

Oneida County Buildings & Grounds Committee Meeting  
Committee Room #1, Second Floor  
Oneida County Courthouse, 1 S. Oneida Avenue, Rhinelander  
Tuesday, November 17, 2015, 9:00 am

**Committee Members present:** Billy Fried—Chairman, Bob Metropulos, Lance Krolczyk, Scott Holewinski, and Greg Oettinger.

**Department Staff:** LuAnn Brunette—Facilities Director/Buildings & Grounds and Bruce Stefonek—Assistant Director/Buildings & Grounds.

**Others Present:** Brian Paynter (The River News), Bill Freudenberg, and Dan Gleason.

**Call to order**

Chairman Billy Fried called the meeting to order 9:00 a.m. noting that the meeting had properly posted in accordance with the Wisconsin Open Meeting Law.

**Approve agenda**

Motion to approve the agenda by Bob Metropulos, second by Scott Holewinski. All ayes; motion passed.

**Approve minutes from committee meeting dated October 12, 2015**

Motion to approve the minutes by Fried, second by Krolczyk. All ayes; motion passed.

*Greg Oettinger joined the meeting at 9:03 am*

**Bills, vouchers, blanket purchase orders and line item transfers (if any)**

Motion to approve the bills, vouchers, blanket purchase orders and line item transfers as presented by Fried second by Holewinski. All ayes; motion passed.

**UPS (Uninterrupted Power Supply) supporting ITS data center**

Brunette discussed email concerning problems with the UPS that provides backup for the data center in the event of a power loss. Faced with storms coming into the area; they located a company that had a 15 KVA demo that they could unplug and install at the county. Had they not had that the county would have needed to lease a temporary unit that was not sufficient to carry the full load and incurred additional costs. They got a break on the cost of both the UPS at \$23,900 vs. new at \$38,800. In addition to the cost of purchase they needed to have wiring done and purchase a service contract. The unit can be made to modulate in conjunction with another KVA unit. Brunette discussed the sheet comparing the cost of new to the demo unit which would have required a minimum of an additional 6 weeks to fabricate. In addition, new batteries were purchased for the unit for \$6,885 negotiated down from \$8,200. The unit was installed and the wiring was finished same day. Brunette answered questions from the committee related to the need for a service contract. Brunette stated there was nothing budgeted for the unit because it was unplanned for. Because it was an emergency, Brunette and Lynn Grube talked to Margie Sorenson and she agreed they could use the \$40,000 that was set aside for the third floor CIP toward the UPS. The total cost was \$28,843 vs. \$45,743 plus the cost of batteries. Fried recognized Supervisor Bill Freudenberg who asked Brunette to explain what the service contract covered. Brunette stated it was a general contract to service the equipment and would cover travel time, the time to check over the equipment and any adjustments made to the unit at that time, noting

the cost is included in the \$28,000 figure cited. Freudenberg questioned travel time. Brunette stated for the initial assessment the company indicated travel charges would require a contract not to exceed \$5,000 just to get Trip Light here from Minnesota. Brunette stated the company the unit was purchased from is closer and has government pricing contract, noting they have technicians from Madison, Appleton and Green Bay and the travel charges apply coming and going. Fried added this was not a warranty but an annual fee that is more preventative maintenance. Brunette commented that this unit did not include a warranty. Fried commented he applauded the efforts of the department to react to the problem and the need for flexibility in handling situations as they arise. Brunette stated they have looked at the UPS at the LEC unit which is 15 years old adding it needs batteries and although it is nearing the end of its life expectancy, they may be able to have a new spare power module fabricated in the event one fails. Brunette discussed the possibility of having either the new or the demo model modulate. The cost is about \$3,200, will extend the life, and if one goes down then switch it out and it will still operate. Brunette requested whole amount and consider the additional amount to make the unit modulate. Motion to formally approve the purchase of the demo 15KVA Modulating UPS with all of the things listed including the batteries at a cost of an additional cost of \$6,785 and the cost of the modulating unit at an additional cost of \$3,250 by Holewinski, second by Metropulos. All ayes; motion approved.

#### **Updates and possible action on Buildings & Grounds projects/activities**

- a. **Exterior masonry repairs on Oneida County Courthouse**  
Brunette stated that they have run out of time with the amount of work that needed to be done and would be addressing it in the spring.
- b. **Heating/cooling/dehumidifying Liebert Unit replacement—ITS data center**  
Brunette stated Sue Talo from Access and John Heater have looked over the unit and have recommended a redundant system that would utilize the current unit that would also modulate to ensure function. It would be tied into the Automated Logic controls and there would be an alarm if not operational. The cost is about \$26,917, \$7,500 for installation, electrical \$2,000 and another \$2,000 to tie into existing controls for a total of about \$38,417 adding they were working with Corporation Counsel to find out if they can purchase this directly from the wholesaler or would need to go out for bids.
- c. **Social Services bathroom renovation**  
Brunette discussed the cost sheet with a total cost-to-date of \$9,569.29 with a remaining \$5,430.71 balance and provided pictures of before the renovation and a thank you letter from the Social Services Department and a card signed by their staff to the committee and staff. There are miscellaneous bills remaining but should come in at less than \$500. Brunette noted Carpet City did the tile work but staff did the plumbing, minor electrical and painting.
- d. **Video surveillance cameras**  
Brunette stated the wire was pulled and some of the cameras started arriving and they would try to begin installing while the weather is decent noting they would not be operational until the server is installed.
- e. **Health and Aging Parking lot**  
Brunette stated the Highway Department had graded and created the swale. Neighbors have expressed concern that runoff from the footprint of the old Daily News Building was directed down the alleyway into storm water system. They had a meeting with Tim Kingman and Mike Romportl and reviewed the maps that showed the elevations he had shot before the demolition of the Daily News building and after grading. Downspouts from the old building that had appeared to have been draining into the system were

concreted and capped and runoff was draining into parking area and then to back. Information was provided to the city and Bruce will contact the concerned neighbor. Fried suggested it might be worth having a meeting there to review the work that has been done.

**Energy saving updates to courthouse exterior lighting**

Focus on Energy has incentives for changing out the flood lights for exterior building lighting that the county would qualify for. Recommendations were for lighting cost of \$1,595, less \$250 incentives for a total cost of \$1,345 which should result in annual savings of \$412, with better illumination for better security and better video quality. Brunette noted it is not required but better for early morning and late nights adding they could afford to take funds from the Courthouse Security account. In addition, Brunette discussed the lighting in the dome which currently used 4,500 watts. The recommendation is for led strip lights mounted to the work platform at a cost of \$2,461; the grants or incentives which require pre-approval, are for \$815 resulting in a total cost to the county \$1,646. The reduction from 4,500 watts to less than 1,000 watts will result in annual savings of over \$1,400 with a 1.3 year return on investment. The lights have a 60,000 hour life and dimming increases life by up to 80% further reducing the cost. Fried commented both sounded like nice projects and what they are striving toward the updates to the building with a payback for the improvement. Brunettes stated there is a balance in the Machinery and Equipment Repair account that would cover the cost, however, if something else breaks they would be over but could transfer from somewhere within the budget to cover it. Motion to approve the replacement of the parking lot and the dome lighting as presented at a cost not to exceed a total of \$4,200 and money to come out of the Court Security for the parking lot and Machinery and Equipment Repair account for the dome lighting by Fried, second by Metropulos. All ayes; motion approved.

**Non-budgeted item request**

None

**Public comment**

None

**Items for next agenda**

None

**Future meeting date**

December 14, 2015 at 9:00 am

**Adjournment**

Motion to adjourn by Oettinger, second by Metropulos. All ayes; motion passed. Meeting adjourned at 9:43 am.

  
Billy Fried, Chairman

  
Dan Gleason, Recording Secretary