



COMMITTEE: Oneida County Fair Planning Team

PLACE: UW-Extension Conference Room, Lower Level, Airport Terminal
3375 Airport Road, Rhinelander, WI 54501

DATE: April 2, 2013

TIME: 5:30 pm

Committee Members Present: Craig Mandli, Nancy Gehrig, Leroy Eades, Jean Platek, Eric Britton and Sue Glentz,

Excused: Tom Peterson, Terri Angell

Absent: Toni Schickert, Denise Rheaume-Brand, Lisa Kuczmariski, Greg Berard, and Jim Perlberg

Others Present: Theresa Seabloom, Jan Scheeler, Tim Brown and Brian Gehrig

MINUTES:

1. **Call to Order and President's Announcements:** The meeting was called to order at 6:00 pm by Craig Mandli. The meeting was properly noticed and the facility is handicap accessible. There were no president's announcements.
2. **Approve Agenda for Today's Meeting:** The agenda was approved by Leroy, seconded by Nancy. Motion carried.
3. **Approve Minutes of March 5, 2013:** A motion was made to approve the minutes of March 5th by Nancy, seconded by Craig. Motion carried. has been received
4. **Approve New Members and Secretary:** Jean Platek's committee membership has been accepted by the Ext/Ag Dept. Theresa Seabloom's resignation letter as a committee member has been received so she can begin the position of fair secretary as of April 1, 2013.
5. **Administrative Report:**
Financial Report: A request was made to station WJFW that we pay only \$800 of the very late charge they sent us for last year's fair advertising with them. We have not heard back from the station yet. Whatever we need to pay will be covered by Extension as it involves the year 2012.

Approval of Expenses:

- The quarterly down-payment of \$2,500 is due to K&M Amusements. A motion was made by Eric, seconded by Jean, to pay this expense. Motion carried.
 - There is a fee of \$194.70 every year to the Wisconsin Association of Fairs, plus \$25 to donate to their fundraiser (optional). The motion was made by Craig, seconded by Leroy, to pay the total of \$219.70 to the WI Assoc of Fairs. Motion carried.
 - Last year an ad was placed in the magazine "101 Things to Do in Northern Wisconsin." It was suggested we update the 2012 ad and use it in the 2013 issue. A motion to run this ad again at the expense of \$303.00 was made by Eric, seconded by Nancy. Motion carried.
6. **Elect Vice President:**
The need for a Vice President was expressed and posed to the committee. Sue Glentz volunteered to take on that position. The nomination was closed by Craig and Sue was voted in by the committee.

7. Review Bylaws:

Tim Brown engaged the committee in discussion to update the Bylaws of the fair. In conclusion, the items agreed upon to change involved: defining a quorum; redefining the positions of the committee; the ruling of no more than two family members can be on the committee at one time; the committee can act on expenses up to \$500 and receive approval from the County after-the-fact. Tim will make the revisions of this meeting to the bylaws and present them to the County Ag/Extension to vote on in May.

8. Fundraising:

Sue said she is receiving some vendor applications for the flea market scheduled to take place at the Pine Lake town hall during the week of the Hodag Country Fest. Nancy reported she has arranged another brat sale at Trig's to take place on June 1st. Leroy has volunteered to take charge of this event.

- 9. Sponsorship Update:** Nancy reported more income received from sponsors – Honda Dealership-\$200, and Dodge/Jeep/Chrysler-\$200. Other contacts were made with Red Arrow and BMO and Cell Com, with plans to meet with Frontier. Nancy has attended a Kiwanis meeting to discuss the fair with them which hopefully will result in a donation.
- 10 Event Planning Update:** Nancy announced the Logging Museum will remain open with full staffing during the fair this year. Plans are made for security at the museum provided by the Nicolet College Police Science program and the Rhinelander Railroad Association. The Parks & Rec Association and Police have OK'd the plan to close Oneida Ave during the fair keeping an emergency lane open. Nancy received information that the YMCA Healthy Kids event to be held April 27 will display a booth regarding the fair.
- 11 District Meeting:** There is a Fair District One Meeting on Tuesday, April 9, in Abbotsford. Five members of the committee will be attending it and have agreed to each pay for their lunch. One intention is to feel out the other fairs in regards to the carnivals they use and how they handle the financial end of it. This will help decision making in regards to the contract we currently have with K&M Amusements.
- 12 Entertainment Update:** Theresa shared a report of the chosen entertainment for the four days. There is an approximate total amount of \$7,100.00, not including sound system and lodging costs. Some minor details need attention yet with hopes of sending out contracts within the month, and lodging arrangements made.
- 13 Areas of the Fair/Team Leaders Update:** Nancy mentioned that Animal Alley and Action Arena still need leaders, but that Carol Loftquist has agreed to take on Doxie Dash and the Parade of Breeds. Sue Rodziczak, along with three other teachers, will take charge of Family Land. Jean Platek reported she is busy working on volunteers for the courtesy carts, and helping Toni Schickert on volunteers for the gates.
- 14 Correspondence (specifically addressed to Committee):** None.
- 15 Date(s) of Future Meeting(s):** The next fair meeting will be at 5:30 pm on Tuesday, May 7, 2013 at the UW-Extension conference room in the airport lower level.
- 16 Public Comment:** None
- 17 Items to be Included on Next Agenda:** An itemized agenda will be provided at the next meeting – to include: District Meeting report; fair opening committee; coke products.
- 18 Adjournment:** Leroy made a motion to adjourn the meeting, seconded by Jean. Motion carried. The meeting was adjourned.

Respectfully submitted by,

Theresa Seabloom,
Recording Secretary