 27, 2016; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that an amendment has been made to the County budget for fiscal year 2016 to reflect all projected costs for the positions as set forth in the fiscal impact statement which is attached hereto and made a part hereof with money to come from the contingency fund.

Approved by the Administration Committee this 9th day of August, 2016.

Approved by the LRES Committee this 10<sup>th</sup> day of August, 2016.

Offered and passage moved by Supervisors: Paszak, Pederson, Cushing, Hintz, Fried, Jensen and Mott.

ONEIDA COUNTY FISCAL IMPACT SYSTEMS ADMINISTRATOR I		
Levi H		
2016 Wage Rates, 2016 Health Insurance Rates		
	Step 1 Annual Cost	Step 6 Annual Cost
<b>Systems Administrator I</b>		
Wages	35,337	40,385
Social Security	2,703	3,089
Retirement	2,332	2,665
Health Insurance-Maximum	22,956	22,956
Life Insurance-Estimated	150	170
Income Continuation Ins	88	101
Workers Comp	71	81
	63,638	69,447
	Step 1 Aug 27- Dec 31	Step 6 Aug 27- Dec 31
<b>Systems Administrator I</b>		
Wages	12,232	13,979
Social Security	936	1,069
Retirement	807	923
Health Insurance-Maximum	7,652	7,652
Life Insurance-Estimated	60	70
Income Continuation Ins	31	35
Workers Comp	24	28
	21,742	23,757
Revenue Source: Tax Levy		

Charbarneau, Human Resource Director, noted this staffing request is due to deficiencies to backups and a possible pending retirement. The request is to fill the position early to assist with coverage and training. Flint discussed how at risk the ITS Department is as far as backups and the amount of new projects can be done. Hintz noted staff is more dependent on ITS services than ever and believes that in order to operate efficiently a strong ITS Department is necessary. Discussion followed regarding need, teamwork, work load and communication with department heads, etc.

**Roll call vote:** 19 ayes, 0 nays, 2 absent – Freudenberg and Mott.

**Resolution #53-2016:** adopted.

**Recess:** Recessed at 11:20 a.m. Reconvened at 11:30 a.m.

**Closed Session:** It is anticipated that the Committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85(5)(e), deliberating or negotiating the purchase of public properties, the investing of public funds, or conduction other specified public business whenever competitive or bargaining reasons require a closed session. Topic: Possible Northeast WI Economic Development Corporation loan).

**Motion/Second:** Cushing/Sorensen to enter into closed session. Topic: Possible Northeast WI Economic Development Corporation loan) noting that members of the Oneida County Economic Development Corporation, representatives of the City of Rhinelander and appropriate county staff are allowed to remain.

**Roll call vote:** 19 ayes, 0 nays, 2 absent – Freudenberg and Mott.



**Motion:** passes.

**Motion/Second:** Sorensen/Cushing to return to open session.

**Roll call vote:** 19 ayes, 0 nays, 2 absent – Freudenberg and Mott.

**Motion:** passes.

Announcement of action taken in closed session (**NOTE:** if the announcement of action taken in closed session would compromise the need for the closed session, the action taken will not be announced. Any action taken in closed session will be announced when the need for the closed session has passed).

No action was taken during closed session.

**OTHER BUSINESS:** None.

**NEXT MEETING DATE AND TIME:** September 20, 2016 @ 9:30 am.

(Unless a motion is made to change the starting time).

**ADJOURNMENT:** Timmons/Fried to adjourn at 1:20 pm. All “ayes” on voice vote, motion carries.