## Amended -REGULAR MEETING ONEIDA COUNTY BOARD OF SUPERVISORS JANUARY 21, 2014 - 9:30 A.M

# JANUARY 21, 2014 - 9:30 A.M COUNTY BOARD MEETING ROOM 2 $^{\rm ND}$ FLOOR - ONEIDA COUNTY COURTHOUSE

#### CALL TO ORDER:

Chairman Cushing called the meeting to order at 9:30 a.m. in the County Board Meeting Room at the Oneida County Courthouse. There was a brief moment of silence for our troops here and overseas, followed by the Pledge of Allegiance.

<u>MEMBERS PRESENT</u>: Supervisors: Greg Berard, Ted Cushing, Billy Fried, David Hintz, Scott Holewinski, Jim Intrepidi, Bob Martini, Jack Martinson, Bob Metropulos, Bob Mott, Greg Oettinger, Sonny Paszak, Carol Pederson, Thomas Rudolph, Jerry Shidell, Candy Sorensen, Jack Sorensen, Michael Timmons, Denny Thompson and Romelle Vandervest.

# OF MEMBERS PRESENT: 20 SUPERVISORS EXCUSED: 0

STUDENT REPRESENTATIVES PRESENT: 2- Bailey Nichols & Erin Tenderholt

OTHERS PRESENT: Mary Bartelt, County Clerk; Melodie Gauthier, Chief Deputy Clerk; Brian

Desmond, Corporation Counsel; Lisa Charbarneau, LRES; LuAnn Brunette, Buildings & Grounds;

Erica Brewster, U.W. Extension; Mary Rideout, Social Services; Mike Romportl, Land Information;

Linda Conlon and Carl Meyer, Public Health

#### ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS

- Sign Attendance Form at the Podium
- Please Use Microphones When Speaking

#### ACCEPT THE MINUTES OF THE DECEMBER 17, 2013 SPECIAL MEETING

**MOTION/SECOND:** Rudolph/ J.Sorensen to accept the December 17, 2013, Special Meeting Minutes as presented. All "aye" on voice vote, motion carries.

#### **REPORTS/ PRESENTATIONS:**

Compensation Study Presentation by Charles Carlson (Carlson Dettmann Consulting, LLC)

A presentation by Charles Carlson highlighted a classification/compensation study policy review for Oneida County employees. On their agenda was job evaluation reviews, market measurement, pay plan design review and pay policy considerations. Job evaluations consisted of five factors: 1. education & required experience. 2. decision – making. 3. thinking challenges. 4. communications and 5. working conditions.

Charles Carlson proposed a plan to restructure pay for the county employees. He stated that giving raises without accounting for the work performance would be politically unsustainable and before the primary method of determining the employee pay was through collective bargaining where employee/union had significant voice in determining wages.

There will be two types of wage schedules. A pay grade was created in the proposed matrices by having point intervals. Grades B –E are 25 point intervals, Grades F – R are 50 points, Grade S, the highest is a management grade, has a 100 point interval. Each pay grade has an equation for their job classification and a control point, ( Y (predicted salary) = (\$.03323 times grade middle point value) + \$4.271 this is the Y-axis intercept. Non-exempt staff progression is based on performance which means employees would have to show that they have met the minimum expectations before moving up the pay scale. This will also require a yearly performance review. With this step-plan for non-exempt employees the pros are: simple to manage, costs predictable and controlled and employees know what to expect. The cons are: not flexible, costs fixed (unless steps suspended) and every employee treated the same regardless of contribution. A combination plan for exempt employees the pros are: less work and known expectations from minimum to control point and raises beyond the control point for performance exceeding

expectation. The cons are: pressure on administration and board to fund adequately and stay the course and have to make sure employees aren't being evaluated highly just to qualify for raises.

These two plans for non-exempt and exempt employees are Carlson Dettmann's recommendation. Employees may appeal after adoption of these recommendations. This may be the best possible method of creating employee acceptance. Carlson stated the wage study comparing Oneida County employees was compared to other counties, City of Rhinelander, Wausau and some private sector data.

The final analysis is: Pay ranges reasonably reflect what employees can earn in your labor market performing similar duties. Supports employee development. Employees have opportunity to make more based upon contribution and can be funded and maintained consistently.

Also discussed was the Oneida County Health Insurance (2013). Carlson Dettmann compared Oneida County's PPO plan with the Kaiser Average, which tracks insurance/rates/data. Carlson stated Oneida County health insurance costs are substantially larger and to address these issues he has recommended that the county require employees to split the increase in health insurance costs until they are paying 20 percent of the total premium which could effectively lower takehome pay.

Employees should look at the step and rates from the Courthouse Association Wage Schedule (2013) and compare with the new Carlson Dettmann rates and steps to figure if they will receive a raise or be one of the employees that may have a more gradual increase within years than they would have from the original Courthouse Association Wage Schedule (2013).

A Resolution will be brought to the board at the February Meeting regarding these new plans.

#### \*PUBLIC COMMENT:

- Janet Appling Tn. of Crescent opposed to flat roof boathouse
- Dan Butkus Regarding boathouses opposed to further relaxation of the zoning ordinances.

MOTION/SECOND: Mott/Vandervest to enter into closed session at 11:10 a.m.

ROLL CALL VOTE: 20 – Ayes, 0 Nay, 0 Absent.

STUDENT REPRESENTATIVES; 2 Ayes.

MOTION: passes.

#### **CLOSED SESSION:**

It is anticipated that a motion will be made, seconded and approved by roll call vote to enter into closed session pursuant to Section 19.85(1)(e), "deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session" Topic: Offer to purchase 111 E. Davenport (i.e. former WPS Building)

Upon completion of this portion of the meeting, it is anticipated the Committee will make a motion to return to open session to consider the remainder of the meeting agenda.

**MOTION /SECOND**: **J.Sorensen/Vandervest** to return to open session at 11:52 a.m. **ROLL CALL VOTE**: 20 – Ayes, 0 Nay, 0 Absent.

ANNOUNCEMENT OF ACTION TAKEN IN CLOSED SESSION. Chairman Cushing stated while in close session a motion was made to reject all 3 proposals from Mr. Boyd regarding the WPS building. ROLL CALL VOTE ON MOTION: 3 Ayes – Rudolph, Metropulos and Martini, 17 Nays, 0 Absent, Motion Fails.

#### **CONSENT AGENDA:**

- <u>RESOLUTION #01-2014</u> -offered by the Health and Aging and Labor Relations Employee Services (LRES) Committees regarding the creation of a full-time Community Health Specialist position.
- RESOLUTION #02-2014 offered by the Land Records Committee regarding the approved sale of parcel No. CR 2-8 & CR 2-3, City of Rhinelander, WI. to the successful bidder Daniel A. Traub and Ashley E. Traub.
- <u>RESOLUTION #03-2014</u> offered by the Land Records Committee regarding the approved sale of parcel No. PI 296, 297, 298. Town of Piehl, to the successful bidder Donald L. Kohlbeck.
- <u>RESOLUTION #04-2014</u> offered by the Land Records Committee regarding the approved sale of parcel No. RH 2508, City of Rhinelander, to the successful bidder Diana K. Sweo.
- **RESOLUTION #05-2014** offered by the Land Records Committee regarding the approved sale of parcel No. Pt. of WB 462-3, Town of Woodboro, to the successful bidder Erickson Revocable Trust.
- **RESOLUTION #06-2014** offered by the Land Records Committee regarding the approved sale of parcel No. Pt. of WB 462-3, Town of Woodboro to the successful bidder Ronald Domaika.
- **RESOLUTION #07-2014** offered by the Land Records Committee regarding the approved sale of parcel No. RH 902, City of Rhinelander to the successful bidder John D. Schmitz.

Appointments to committees, commissions and other organizations - none.

Supervisor Shidell requested to pull Resolution # 01-2014 from the consent agenda and move it to the Consideration of Resolutions & Ordinances.

<u>MOTION/SECOND:</u> ShideII/J.Sorensen to adopt the consent agenda with the exception of Resolution #01-2014 which will be moved to Consideration of Resolutions & Ordinances. All "aye" on voice vote, motion carries.

#### **CONSIDERATION OF RESOLUTIONS & ORDINANCES:**

TABLED, TABLED RESOLUTION #53-2013 – GENERAL CODE OF ONEIDA COUNTY, WISCONSIN ORDINANCE AMENDMENT #6-2013 – offered by the Planning and Development Committee amending Chapter – 9 of the General Code of Oneida County, Section 9.94A, - Boathouses. REMOVED

### TABLED - RESOLUTION #86-2013

Resolution offered by the Supervisors of the Solid Waste and Buildings & Grounds Committee. Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, the Oneida County Solid Waste and Buildings & Grounds Committee submitted Resolution #68-2013 to the Oneida County Board of Supervisors on October 15, 2013 recommending three options to meet the space needs of University of Wisconsin – Extension and

Land and Water Conservation; and

**WHEREAS**, the Oneida County Board of Supervisors passed a motion to refer this item back to the committee to look at other options; and

WHEREAS, the Oneida County Solid Waste and Buildings & Grounds Committee has explored all options to find other space to meet the needs of University of Wisconsin – Extension and Land and Water Conservation and has determined that renovation of the Rhinelander-Oneida County Airport and relocation of the airport administrative offices, Economic Development, and airport conference room to create additional square footage for University of Wisconsin – Extension and Land and Water Conservation is too costly; relocation of University of Wisconsin-Extension and Land and Water Conservation to the former WPS building, requiring extensive renovation, is too costly; rent of privately owned office space combined with the additional subsidy to the Rhinelander-Oneida County Airport if the current rental space is not leased by another party is too costly; and leasing of part of the former WPS building is prohibited by Oneida County Code, creates security concerns, and would likely require more extensive renovation to create separation of space and therefore would be too costly; and

**WHEREAS**, the Oneida County Human Resources Director has advised that support staff can be shifted to meet the needs of both departments; and

**WHEREAS**, there is adequate space to meet the needs of Land and Water Conservation by returning the department to their previous location in the Oneida County Courthouse, second floor, Planning & Zoning office space; and

Whereas, by relocating Land and Water Conservation to the Oneida County Courthouse, adequate space remains at the Rhinelander-Oneida County Airport to house University of Wisconsin-Extension; and

**WHEREAS**, the Solid Waste and Buildings & Grounds Committee has determined that the cost of leased space at the Rhinelander-Oneida County Airport is the best value for the taxpayers of Oneida County:

**NOW, THEREFORE, BE IT RESOLVED,** that the Oneida County Board of Supervisors directs the Oneida County Solid Waste and Buildings & Grounds Committee to immediately return Land and Water Conservation to their previous location at the Oneida County Courthouse, second floor, Planning & Zoning office space with University of Wisconsin-Extension remaining in the available office space in the lower level of the Rhinelander-Oneida County Airport, and further directs the Oneida County Solid Waste and Buildings & Grounds Committee to enter into a twenty-year lease, with possible cost adjustments after ten years, with the Rhinelander-Oneida County Airport to provide a long-term solution to the space needs of these departments.

Offered and passage moved by Supervisors: Greg Oettinger, William Fried, Gary Baier and Jack Martinson.

Supervisor Rudolph introduced Erica Brewster, U.W.Extension, to speak regarding Resolution # 86-2013. Erica states she has some concerns with the resolution and that they have not been consulted on what type of increments that would be made in the lower level of the airport regarding functionality needs and the jet fumes. Brewster would like to know that these issues will be litigated should they stay in the lower level of the airport.

Lu Ann Brunette, Buildings and grounds stated she has been in contact with Joe Brauer, Director, Rhinelander/Oneida County Airport, regarding the noise of the flights and the fumes from the planes and stated this was evaluated by the Fire Department and was ok.

Discussion took place regarding the move of both departments from the airport and also if the departments were separated. It was agreed that separating the department would be a disservice to the public and that U.W. Extension should be more open to the public and have a better system to advertise their services.

Supervisor Shidell stated the board should pass this resolution and then workout the details.

No motions were made.

**ROLL CALL VOTE:** 12 Ayes, 8 Nays- Mott, C.Sorensen, Rudolph, Intrepidi, Martini, Vandervest, Metropulos and Berard. 0 Absent.

STUDENT REPRESENTATIVES: 2 Nays - Nichols & Tenderholt

TABLED-RESOLUTION #86-2013 - Adopted.

#### TABLED-RESOLUTION #87-2013

Resolution offered by Supervisors of the Conservation & UW Extension Committee Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, there is a prospective buyer who has offered to purchase and renovate the currently vacant former WPS building, and

**WHEREAS**, this prospective buyer would lease to the County square footage for office space for the Oneida County Land Water Conservation Department (LWCD) and Oneida County UW-Extension (UWEX) department, and

**WHEREAS**, the sale of the unused WPS building would benefit the wider community by returning the building to the County and City of Rhinelander tax rolls, filling vacant storefront space in the City downtown area, as well as preventing the demolition of an existing building, and

**WHEREAS**, co-location and downtown location would enhance collaborative programs and improve accessibility to the county services provided by the above named county departments, and

**WHEREAS**, this proposal could do any or all of the following: transfer risk to the purchaser; reduce depreciation of county assets in facilities; retain county footprint in downtown area beyond the courthouse; enable the formation of a business incubator or other business development at the lower level offices of the airport, and

WHEREAS, Resolution #68-2013, presented to the County Board on October 15, was, per motion, referred back to Solid Waste and Building and Grounds Committee to explore renovating ½ of the WPS Building and rent the other ½ of the WPS Building and explore other rental facilities downtown to house both U.W. Extension and LWC and include funding for 'analysis' and 'look at other options', and

**WHEREAS,** new, specific, and detailed planning has been completed in the three weeks prior to the current resolution, and

**WHEREAS**, approval of specific components of the potential buyer's proposal is subject to the independent timelines of several committees and approving entities, and

**WHEREAS,** this proposal has the potential to provide benefits to multiple public, private, local government and the local tax payer interests,

**NOW, THEREFORE, BE IT RESOLVED,** that no immediate action by the county board will be taken regarding the office location for the LWCD and UWEX departments until the ongoing negotiations among all parties have been completed,

**BE IT FURTHER RESOLVED**, that the Oneida County Board expects to hear an update with further actions to be considered at the January meeting of the Board.

Approved by the Conservation and UW Extension Committee this 9<sup>th</sup> day of December, 2013. Offered and passage moved by Supervisors: Thomas Rudolph, Greg Berard, Jim Intrepidi, Bob Martini and Bob Mott.

<u>MOTION/SECOND:</u> **Shidell/Martinson** to table, Tabled-Resolution #87-2013 indefinitely. All "aye" on voice vote, motion carries.

**TABLED RESOLUTION #87-2013:** Tabled indefinitely.

#### **RESOLUTION #08-2014**

Resolution offered by the Land Records Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, Oneida County purchased approximately 272 acres of land located in the Town of Crescent east of the Rhinelander Northwood Golf Course in February 2006 for the amount of \$520,000 and as described in Document # 628628 attached hereto as Exhibit 'A'; and,

**WHEREAS,** the Land Records Committee received a letter from the Oneida County Economic Development Corporation dated December 27<sup>th</sup>, 2013 stating they do not have any plans, or the resources to pursue development of the Sustainable Business Park and they no longer feel the project is feasible; and,

**WHEREAS,** Section 18.02 of the Oneida County Code charges the Land Records Committee to administer Chapter 18 of the Code and some of the duties are to recommend to the County Board acquisitions, sales, conveyances, exchanges or disposition of real estate or to develop plans for use of County property; and,

**WHEREAS**, before the Land Records Committee incurs time and expense, such as an appraisal and other items, to pursue a plan or develop recommendations, it seeks the approval and support from the County Board for this activity; and,

**WHEREAS**, the Land Records Committee will bring back to the County Board a plan and/or recommendations by or before the August 2014 County Board Meeting for consideration.

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors of Oneida County hereby supports the Land Records Committee efforts to pursue a plan or develop recommendations for the lands previously intended for the Sustainable Business Park with the expectation that the plan and/or recommendations will be presented by or before the August 2014 County Board meeting for consideration.

**BE IT FURTHER RESOLVED** by the Oneida County Board of Supervisors that the County budget for fiscal year 2014 shall be amended to meet projected costs not to exceed \$5,000.00 with monies to come from the Continuing Appropriations budget for economic development.

Approved by the Land Records Committee this 14<sup>th</sup> day of January, 2014. Offered and passage moved by Supervisors: Thompson, Paszak, Oettinger, Intrepidi and Timmons.

Adopted by the County Board of Supervisors this 21st day of January, 2014.

See Exhibit A next page

## **EXHIBIT A**

b

-,		DOC# 658658
State Bar of Wisconsin F WARRANTY I Document Number Document Name	DEED	Recorded FEB. 03,2006 AT 11:38:43A
THIS DEED, made between Wausau Timberland Co a Wisconsin limited liability company		Thomas H. Dugh
and Oneida County, a Wisconsin Municipal C	her one or more), orporation	THOMAS H LEIGHTON
("Grantee," whet	her one or more).	RECEIVED  ONEIDA COUNTY, WI  Fee Amount: \$13.00
Grantor, for a valuable consideration, conveys to Grantor described real estate, together with the rents, profits, fi appurtenant interests, in Oneida  Wisconsin ("Property") (if more space is needed, please attact	xtures and other County, State of	Transfer Fee: \$1560.00
See attached Addendum A.		
		Recording Area
Except as to title as warranted herein, t conveyance is made on an "AS IS", WHERE-I "WITH ALL FAULTS" basis.		Name and Return Address Laura Bichler STAR 117 Wausau Timberland Company, LLC P.O. Box 305 Brokaw, WI 54417
		See attached
		Parcel Identification Number (PIN)
		Thisis not_ homestead property.
		(is) (is not)
municipal or zoning ordinances, and the exponent and a public right-of-way upon the Property of the property o	(SEAL)	(SEA
*	_ (SEAL)	(SEA
AUTHENTICATION		ACKNOWLEDGMENT
Signature(s)	STATE	OF WISCONSIN )
authenticated on	Personal	COUNTY) ly came before me on January 19, 2006 e-named _Stuart R. Carlson
*		S Harried Stuart R. Carisum
TITLE: MEMBER STATE BAR OF WISCONSIN (If not,	to me foregoip	known to be the person(x) who executed the
(If not,authorized by Wis. Stat. § 706.06)	to me foregoip	known to be the person(s) who executed the ginstrument and acknowledged the same.
(If not,	to me foregoin	ginstrument and acknowledged the same.  Ally likewicks
(If not,	to me foregoin * Sall Notany My Com	ginstrument and acknowledged the same.  Akdvickas  Akdvickas  Oblic, State of Wisconsin  Imission in the paramangers) (Coffices: March 30, 2006
(If not,	to me foregoin  * Sall  Notary E  My Com	@instrument and acknowledged the same.  Akdvickas  Uplyc, State of Wisconsin  Imission (Expannanent) (expires: March 30, 2008  Both are not necessary)  FORM SIOULLD BE CLEARS VIDENTIFIED.  FORM No. 1-2
(If not,	to me foregoin  * Sall  Notary E  My Com ted or acknowledged. ICATIONS TO THIS SAR OF WISCONSIN	Rinstrument and acknowledged the same.  Akalvickas  Oblic, State of Wisconsin  Imission texpremanancy (expires: March 30, 2008  Bothare not necessary)  FORM SHOULD BE CLEARS Y IDENTIFIED.  FORM No. 1-2

#### 628628

#### Addendum A To Warranty Deed Wausau Timberland Company, LLC, Grantor Oneida County, A Wisconsin Municipal Corporation, Grantee

#### LEGAL DESCRIPTION

The Property is legally described as follows:

The North 150 feet of the SE ¼ of the SW ¼ Section 10, Township 36 North, Range 8 East; AND

The SW 1/4 of the SE 1/4 Section 10, Township 36 North, Range 8 East; AND

The SE 1/4 of the SE 1/4 Section 10, Township 36 North, Range 8 East; AND

The NE 1/4 of the NW 1/4 Section 14, Township 36 North, Range 8 East; AND

The NW 1/4 of the NW 1/4 Section 14, Township 36 North, Range 8 East; AND

The NE ¼ of the NE ¼ Section 15, Township 36 North, Range 8 East; AND

The NW 1/4 of the NE 1/4 Section 15, Township 36 North, Range 8 East; AND

The NE ¼ of the NW ¼ Section 15, Township 36 North, Range 8 East, EXCEPT that part described in Volume 562 Records, page 749.

All being in Oneida County, Wisconsin.

The Parcel Identification Numbers included in the Property are as follows:

CR 141 (SE SW 10-36-8)

CR 144 (SW SE 10-36-8)

CR 145 (SE SE 10-36-8)

CR 188 (NE NW 14-36-8)

CR 189 (NW NW 14-36-8)

CR 200 (NE NE 15-36-8)

CR 201 (NW NE 15-36-8)

CR 204 (NE NW 15-36-8)

{00088340 DOC/1}



ROLL CALL VOTE: 17 Ayes, 0 Nay, 3 Absent – C.Sorensen, Vandervest and Metropulos. STUDENT REPRESENTATIVES: 2 Absent – Nichols & Tenderholt.

RESOLUTION #8-2014: Adopted.

#### **RESOLUTION #09-2014**

Resolution offered by the Land Records Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS,** tax parcel NE 401-9C as described in Exhibit A listed below has been offered for public sale for \$45,000.00 pursuant to the procedures in Chapter 18 of the General Code of Oneida County, WI; and,

**WHEREAS**, the Town of Newbold has been investigating the possibility of acquiring tax parcel number NE 401-9C located at 3940 Highway 47 as described in Exhibit 'A', for the potential purpose of installing a public boat landing as stated in their letter to the Land Records Office dated December 13, 2013 and included as Exhibit 'B' below; and,

**WHEREAS**, Section 18.04 (7) (d) & (e) of the Oneida County Code permits the Land Records Committee to negotiate a price that it may charge the municipality for a property to recover costs incurred by the County, or to convey it at no charge; and,

**WHEREAS,** the Land Records Committee recommends that the County suspends the sale of the property at this time, and that the County Board support the Committees efforts to negotiate purchase of the property by the Town of Newbold if they are able to accomplish the conditions and obtain the necessary approvals as set forth in their letter and other required approvals; and,

**WHEREAS**, the Land Records will bring back to the County Board the final recommendation by the January 2015 County Board Meeting; and,

**WHEREAS**, any bid guarantees received for this property at the January 14<sup>th</sup>, 2014 Land Records Committee meeting should be returned to the bidder(s); and,

**WHEREAS,** if the Town withdraws their request before January 2015, the Land Records Committee will offer the property if interested to the highest successful bidder, or the second highest bidder of the bids that were opened at the January 14<sup>th</sup>, 2014 Land Records Committee meeting, and if they are no longer interested in the property then the property will be offered again for sale to the public.

**NOW, THEREFORE, BE IT RESOLVED,** that the Board of Supervisors of Oneida County hereby approves to suspend the sale of the parcel listed in Exhibit A below, and supports the Land Records Committee efforts to negotiate a purchase of the property by the Town of Newbold if the conditions are accomplished and approvals are obtained as set forth in the Town of Newbold letter, or other required approvals.

**BE IT FURTHER RESOLVED,** that the Committee shall return all bid guarantees to the bidders of the parcel listed in Exhibit A that were received by the Land Records Committee January 14<sup>th</sup> 2014, and that the Land Records Committee shall bring back to the County Board the results of the negotiations and recommendations by the January 2015 County Board Meeting.

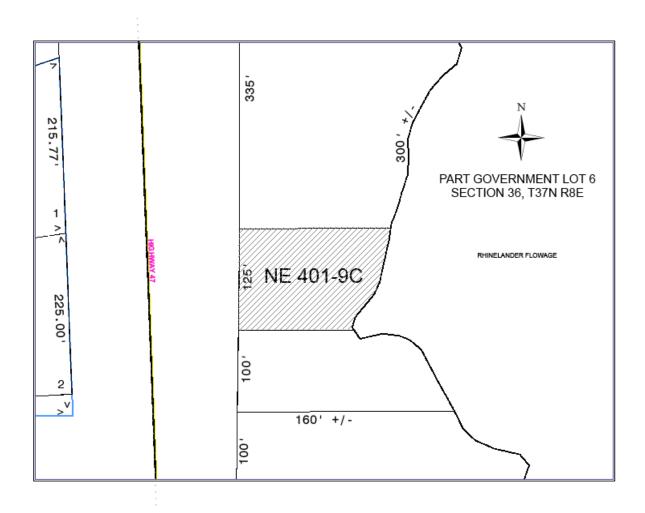
Approved by the Land Records Committee this 14th<sup>th</sup> day of January, 2014. Offered and passage moved by Supervisors: Timmons, Thompson, Paszak, Oettinger and Intrepidi.

#### **EXHIBIT A**

# Parcel Identification Number: NE 401-9C, Town of Newbold Description:

The South 225 feet of Government Lot 6, Section 36, Township 37 North, Range 8 East, excepting therefrom the south 100 feet and excepting Highway 47 right-of-way.

Reserving to the grantee and all subsequent owners of the South 100 feet of Government Lot 6, Section 36, Township 37 North, Range 8 East, the right of ingress and egress over the existing road. See map next page.



#### Exhibit 'B'

## Town of Newbold

Oneida County, Wisconsin

David G. Kroll, Chairman 6919 South Shore Drive Lake Tomahawk, WI 54539 Phone 715-277-4441

Mr. Michael J. Romportl, Director Oneida County Land Information Office PO Box 400 Rhinelander, WI 54501

December 13, 2013

Re: PIN # NE 401-9C, Public Notice of Real Estate Sale

Dear Mr. Romportl,

As you know, the Newbold Town Board has been investigating the possibility of acquiring the parcel of land offered for sale by Oneida County, located at 3940 Highway 47, for the potential purpose of installing a public boat landing.

Pursuant to Town Board discussion at an open meeting held on December 12, 2013, this letter is to formally advise you of our intention to further pursue such acquisition and request that Oneida County suspend the sale of the parcel to provide the Town with adequate time to further investigate such acquisition.

Based on a review of the parcel by the Wisconsin Department of Natural Resources, it appears that the land is suitable for the installation of a public landing. However, in order to complete such a project the Town Board will have to accomplish the following:

- 1. Acquire the adjacent parcel (NE 401-9), which we understand may be for sale by the owner.
- 2. Apply for, and receive, one or more grant awards to assist in project completion.
- 3. Obtain elector approval for the land acquisition and project construction.
- 4. Obtain authority from the electors to raise the necessary funds for for such acquisition and construction.

Obviously, accomplishing these tasks could take some time and may require more than one Special Meetings of the Electors.

At your earliest convenience, please advise me on the County's position on this matter.

Thank you for your time and consideration,

David G. Kroll, Chairman Town of Newbold Ben Loma – Supervisor, Town of Newbold, stated he would like the County to suspend the sale of this parcel of land so that the Town of Newbold could have adequate time in investigating this parcel of land for a public boat landing. County owns the land and could sell or convey the property to the Town of Newbold.

Discussions took place on options for this property.

Brian Desmond stated Resolution # 9-2014 is not correctly worded on the January 21, 2014 Agenda and the Resolution should be tabled to the next meeting in February and corrected on the Agenda.

<u>MOTION/SECOND:</u> Shidell/Thompson to table Resolution # 9-2014 until the February 18, 2014 County Board meeting and be put on the February Agenda correctly. All "aye" on voice vote, motion carries.

RESOLUTION #9-2014: Tabled.

#### **RESOLUTION # 10 - 2014**

Resolution offered by Supervisor Carol Pederson

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, prior to 2011, Clark County owned and operated a facility known as Clark County Health Care Center ("CCHCC"), which, among other things, contains a skilled nursing facility and facility for the developmentally disabled; and,

**WHEREAS**, in 2011, Clark County and other counties executed an Intergovernmental Cooperation Agreement, a copy of which is attached hereto, whereby they created an intergovernmental commission pursuant to Wis. Stat. § 66.0301(3) to be known as Woodland Enhanced Health Services Commission (hereinafter referred to as the "Commission"); and,

WHEREAS, in accordance with the provisions of the Intergovernmental Cooperation Agreement, Clark County contracts with the Commission for the purposes of (1) leasing a portion of CCHCC to the Commission and, (2) providing for the administration, maintenance and operation of the leased portion of CCHCC, a copy of which is provided herewith; and,

**WHEREAS**, Oneida County currently authorizes placement of Oneida County residents in CCHCC for purposes of receiving services under a protective placement order, guardianship and/or private placement; and,

**WHEREAS**, Oneida County anticipates a need to place Oneida County residents in CCHCC for the foreseeable future; and.

**WHEREAS**, pursuant to Wis. Stat. § 49.49(7), the Commission allows counties that are members of the Commission to contribute to the costs associated with CCHCC without violating the Medicaid regulations relating to supplementation; and,

**WHEREAS**, the creation of the Commission allows CCHCC to continue its operations with funding provided from all of the counties that are members of the Commission; and,

**WHEREAS**, the legal authority and goals of the Commission are set forth in the Intergovernmental Cooperation Agreement, as amended, a copy of which is provided herewith; and,

**WHEREAS**, the goals of the Commission as set forth in the Intergovernmental Cooperation Agreement are in accordance with the philosophy and public policy objectives of Oneida County; and,

**WHEREAS**, the Intergovernmental Cooperation Agreement provides for the addition of counties as Members of the Commission by action of the county board of the county wishing to join and action from the designated representatives of the counties that are current Members of the Commission; and,

**WHEREAS,** in the past, the Commission has taken action adding Barron County and Bayfield County as Members of the Commission by virtue of those counties passing resolutions authorizing the joining and the Commission adopting, by unanimous consent, amendments to the Intergovernmental Cooperation Agreement; and,

WHEREAS, if Oneida County passes this Resolution authorizing Oneida County to join the Commission, the Commission will consider and act upon Amendment Number 2 to the Intergovernmental Cooperation Agreement, which if passed unanimously will add Oneida County as a Member of the Commission; and,

WHEREAS, it is the intent of this Resolution to authorize Oneida County to become a Member of the Commission and authorize the County Board Chairman in accordance with Oneida County rules and procedures to execute Amendment Number 2 to the Intergovernmental Cooperation Agreement that is substantially similar to the draft Amendment provided herewith.

**NOW, THEREFORE, BE IT RESOLVED** by the Oneida County Board of Supervisors that Amendment Number 2 to the Intergovernmental Cooperation Agreement, a copy of which is attached hereto, is approved and the Board hereby authorizes and directs the County Board Chairman to sign such document; and,

**BE IT FURTHER RESOLVED,** that the Chair of the Oneida County Board of Supervisors is hereby directed to appoint a board supervisor to act as Oneida County's representative on the Commission and to otherwise take all action necessary to effectuate the intent of this Resolution; and,

**BE IT FURTHER RESOLVED** that once the Amendment has been executed by all signatories thereto, Oneida County is authorized to expend funds related to the placement of persons in CCHCC and otherwise comply with the terms and conditions of the Intergovernmental Cooperation Agreement, as amended; and,

**BE IT FINALLY RESOLVED** that the initial membership fee of \$5,000 shall be paid from funding available in the 2013 Social Services department budget.

Approved by Carol Pederson this 16<sup>th</sup> day of January, 2014. Offered and passage moved by Supervisor Pederson. Seconded by: Supervisor Rudolph.

Adopted by the County Board of Supervisors this 21<sup>st</sup> day January, 2014.

# Amendment Three to Intergovernmental Cooperation Agreement Creating WOODLAND ENHANCED HEALTH SERVICES COMMISSION

This Amendment Two to the Intergovernmental Cooperation Agreement ("Amendment Two") is entered into under authority of Wis. Stat. § 66.0301 and the Intergovernmental Cooperation Agreement, as amended by Amendment One to Intergovernmental Cooperation Agreement, (collectively "IGA") entered into by, among and between the Counties of Clark, Taylor, Rusk, Chippewa, Eau Claire, Portage, Wood, Douglas, Barron, Bayfield and Florence each a duly organized and existing county of the State of Wisconsin relating to the formation of the Woodland Enhanced Health Services Commission ("WEHS"). This Amendment shall be effective as of the 12<sup>th</sup> day of November, 2013.

#### **RECITALS**

**WHEREAS,** the Members of WEHS, as that term is used in the IGA, have determined it to be in the best interests of WEHS to allow for the admission of Oneida County to WEHS; and

**WHEREAS,** Oneida County is a duly organized and existing county in the State of Wisconsin and, therefore, able to enter into an agreement under Wis. Stat. § 66.0301; and

**WHEREAS,** Oneida County has passed a resolution authorizing it to join WEHS, a copy of which is maintained in WEHS's official books and records; and

**WHEREAS,** upon payment of the initial fee of \$5,000 and execution of this Amendment Three by all of the Members, Oneida County has satisfied all conditions precedent set forth in the IGA relating to joining WEHS;

**NOW, THEREFORE,** in consideration of the mutual covenants and promises contained herein, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

- 1. All of the terms, conditions and provisions of the IGA, as amended, shall remain unaltered unless specifically amended herein.
  - 2. The IGA shall be amended to include Oneida County as an Additional Member.
- 3. By executing this Amendment Three, Oneida County agrees to abide, and be bound, by the terms of the IGA, as amended, and all policies of WEHS.
- 4. Upon confirmation of WEHS's receipt of the \$5,000 initial fee and receipt of this fully-executed Amendment Three, Oneida County shall be admitted as a Member of WEHS.
- 5. Oneida County shall appoint a representative to act on its behalf in relation to WEHS business as provided in Article 3, Section 3.03 of the IGA.
- 6. Execution of this Amendment Three certifies compliance with Article 5 and Article 8 of the IGA.
- 7. Oneida County understands and agrees that for purposes of the Assessment Rate, as that terms is used in the IGA, it shall have been considered a Member of WEHS as of November 12, 2013, and shall be responsible for all charges associated with the Assessment Rate from such date consistent with WEHS policy.
- 8. This Amendment Three may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument. A facsimile signature will have the same legally binding effect as an original signature.

**IN WITNESS WHEREOF**, the parties have executed this Amendment effective as of the effective date set forth above.

On behalf of CLARK COUNTY:	On behalf of TAYLOR COUNTY:
By: Its:	By: Its:
On behalf of CHIPPEWA COUNTY:	On behalf of RUSK COUNTY:
By:	By: Its:
On behalf of EAU CLAIRE COUNTY:	On behalf of PORTAGE COUNTY:
By:	By: Its:
On behalf of DOUGLAS COUNTY:	On behalf of WOOD COUNTY:
By: Its:	By: Its:
On behalf of FLORENCE COUNTY:	On behalf of BARRON COUNTY:
By: Its:	By: Its:
On behalf of BAYFIELD COUNTY:	On behalf of ONEIDA COUNTY:
By:	By: Its:

## Intergovernmental Cooperation Agreement Creating WOODLAND ENHANCED HEALTH SERVICES COMMISSION

This Intergovernmental Cooperation Agreement ("Agreement") is entered into under authority of Wis. Stat. § 66.0301 and is effective as of the date the last Member identified herein executes the Agreement. The Agreement is entered into by, among and between the Counties of Clark, Rusk, Eau Claire, Taylor, Chippewa, Douglas, Portage, Wood, and Florence each a duly organized and existing county of the State of Wisconsin (hereinafter collectively referred to as the "Initial Members") and each county that may hereafter enter into the Agreement in the manner hereinafter described (hereinafter collectively referred to as the "Additional Members" and together with the Initial Members, as the "Members").

#### RECITALS

WHEREAS, Wis. Stat. § 66.0301(2) authorizes municipalities to contract with other municipalities for the receipt or furnishing of services or the joint exercise of any power or duty required or authorized by law; and

WHEREAS, each of the Initial Members are municipalities within the definition set forth in Wis. Stat. § 66.0301(1)(a); and

WHEREAS, Wis. Stat. § 66.0301(3) authorizes the Members to form a commission for the purpose of administering the Members' contractual obligations set forth herein; and

WHEREAS, Wis. Stat. § 49.49(7) authorizes the formation of a commission such as that intended herein for purposes of operating a nursing home; and

WHEREAS, every county may exercise any organizational or administrative power, subject only to the constitution and to any enactment of the legislature which is of statewide concern and which uniformly affects every county pursuant to Wis. Stat. § 59.03 Wis. Stats.; and

WHEREAS, to give counties the largest measure of self government under the administrative home rule granted to counties in Wis. Stat. § 59.03(1), Chapter 59 of the Wisconsin Statutes shall be liberally construed in favor of the rights, powers and privileges of counties to exercise any organizational or administrative power; and

WHEREAS, Wis. Stat. § 59.01 Wis. Stats., authorizes each county as a body corporate to make such contracts and to do such other acts as are necessary and proper to the exercise of the powers and privileges granted and the performance of the legal duties charged upon it; and

WHEREAS, Wis. Stat. § 59.51(1) provides that a county board may exercise any organizational or administrative power under Chapter 59 without limitation because of

enumeration, and these powers shall be broadly and liberally construed and limited only by express language; and

WHEREAS, counties within the State of Wisconsin have found it increasingly difficult to find nursing home placements for their residents that have specialized physical and mental health needs that are complicated by the residents' challenging behaviors; and

WHEREAS, Clark County currently owns a facility known as Clark County Health Care Center ("CCHCC") that is licensed to operate a nursing home and a facility for the developmentally disabled ("FDD"); and

WHEREAS, each of the Members are authorized to individually own, operate and manage a nursing home and FDD under authority granted under, among other statutes, Chaps. 50 and 150 of the Wisconsin Statutes; and

WHEREAS, the Members desire to obtain the availability of placements for their residents that have specialized physical and mental health needs as economically as possible, and have found and determined that, through intergovernmental cooperation and associating together, they can obtain placement of such individuals collectively in a multi-county facility more economically than by acting separately; and

WHEREAS, the Initial Members to this Agreement are desirous of entering into this Agreement for purposes of establishing the Woodland Enhanced Health Services Commission ("Commission"), which would, on behalf of the Members, operate and manage CCHCC; and

WHEREAS, only that portion of CCHCC that is licensed to operate a nursing home and FDD, all as will be more particularly set forth in a lease agreement by and between Clark County and the Commission, is subject to the terms of this Agreement and the Commission; and

WHEREAS, Clark County is desirous of allowing the Commission, on behalf of its Members, to lease a portion of CCHCC to allow the Members to place their residents within the facility upon terms and conditions whereby the Commission assumes responsibility for the costs associated with the maintenance and operation of the real and personal property associated with CCHCC; and

WHEREAS, Clark County is interested in contracting with the Commission for purposes of Clark County providing the human resources and personnel associated with administering, maintaining and operating the portion of CCHCC that would be leased; and

WHEREAS, the governing body of each Member has reviewed this Agreement and found that the goals of the Commission are in accordance with the philosophy and public policy objectives of such Member.

NOW, THEREFORE, in consideration of the mutual covenants and promises contained herein, the receipt and adequacy of which are hereby acknowledged, the parties hereto agree as follows:

#### ARTICLE 1 CREATION AND LEGAL STATUS

- 1.01 <u>Creation</u>. The Commission is formed by and on behalf of the Members to be known as the "Woodland Enhanced Health Services Commission" for the purpose of administering and executing this Agreement and shall have the powers granted to it under this Agreement.
- 1.02 <u>Title to Commission Assets</u>. Certain assets of CCHCC shall be made available to the Commission for the Commission's use, as will be more particularly set forth in the lease agreement by and between Clark County and the Commission. The assets of CCHCC shall not be considered the assets of the Commission unless explicitly set forth in an agreement between Clark County and the Commission. As it relates to Commission assets, except as otherwise provided in this Agreement, the Commission shall have exclusive title to all of its property and no Member shall have an ownership interest in Commission property.
- 1.03 <u>Compliance with Law</u>. The Commission shall comply with all federal and state laws, rules, regulations, and orders applicable to this Agreement, as well as with any duties or obligations that may from time to time be transferred to it from any of the Members consistent with this Agreement.
- 1.04 <u>Relationship of Members</u>. The Members agree that no Member shall be responsible, in whole or in part, for the acts of the employees, agents and servants of any other Member, whether acting separately or in conjunction with the implementation of this Agreement. The Members shall only be bound and obligated under this Agreement as expressly agreed to by each Member. No Member may obligate any other Member.
- 1.05 Principal Office. The Commission shall maintain a principal office in Clark County, Wisconsin. The Commission may have such other offices, either within or without Clark County, Wisconsin, as may be designated from time to time by resolution of the Members.

#### ARTICLE 2 PURPOSE AND AUTHORITY

2.01 <u>Purpose</u>. The purpose of the Commission shall be to organize and establish a multi-jurisdictional public entity that shall: (1) lease, manage and operate a nursing home and facility for the developmentally disabled ("FDD") known as Clark County Health Care Center ("CCHCC") and as described in the lease agreement by and between Clark County and the Commission; (2) contract with Clark County to provide personnel and human resources related to the administration and management of CCHCC; and (3) provide financial resources for operation of CCHCC, including any costs or services incidental thereto. The Commission is

hereby authorized to enter into any and all contractual relationships necessary to effectuate the purpose of the Commission.

2.02 <u>Authority</u>. The Commission is hereby empowered by the Members to take all action relating to the operation of CCHCC as a certified and licensed nursing home and FDD under the applicable Wisconsin Statutes, together with any and all actions necessary to effectuate the purpose and intent of this Agreement.

#### ARTICLE 3 MEMBERS

The Commission shall have two classes of Members:

- 3.01 <u>Voting Members</u>. Each Initial Member, together with any Additional Member admitted to the Commission pursuant to the procedures established herein, shall be considered a Voting Member of the Commission.
- 3.02 Non-Voting Members. Any entity or individual demonstrating an interest in the Commission or its business may, upon written application to the Commission, be admitted as a Non-Voting Member of the Commission. Non-Voting Members shall be entitled to notice of Commission meetings and shall be allowed to attend and participate in such meetings, but shall not be considered bound by the terms of this Agreement and not be entitled to vote on any matters of business brought before the Commission.
- 3.03 Voting Rights. Each Voting Member, for business at any meeting, shall have one vote, which shall be cast by the official representative of the Member. The official representative shall be designated in the Member's customary manner of designation relating to committees or commissions. Any Member may otherwise designate an official representative by written notice to the President of the Commission. Each official Member representative must, at the time of making a motion or voting, be a county board supervisor or County Executive. If any Member representative calls for a weighted vote on any matter, the member representative of each Member shall be entitled to the percentage of votes out of 100% that is equal to the thencurrent percentage reflected as the Member's percentage of utilization as set forth in Sec. 4.04(A)(iii).
- 3.04 <u>Powers of Commission</u>. Consistent with Article 2 above, the Commission's powers shall include the following, without limitation by enumeration:
  - A. Establish the annual assessment rate ("Assessment Rate") for Members associated with the costs of operating CCHCC.
  - Establish the initial and annual dues rate for Members as a condition for the continued operation of the Commission.

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- C. Establish the terms and conditions, including but not limited to the consideration, relating to the Lease Agreement by and between the Commission and Clark County related to CCHCC.
- Upon recommendation of the Executive Committee, establish the Commission's annual budget.
- Acquire, own, hold, operate, maintain, lease, or sell real or personal property and dispose of, divide, or distribute any property.
- F. Incur debts, liabilities, or obligations consistent with the Commission's budget and as otherwise authorized by the Members.
- G. Cooperate with other public agencies.
- Sue and be sued in the name of the Commission.
- Be responsible for any liabilities that might be incurred through performance of this Agreement and insure against any such liability.
- Engage auditors to perform independent audits of the financial statements and other activities of the Commission as required by law.
- Invest surplus funds or proceeds and adopt investment policy in connection with the funds or proceeds.
- L. Purchase and maintain insurance to protect members of the Commission Board or officers or employees of the Commission from personal loss or accountability for any acts or omissions of the Commission.
- M. Exercise any power necessary to effectuate the intent and purpose of this Agreement.

#### 3.05 Meetings of Members.

- A. Annual Meeting. In each calendar year, an annual meeting of members shall be held during the month of August. The Secretary or designated staff shall give at least 30 days written notice of an annual meeting to each Member (voting and non-voting) at the address of the Members shown in the records of the Commission. It shall be the responsibility of each Member to inform the Commission of its designated representative to act on behalf of a Member at such meeting.
- B. Agenda. The agenda for each Annual Meeting shall include, but not be limited to the following: election of Executive Committee Members, election of Commission officers, set the budget for the following year, set

- the Assessment Rate for the following year, assess dues and receive other reports or information that are in the interests of the Commission.
- C. <u>Special Meetings</u>. Special meetings of Members may be called by the President or by a majority of the representatives of the Voting Members. Special meetings shall be held on 5 days written notice from the Secretary of the Commission, which shall describe the business to be transacted at the meeting.
- Place of Meetings. All meetings of Members shall be held within the State of Wisconsin.
- E. Quorum and Voting. A majority of Voting Members shall constitute a quorum necessary to conduct business on behalf of the Members. Voting shall be Voting Members present at a meeting. Proxy voting shall not be allowed.
- F. <u>Procedure</u>. Meeting notices shall be given and all meetings shall be conducted in compliance with the Wisconsin Open Meetings Law. Meetings shall be conducted pursuant to Robert's Rules of Order unless some other procedure is approved by a two-thirds vote of Voting Members present and voting.
- G. Adjournment. Meetings may be adjourned from time to time without further notice.

#### ARTICLE 4 EXECUTIVE COMMITTEE

- 4.01 <u>Creation</u>. There is hereby created a committee composed of representatives of the Members to be known as the Executive Committee. The Executive Committee shall be responsible for the governance of the Commission.
- 4.02 <u>Powers and Duties of Executive Committee.</u> The Executive Committee is authorized, in its own name, to do all acts specifically delegated to it by the Members. In addition, the Executive Committee shall have the following powers and duties:
  - A. Establish the Commission's annual budget, subject to the approval of the Members as provided in Section 3.04. The Commission's annual budget shall include, without limitation, the following information: (1) anticipated revenues and expenses for the Commission separated by category of revenue or expense; and (2) anticipated capital expenditures.
  - B. Pursuant to the Commission's budget, enter into leases or contracts necessary for the provision of services provided under this Agreement including, but not limited to, contracts related to: (1) the provision of

- management and administrative services related to the operation of CCHCC; (2) the provision of accounting or legal services; and (3) the provision of human resources.
- C. Establish the Commission's Assessment Rate, subject to the approval of the Members as provided in Sections 3.04 and 4.04.
- Report to the Members matters involving Clark County's long-range capital plan related to CCHCC's building and property.
- 4.03 <u>Limitation on Powers of Executive Committee</u>. The Executive Committee shall not have the power to take any action specifically reserved to the Members as set forth in this Agreement.
- 4.04 <u>Assessment Rate</u>. At the annual meeting of the Members, the Executive Committee shall present to the Members for approval a proposed Assessment Rate that will provide the mechanism for funding the Commission's operations in the next fiscal year. The Assessment Rate shall take into consideration lease payments, operation costs, capital costs and any other expenses that the Commission anticipates will be incurred in the next fiscal year. The Assessment Rate shall consist of two (2) components:
  - A. For all Members other than Clark County, the Assessment Rate shall be a uniform rate that is prorated to the Members and shall take into consideration the prorated expenses incurred by the Commission associated with a Member's placement of a resident in CCHCC. The Assessment Rate shall be reflected as a daily rate and shall be billed monthly based upon a Member's utilization of CCHCC. The Commission shall adopt a policy or policies clarifying the process for billing, payment and calculation of the Assessment Rate.
  - B. For Clark County, the Assessment Rate shall consist of the sum of (1) the Assessment Rate assessed all other Members; plus (2) the difference between the sum total of the Assessment Rate proceeds for all Members and the actual costs of the Commission's operations, as determined in the Commission's Medicaid cost reports filed with the State of Wisconsin ("Retroactive Assessment") after taking into account all revenue of the Commission, both received and anticipated. The Retroactive Assessment shall be determined retroactively based upon actual costs and revenues. Nothing herein shall be construed as limiting the Commission's ability to reconsider/audit the Retroactive Assessment if anticipated costs or revenues are different than actual costs or revenues provided, however, that no Member other than Clark County shall be responsible for such reconsideration/audit.
- 4.05 <u>Accounting and Reconciliation</u>. Following the close of the previous fiscal year, the Commission shall undertake an accounting and reconciliation associated with the

determination of the Retroactive Assessment. Clark County agrees that it shall be responsible for all costs associated with the accounting and reconciliation, together with all sums due and owing under the Retroactive Assessment. In the event the Commission's revenues from sources other than the Assessment Rate or Retroactive Assessment rate exceed its expenses, the excess revenue shall be returned to the Members pro rata based upon a Member's contribution to the Commission in the year in which such excess revenue is realized.

- Executive Committee Membership. The Executive Committee shall initially consist of five (5) members elected by the Voting Members as set forth herein provided, however, that one (1) committee member shall be the Member Representative from Clark County. Terms of the Executive Committee members shall be 2 years. An Executive Committee member may serve an unlimited number of terms. All persons serving on the Executive Committee shall be a duly elected county board supervisor or County Executive and a designated Member Representative. Election of the Executive Committee members shall take place at the annual meeting of Members provided, however, that Executive Committee members shall be elected consistent with the process herein at the initial meeting of the Members to serve until the Commission's first annual meeting. Candidates may be nominated by a nominating committee or nominated from the floor of the annual meeting by a Voting Member. Each Voting Member may cast 1 vote for each Executive Committee member position open for election at such meeting. Election shall be by a majority of the Voting Members present at the meeting, provided a quorum is present. If I or more candidates do not receive a majority vote in the first round of balloting, the following number of candidates with the most votes will stand for election in the second round and continue for each round thereafter: 2 candidates for 1 position; 3 candidates for 2 positions; 4 candidates for 3 positions; or 5 candidates for 4 positions. In the event of a vacancy in a Executive Committee member position, it shall be the responsibility of the Member with appointing authority relating to such position to provide written notice to the Commission Board of the designation of a replacement Executive Committee member. An Executive Committee member may be removed by 2/3 vote of the Executive Committee.
- 4.07 Meetings of Executive Committee. There shall be an annual meeting of the Executive Committee held during the month of August during each calendar year immediately following the meeting of Members. The Executive Committee shall give at least 30 days written notice of the annual meeting at the same time notice is given of the annual membership meeting. At its annual meeting, the Executive Committee shall set a schedule of regular Executive Committee meetings for the period until the next annual meeting. A written notice of regular Executive Committee meetings will be given to all Executive Committee members at least 5 days prior to the Executive Committee meeting. Special meetings of the Executive Committee may be called by any Executive Committee member. Special meetings shall be on 5 days written notice from the Secretary of the Commission, which shall describe the business to be transacted at the meeting. All meetings shall be held within the State of Wisconsin. A majority of members shall constitute a quorum necessary to conduct business on behalf of the Executive Committee. Voting shall be by members present at the meeting. Proxy voting shall not be allowed. Meetings shall be conducted pursuant to Robert's Rules of Order unless some other procedure is approved by a two-thirds vote of Executive Committee members present and voting.

- 4.08 <u>Commission Officers</u>. At the annual meeting of the Commission in every calendar year (and at the initial meeting of the Commission), the Voting Members shall elect a President, Vice President and Secretary/Treasurer from the representatives of the Voting Members. The Commission may appoint staff members to act as assistants to any of the officers and delegate any of the functions of the officers to such staff members as the Commission deems advisable.
  - A. <u>Selection and Term of Office</u>. The President shall be the Member representative of Clark County. The remaining officers shall be elected by majority vote of the Voting Members. All officers shall serve for a term of 2 years from the date of election until such officer's successor shall be elected and qualified. One person may hold not more than one (1) office. Officers may be removed by majority vote of the Voting Members provided, however, that the President may be removed only by Clark County in a manner consistent with Clark County's appointment and removal process associated with boards and/or commissions.
  - B. <u>Vacancies</u>. A vacancy in any office created by any cause shall be filled by the Executive Committee at its next meeting held after such vacancy shall occur subject to the qualification that the President shall be the Member representative of Clark County. The person selected to fill such vacant office shall serve the remainder of the term of the person leaving such office vacant.

#### Powers and Duties of Officers.

- President. The President shall preside at all meetings of the Commission Members and Executive Committee. The President shall appoint members to standing and special committees created by the Commission. The President or his/her designee is responsible for giving notice of each meeting of the Commission and Executive Committee in compliance with the Wisconsin Open Meetings Law.
- Vice President. The Vice President shall exercise the duties of the President in the absence or incapacity of the President. If the President should die, resign, or be removed from office, the Vice President shall succeed to the office of the President.
- 3. Secretary/Treasurer. The Secretary/Treasurer shall maintain all records of the Commission and shall prepare minutes of all meetings of the Commission and Executive Committee. The Secretary/Treasurer shall have custody of the funds of the Commission and shall maintain all financial records of the Commission. The Treasurer shall report to the Members on the financial status of the Commission.

#### ARTICLE 5 ADMISSION AND REMOVAL OF MEMBERS

- 5.01 <u>Admission of Members</u>. The Commission may admit Additional Members upon unanimous consent of the then-current Members and upon such other terms and conditions as the Members shall unanimously determine.
- 5.02 Removal of Members. Any Member may be removed by two-thirds (2/3) vote of the Members. Any removal occurring hereunder shall be effective immediately provided, however, the removed Member shall be responsible to the Commission for any assessments and/or dues based upon a Member's past or present placement of an individual in CCHCC. Upon removal, a removed Member shall take all actions necessary to remove its residents from CCHCC immediately and shall immediately pay the Commission the appropriate Assessment Rate for all days associated with the removed Member's placement of a resident in CCHCC, up to and including the day any such resident is removed from CCHCC. Clark County shall not be obligated to remove its residents from CCHCC if its membership in the Commission is terminated. Nothing herein shall be construed as limiting or modifying the Commission's obligations under state and/or federal law that may govern certain issues related to the removal of a particular resident(s) from CCHCC.

#### ARTICLE 6 LIABILITY AND INDEMNITY

- 6.01 <u>Liability for Losses; Ownership of Profits</u>. The Members understand and agree that any and all losses of the Commission are to be borne by the Members themselves consistent with the intent and purpose of Wis. Stat. § 66.0301, et seq., and this Agreement. Each Member further understands and agrees that it is financially responsible for the continuing operation of CCHCC so long as the Commission is a party to the contracts and agreements relating to CCHCC's operations and the Member continues to be a Member of the Commission.
- 6.02 Indemnity by Clark County. Notwithstanding the responsibility for losses set forth in Section 6.01 above, the Members understand and agree that Clark County has contractually agreed to indemnify and hold the Commission harmless from any and all fines, fees, forfeitures, suits, claims and/or causes of action relating to CCHCC's operations by virtue of a lease and administrative agreement. Nothing herein nor in the lease and administrative agreement shall be construed as limiting Clark County's indemnification obligations. Except for Clark County, no Member shall be liable to the Commission for any sums beyond sums established through dues and Assessment Rates as provided in this Agreement.

# ARTICLE 7 TERM OF AGREEMENT AND DISPOSITION OF ASSETS

7.01 <u>Term of Agreement</u>. The initial term of this Agreement shall be ten (10) years after the effective date and automatically renewed in five (5) year increments. This Agreement may be terminated at any time by unanimous agreement of the Members.

- 7.02 <u>Continuation</u>. This Agreement shall survive the voluntary withdrawal of any Member.
- 7.03 Withdrawal of Member. Any Member may voluntarily withdraw from the Commission provided that such withdrawal shall be effective on December 31 of any year and further provided such Member gives the Commission notice of its withdrawal on or before August 1 of the year in which the withdrawal takes place. Upon withdrawal, a Member shall no longer be obligated by any of the provisions set forth herein including, but not limited to, the Assessment Rate provided, however, that a withdrawing Member shall take all actions necessary to remove its residents from CCHCC as of the effective date of the withdrawal and shall pay the Commission the appropriate Assessment Rate for all days associated with the withdrawing Member's placement of a resident in CCHCC, up to and including the day any such resident is removed from CCHCC. Nothing herein shall be construed as limiting or modifying the Commission's obligations under state and/or federal law that may govern certain issues related to the removal of a particular resident(s) from CCHCC.
- 7.04 <u>Disposition Upon Termination</u>. If the Members unanimously agree to terminate this Agreement, the Commission shall wind up its affairs as follows:
  - A. All of the Commission's debts, liabilities and obligations and all expenses incurred in connection with the termination shall be paid first provided, however, that to the extent any debts are subject to proration based upon the Assessment Rate, such expenses shall be prorated consistent with the Assessment Rate; and
  - Title to all property and assets owned by the Commission shall be distributed among the Members as determined by the Commission Board.

# ARTICLE 8 AMENDMENT

This Agreement may be amended at any time by unanimous consent of the Members acting by and through their authorized representatives. Amendments shall be in writing and shall become effective only after execution by the authorized representatives of the Members.

#### ARTICLE 9 MISCELLANEOUS

- 9.01 Fiscal Year. The Commission's fiscal year shall end on December 31 each year.
- 9.02 <u>Choice of Law and Venue</u>. This Agreement shall be construed according to the laws of the State of Wisconsin. Any lawsuit arising out of this Agreement shall be venued exclusively in the State and Federal courts in Wisconsin.
- 9.03 Notices. Notices under this Agreement to Members shall be sufficient if delivered to their Representatives and the office of the Clerk of the Member. Notices to the

Commission under this Agreement shall be sufficient if delivered to the President at his or her regular business office.

- 9.04 <u>Severability</u>. Should any portion, term, condition or provision of this Agreement be decided by a court of competent jurisdiction to be illegal or in conflict with any law of the State of Wisconsin, or be otherwise rendered unenforceable or ineffectual, the validity of the remaining portions, terms, conditions and provisions shall not be affected thereby.
- 9.05 <u>Agreement Complete</u>. The foregoing constitutes the full and complete Agreement of the Members. There are no oral understandings or agreements not set forth in writing herein.
- 9.06 <u>Prohibition Against Assignment</u>. Neither Members nor the Commission may assign any right, claim or interest it may have under this Agreement.
- 9.07 <u>Execution</u> This Agreement shall be executed on behalf of each Member, upon approval thereof by its Governing Body by duly authorized officials. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the day and year first written above.

Wayne Handrickson

AUTHORIZED COUNTY REPRESENTATIVE

COUNTY

7- /- // DATE **ROLL CALL VOTE**: 17 Ayes, 0 Nay, 3 Absent – Metropulos, Vandervest and C.Sorensen. **STUDENT REPRESENTATIVES**: 2 Absent – Nichols & Tenderholt **RESOLUTION #10 – 2014**: Adopted.

Chairman Cushing appointed Supervisor Bob Mott to act as Oneida County's Representative on the Woodland Enhanced Health Services Commission.

#### **RESOLUTION #11-2014**

Resolution offered by the Supervisors of the Labor Relations Employee Services Committee. Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS,** the Oneida County Board approved the completion of a compensation study by Carlson Dettman, and

**WHEREAS,** the Labor Relations Employee Services Committee will be recommending a compensation plan for all General Municipal employees at the February County Board meeting; and

**WHEREAS,** in order to maintain a fair implementation of the new compensation plan, the LRES Committee is recommending that all wage adjustments/increases be frozen until the County Board acts on the proposed compensation plan.

**NOW, THEREFORE, BE IT RESOLVED,** by the Oneida County Board of Supervisors that all wage adjustments/increases be frozen for General Municipal employees until the County Board takes action on the Carlson Dettman Compensation Plan.

Approved by the Labor Relations Employee Services Committee this 15<sup>th</sup> day of January, 2014.

Offered and passage moved by Supervisors: Cushing, Paszak, Fried and Pederson. Adopted by the County Board of Supervisors this 21<sup>st</sup> day January, 2014.

**ROLL CALL VOTE:** 17 Ayes, 0 Nay, 3 Absent – C.Sorensen, Metropulos and Vandervest. **STUDENT REPRESENTATIVES**: 2 – Absent – Nichols & Tenderholt. **RESOLUTION #11-2014** – Adopted.

#### **RESOLUTION #1-2014** (pulled from consent agenda)

Resolution offered by the Supervisors of the Health and Aging and Labor Relations Employee Services (LRES) Committees.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, the Public Health Director applied and did receive grant dollars to create a full time Community Health Specialist position that will be mainly responsible for Chronic Disease Prevention and Tobacco Control activities; and

**WHEREAS**, the Health and Aging Committee did agree with the recommendation of the Public Health Director to create a full time Community Health Specialist position and recommends to the LRES Committee the creation of such position; and

**WHEREAS**, the LRES Committee did review the recommendation of the Public Health Director and the Health and Aging Committee and does support the creation of a full time Community Health Specialist position with all costs associated with the position to come from grant dollars and revenue.

**NOW, THEREFORE, BE IT RESOLVED,** by the Oneida County Board of Supervisors that on January 22, 2014, a full time Community Health Specialist position be created at the hire rate of the Public Health Nurse Wage Schedule with the understanding that should there be a decrease in funding the position shall decrease accordingly.

**BE IT FURTHER RSOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that an amendment has been made to the County budget for fiscal year 2014 to meet all projected costs for the position with monies to come from non-tax levy grants and revenues.

A fiscal impact statement is attached hereto and made a part hereof.

Approved by the Labor	Relation	ons Em	ployee Services	Committee this 1	5 <sup>th</sup> day of .	January, 2014	4.
Consent Agenda Item:	x	_YES _	NO				

Offered and passage moved by Supervisors: Cushing, Paszak, Fried and Pedersen. Adopted by the County Board of Supervisors this 21<sup>st</sup> day January, 2014.

ONEIDA COUNTY FISCAL IMPACT					
Community Health Specialist					
2013 Wage rates and 2014 Fringe Rates					
	Annual				
Wages	44,792				
Social Security	3,427				
Retirement-er	3,135				
Health Ins-Maximum	21,471				
Life Insurance-Estimated	90				
Workers Comp	856				
Income Continuation Ins	113				
Estimated Cost	73,883				
Revenue Source: State Aids					

ROLL CALL VOTE: 11 Ayes, 5 Nays – J.Sorensen, Thompson, Shidell, Oettinger and Holewinski, 0 Nay, 3 Absent – C.Sorensen, Vandervest and Metropulos.

STUDENT REPRESENTATIVES: 2- Absent – Nichols & Tenderholt.

RESOLUTION #1-2014: Adopted.

OTHER BUSINESS: - None.

#### **ADJOURNMENT:**

MOTION/SECOND: Rudolph/Mott to adjourn at 1:19 p.m. All "aye" on voice vote, motion carries.