

**Amended REGULAR MEETING  
ONEIDA COUNTY BOARD OF SUPERVISORS  
OCTOBER 21, 2014 - 9:30 A.M  
COUNTY BOARD MEETING ROOM 2<sup>ND</sup> FLOOR - ONEIDA COUNTY COURTHOUSE**

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**CALL TO ORDER:**

Chairman Hintz called the meeting to order at 9:30 a.m. in the County Board Meeting Room of the Oneida County Courthouse. There was a brief moment of silence for our troops here and overseas, followed by the Pledge of Allegiance.

**MEMBERS PRESENT:** Supervisors: Ted Cushing, Bill Freudenberg, Billy Fried, David Hintz, Scott Holewinski, Jim Intrepidi, Mitchell Ives, Robb Jensen, Tom Kelly, Lance Krolczyk, Bob Metropulos, Bob Mott, Sonny Paszak, Carol Pederson, Tom Rudolph, Jack Sorensen, Michael Timmons, Alan VanRaalte, Alex Young and Lisa Zunker.

**# OF MEMBERS PRESENT:** - 20

**SUPERVISORS EXCUSED:** 1 - Greg Oettinger

**STUDENT REPRESENTATIVES PRESENT:** 2 - Erin Tenderholt, Bailey Nichols

**OTHERS PRESENT:** Mary Bartelt, County Clerk; Kerri Ison, Deputy Clerk, Brian Desmond, Corporation Counsel; Lisa Charbarneau, Human Resources Director; Kris Ostermann, Treasurer; Chief Deputy Dan Hess (Sheriff's Department), Lynn Feldman (UWEX) and Marie Aguirre (TAG alternate).

**ANNOUNCEMENTS BY CHAIR, CORRESPONDENCE AND COMMUNICATIONS**

Sign Attendance Form at the Podium  
Please Use Microphones When Speaking

**ACCEPT THE MINUTES OF THE OCTOBER 21, 2014 REGULAR MEETING.**

**MOTION/SECOND:** Jensen/Sorensen to accept the minutes of the September 23, 2014 Regular Meeting. **Correction, additions or deletions:** Supervisor Rudolph stated Page 1 "Others Present" "Freedman" should read "Freeman", "Burnett" should read "Brunette", and "Tom" should read "Tim". Supervisor VanRaalte stated Page 2 Line 4 "their" should read "they're". All "aye" on voice vote to approve the minutes as corrected/amended. Motion carried.

**REPORTS/PRESENTATIONS**

- **Teens Active in Government (TAG):** Lynn Feldman, UWEX introduced new TAG member Marie Aguirre, who will serve as an alternate TAG representative from LUHS for the 2014-2015 school year and will serve as the student representative in 2015-2016. Feldman thanked Supervisors Cushing and Pederson for agreeing to serve as mentors to the student representatives for the 2014-2015 school years.
- **Presentation on Open Records:** Brian Desmond, Corporation Counsel, shared a PowerPoint presentation regarding Open Meetings and Open Records, an important topic for those dealing with open records, public records law and emails. A handout of the presentation was provided.

Desmond discussed the need to be aware of discussing governmental/public business to avoid a quorum of any one specific, committee, walking quorum or negative quorum. Email and instant messaging may also have aspects that could be considered a meeting. Supervisors were urged to refrain from responding to emails by "reply to all" or forwarding emails which could include a discussion of a quorum of committee members.

Desmond discussed the Open Meeting requirements noting meetings must be posted 24 hours in advance, held in places that are reasonably accessible to all, and be conducted in open session unless an exemption applies. Agenda topics should be specific enough so that anyone will know what will be discussed.

He also discussed the Public Records Law. A record includes every form of information "created or kept by an authority" except where a specific exception exists. Information includes electronically created and stored data (hard drive or thumb drive), e-mails (not personal emails), etc. Emails that are public record need to be filed and stored in a way that allows access to requestors. Anyone can inspect a public record; motivation is immaterial. According to the Attorney General the timeline to fulfill a records request is 10 days; however, it is not specified in

the law. The records retention policy is listed in the County Code, but a good rule of thumb is seven (7) years. Once a request has been made for records, they cannot be destroyed.

Desmond urged Supervisors and staff to contact the Corporation Counsel office if there are questions regarding Open Records and the Open Meeting Law.

**PUBLIC COMMENT:** None.

Student Representative Tenderholt was excused at 10:17 a.m.

**CONSENT AGENDA:**

- **RESOLUTION # 80-2014:** offered by the Administration Committee delegating the authority to invest county funds to the Oneida County Auditor/Finance Director.
- **RESOLUTION #81-2014:** offered by the Administration Committee regarding the approval of the County Board designating named banks, credit unions, savings and loan association, trust companies and mutual savings banks as County depositories under Section 59.61 and 34.05, WI Stats.
- **RESOLUTION #82-2014:** offered by the Land Records Committee authorizing the County Clerk to issue a correction deed to the City of Rhinelander. (RH 185)
- **RESOLUTION #83-2014/GENERAL CODE O/A:** offered by the Administration Committee amending 1.37 Disposal of Abandoned Property. (Cr.#58-91; AM #92-2012)

**Appointments to committees, commissions and other organizations**

To appoint Pat Pechura to the WI Valley Library Service Board for a three year term to expire December 31, 2017.

To reappoint Raymond Zastrow to the Veterans Service Commission for a three year term to expire January 2018.

**MOTION/SECOND:** Hintz/Cushing to table Resolution #80-2014 and Resolution #81-2014 until the November 12, 2014 agenda.

**ROLL CALL VOTE:** 20- Aye, 0 Nay, 1- Absent: Oettinger.

**STUDENT REPRESENTATIVES:** 1- Aye; 1- Absent, Tenderholt.

**MOTION:** carried.

**MOTION/SECOND:** Cushing/Sorensen to approve the remaining items on the Consent Agenda. All "aye" on voice vote; motion carried.

**CONSIDERATION OF RESOLUTIONS & ORDINANCES**

**RESOLUTION #84-2014**

Resolution offered by the Supervisors of the Labor Relations Employee Services Committees. Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, due to the vacancy of a part time (50%) Deputy Treasurer I position the Treasurer and the Human Resources Director reviewed and developed a new structure for staffing for the Treasurer's Department; and

**WHEREAS**, Treasurer and the Human Resources Director did recommend to the Administration Committee that the part time (50%) Deputy Treasurer I position be increased to a part-time (55%) Deputy Treasurer I position and decrease the Limited Term Employee hours by 40 hours for 2015 which would allow for more efficient and effective staffing for the department; and

**WHEREAS**, the Treasurer, the Human Resources Director and the Administration Committee did recommend to the Labor Relations Employee Services Committee that the part time (50%) Deputy Treasurer I position be increased to a part-time (55%) Deputy Treasurer I position and the Limited Term Employee hours be reduced by 40 hours for 2015 which would allow for more efficient and effective staffing for the department; and

**WHEREAS**, the Labor Relations Employee Services Committee did agree with the recommendation as presented.

**NOW, THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that effective January 1, 2015 the part time (50%) Deputy Treasurer I position be increased to a part-time (55%) Deputy Treasurer I position and the Limited Term Employee hours be reduced by 40 hours for the Treasurer's Department; and

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that money necessary for the changes will be budgeted for fiscal year 2015 as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

Approved by the Labor Relations Employee Services Committee this 15<sup>th</sup> day of October 2014  
Offered and passage moved by Supervisors: Cushing, Hintz, Pederson, Fried and Paszak.

<b>ONEIDA COUNTY</b>		
<b>FISCAL IMPACT</b>		
<b>Deputy County Treas I.</b>		
<b>Increase from 50% to 55%, reduce LTE</b>		
<b>2014 Wage Rates, 2014 Fringe Rates</b>		
	<b>Annual @ 50%</b>	<b>Annual @ 55%</b>
Wages	15,834	17,417
Social Security	1,211	1,332
Retirement-er	1,108	1,219
Health Ins-maximum	11,154	12,269
Life Ins-estimated	50	55
Workers Comp	22	24
Income Continuation Ins	40	44
	<u>29,419</u>	<u>32,361</u>
Increased cost		2,942
Reduce LTE hours by 40 hrs		
Wages		(357)
Social Security		(27)
Workers Comp		-
		<u>(384)</u>
Net increased cost		2,558
Revenue Source: Tax Levy		

**ROLL CALL VOTE:** 19- Ayes, 1- Nay- Fried, 1- Absent: Oettinger.

**STUDENT REPRESENTATIVES:** 1- Aye, 1- Absent: Tenderholt

**RESOLUTION #84-2014:** adopted.

**AMENDED RESOLUTION # 85-2014**

Resolution offered by Labor Relations Employee Services Committee.

Resolved by the Board of Supervisors of Oneida County, Wisconsin:

**WHEREAS**, the Board of Supervisors of Oneida County, Wisconsin has ratified resolution #79-2013, #85-2012, #77-2011, #77-2010, resolution #81-2005, resolution #91-2006, resolution #87-2007,

resolution #97-2008 and resolution #101-09 which renewed the community policing Deputy Sheriff position for calendar year 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013 and 2014; and

**WHEREAS**, the Sheriff did apply for a new fifty thousand dollar (\$50,000.00) State of Wisconsin Community Policing grant, the 2015 award is anticipated to be thirty-one thousand four hundred sixty-five dollars (\$31,465.00), to be applied to this Deputy Sheriff position for fiscal year 2015; and

**WHEREAS**, the <sup>(Public Safety)</sup> ~~Law Enforcement and Judiciary~~ and Labor Relations and Employee Services Committees are in support of continuing the Community Policing Deputy Sheriff position provided the 2015 amount of thirty-one thousand four hundred sixty-five dollars (\$31,465.00) , in grant monies are available to be applied to the cost of the position; and

**WHEREAS**, should the Community Policing Grant be awarded at an amount other than thirty-one thousand four hundred sixty-five dollars (\$31,465.00), the Sheriff's Office will notify the ~~Law Enforcement, Finance and LRES~~ <sup>(Public Safety)</sup> Committees for further consideration.  
(Administration)

**WHEREAS**, the Labor Relations and Employee Services Committee has reviewed the position and has approved the increase in tax levy as shown by the fiscal impact statement attached.

**NOW, THEREFORE, BE IT RESOLVED**, by the Oneida County Board of Supervisors that the Community Policing Deputy Sheriff position is hereby renewed for fiscal year 2015, contingent upon the Sheriff's Office being awarded Wisconsin Community Policing grant monies in the amount of thirty-one thousand four hundred sixty-five dollars (\$31,465.00), to be applied toward the cost of the position for 2015. The remaining cost of thirty-one thousand four hundred sixty-five dollars (\$31,465.00) is reflected in the proposed Sheriff Office budget for 2015. This position will be reviewed on an annual basis by the ~~Law Enforcement and Judiciary~~ <sup>(Public Safety)</sup> Committee. If funding for the position decreases, the position will decrease accordingly.

**BE IT FURTHER RESOLVED**, by the Oneida County Board of Supervisors that by adoption of this resolution it shall be deemed that an amendment has been made to the County budget for fiscal year 2015 as set forth in the fiscal impact statement which is attached hereto and made a part hereof.

Approved by the Labor Relations Employee Services Committee this 15<sup>th</sup> day of October, 2014.  
Offered and passage moved by Supervisors: Hintz, Cushing, Paszak, Pederson and Fried.

**ONEIDA COUNTY  
FISCAL IMPACT  
NORTHWEST COMMUNITY POLICING OFFICER**

**2014 Wage Rates, 2014 Health Insurance Rates**

	<b>Annual Cost</b>
<b>Patrolman</b>	
Wages	48,750
Social Security	3,729
Retirement-er	4,695
Health Ins-Incumbent	21,471
Life Insurance	161
Workers Comp	1,151
Income Continuation Ins	140
VEBA	<u>2,346</u>
Estimated Cost	82,443
Revenue Source:	
State Aid-NW Comm Policing Grant	<u>31,465</u>
Tax Levy	50,978
Tax Levy in 2014 Budget	<u>50,715</u>
Change in 2015 Tax Levy	263

Hess noted they have applied for the full grant amount. If the award amount changes, another resolution will be brought to the Board.

Supervisor Rudolph Line 26 "Finance" should read "Administration". It was also noted "Law Enforcement and Judiciary" Committee should read "Public Safety" Committee.

**MOTION/SECOND:** Rudolph/Jensen to amend Resolution #85-2014 striking "Finance" and add "Administration", and strike "Law Enforcement and Judiciary" and add "Public Safety". All "aye" on voice vote. Motion carried.

**ROLL CALL VOTE:** 20- Ayes, 0 Nays, 1- Absent: Oettinger.

**STUDENT REPRESENTATIVES:** 1- Aye; 1- Absent: Tenderholt.

**AMENDED RESOLUTION #85-2014:** adopted.

**OTHER BUSINESS:** None.

**NEXT MEETING DATE AND TIME:** Wednesday, November 12, 2014.

Chairman Hintz noted County Ordinance lists the November County Board meeting as the Annual Budget Meeting to be held the second Tuesday of November. However, November 11<sup>th</sup> is Veterans Day, a holiday and State Statutes require it be moved to Wednesday.

**MOTION/SECOND:** Mott/VanRaalte to move the annual budget meeting start time to 6 p.m.

Discussion followed regarding additional costs and limiting topics if necessary. If there are additional items, they may be tabled and hold a December meeting.

**ROLL CALL VOTE:** 15 - Ayes, 5 - Nays - Kelly, Fried, Paszak, Timmons, and Zunker; 1- Absent: Oettinger. Motion carried.

**STUDENT REPRESENTATIVES:** 1- Aye, 1- Absent: Tenderholt.

**MOTION:** carried.

**ADJOURNMENT:**

**MOTION/SECOND:** Rudolph/Timmons to adjourn at 10:33 a.m. All "aye" on voice vote; motion carried.