

Discussion was held regarding a bid from Victory Janitorial for hand sanitation stations. Victory quoted 10 Purel dispenser stands for \$300.00 and 10 dispensers of a foam sanitation product for an additional \$360.00. This would mean \$660.00 expenditure this year if we decide to go with their bid. There were concerns of how stands would be protected from theft or how we would maintain the dispensers. It is hoped we can find a sponsor for the product. Jenny will try to investigate how other fairs deal with this issue, and it will be placed on the agenda for the next meeting.

Contracts.

Theresa Seabloom reported all musician contracts have been received for her stage. Included in the contracts that were approved were contracts from Tune Smith Academy, Lake George, Deep Water Reunion and Tolerance. Tom Swearingen has some contracts pending.

Various projects reports.

a. **Summary of various reports compiled and given to committee members.**

Melanie briefly summarized the reports returned and compiled for tonight's meeting. It appears that for the most part we are on target for the timeline that was established earlier this year.

ACTION ARENA

Eric Britton

Nothing submitted. Eric picked up his book today and had a meeting with Tina. He is on board and ready to get busy.

ADVERTISING

Tina and Mike Mihalek

Currently advertising is being arranged and it is a work in progress.

ANIMAL ALLEY

Jim

Winkler

Jim's Animal Alley group met in early June to begin planning the fair. They are planning to meet again in early July to lay out plans for tents and site for animal alley. They are making plans to clean the cages and it is still under discussion when and where this is to be done.

Jim's team:

He plans to utilize 4-H volunteers to decorate the area

Jim has some teen leaders TBD.

Amy Engel – caged animals

Paige Mahner – mini horses

Carol Loftquist and her assistant Linda – dogs

Neal Moore – large horses

Jenny and Tina did inventory on the ribbons, and both believe we have enough on hand this year.

BEVERAGE GARDEN

Sue Bessert

No written report. Just finished several events June 11. I expect Sue will start to concentrate on this.

CAMPING CORRAL

Jenny Zier

Each camper will do their own set up and tear down. To date 3 vendors has stated they want to camp. They need both electricity and water.

Crowning of the Fairest. Saturday, June 11, Adrienne Rogers was crowned the new Fairest of the Fair at the Art on the Court House event. Also in attendance was the state representative of the fair, and our outgoing Fairest Nellie Wich.

DUNK TANK

This was Bill Bell's project, however since he is leaving we are attempting to find a replacement.

The Rhinelander Police department is interested, as well as several non-profit groups. Brian Gehrig is not interested in arranging for the dunk tank. Tina will need to find a leader for this area.

ENTERTAINMENT:

Front Porch

Theresa Seabloom

Theresa has a lineup arranged for the front porch: (**All contracts signed and returned!**)

Thurs: 50's Fair Play

Fri: Strait South & Co.; Billy and Chuck; Sundown

Sat 11-12 still open but MPK Christian Celtic; Prairie Sparrow; Timberline

Sun: 11-1 Mark Wayne Gospel

Theresa submitted her list of anticipated requirements for set up and tear down. She also submitted her list of the supplies she needs and crew needs for set up. We will pass this on to Paul.

Main Stage:

Tom Swearingen

Tom is working hard on his Main Stage contacts, however his health is still not the best. He fell about 2 weeks ago and injured his wrist. He is willing to participate with the fair, but we are going to make arrangements with the McNaughton crew so that he won't have as much physical work to do this year.

All contracts have been sent out and most of the bookings are set in place, but Tom did not send a report of the actual lineup. He is working to firm up the contract with the Rhinelander Community Band.

Tom still needs to work out the logistics of a few things as he is also required to participate in a family wedding the same weekend of the fair.

**Please try to have your contracts signed and back for June 20th meeting.
If not they must be here by JULY 11th!**

(Accommodations for the Fair Musicians from Out of Town)

Theresa Seabloom

Theresa is currently working to find accommodations for the group from Florida (Yesterdayze). They have requested overnight stays for Friday, Sat., and Sunday. She is hoping to secure one location for them, however at this time it is difficult to find a place for them because of turnover procedures for most of the motels and cottages in the area. Hopefully she will be able to finalize the accommodations by the end of the week.

FAMILY LAND

Trisha Mandli

Volunteer Needs: Approx 5 people. She needs help finding volunteers so if anyone has a suggestion please let Nancy G. and/or TRISHA know. To date she has no volunteers lined up.

Currently she has a good part of the area figured out but she still has more to work through. We welcome her aboard!

Trisha sent us an awesome list of what she thinks her supply needs are. If anyone has anything to contribute please advise Tina but included on her list are: **Various water toys:** boats, measuring cups, squirting toys, funnels, windup toys **Other toys:** shovels, rakes, trucks, strainers, small buckets, large buckets, sand molds, **Other needs:** Rubbermaid containers to store the sand and water toys.; 2 8 ft tables, classic colors washable marker, plastic table clothes (prefers solid color), hand sanitizer, diaper wipes w/box, changing pad that can be wiped off and sanitized, diapering station, sidewalk chalk, stencils, 4: 2- square card tables, 8 – folding chairs, crayola washable thin markers,

She is hoping to have: Dave Dahl; Bob Bohm Magic and Variety Show, the Rhinelander High School Dance Team , Preschool Story Time, a Popsicle eating contest, a Bob Bohm Survivor family Game, a Preschool Music Garden, along with sensory tables, murals, sidewalk chalk, sandbox, playground, and wrist band times. Should be a terrific area to have some fun!

TROLLEY /4TH OF JULY PARADE / FAIR SIGNAGE

Tom Peterson

Trolley/Parade:

1. Hodag Honda will loan us a vehicle to pull the trolley for the Fair and the Rhinelander parade. Jeff Plouff, owner of Hodag Honda said he would be happy to provide the vehicle for the Fair. We are to do the logistics to get it in the Rhinelander parade if possible. Will talk to him the last week in June to see what we can work out. I will use my truck if we can't make arrangements.
2. Will be going to the storage unit prior the June 30th meeting to look over what has to be done on the day.

3. Still need people/kids to ride in the trolley/s for the parade. So far we have 2 adults and possibly 5 children.
4. Received an email copy of the driver signup sheet and will start talking to people to cover 2 hour shifts at the Fair.

Signage:

1. Met with Tina on Tuesday morning, June 14th to review placement of signs.
2. Talked over who had to be contacted prior to placement of signs.
3. Will be going to the storage unit prior to the June 30th meeting so materials necessary to put out the signs can be located and picked up.
4. Placement of the majority of the Fair signs will be done prior to the 4th of July.
5. Will purchase a fence post driver prior to placing the signs.

ELECTRICAL/ CITY PROJECT

LeRoy Eades.

Per verbal Tues: Working together to smooth out some glitches, but mostly going forward.

EXHIBIT COURT

Coordinator Jenny Winkler's June 16 No written report

Juniors: Jim Winkler
 Open / Floral Produce: Dawn Olsen
 Schools: Denise R-B
 Seniors: Stephanie Schroeder

Jenny is working with the various people, and they are all reporting success in what they are doing

FAIREST CASTLE

Amanda Lawnicziak

Nothing submitted

FARMER'S MARKET

Craig Mandli

Craig has signed OCFPC with the Hodag Farmer's Market, buying a half-membership at a cost of \$40. This will lead us into late July/early August. They are excited that we are going to take part in the market this summer. We are hoping to get the booth next to Freda's.

Downtown Rhinelander Inc and the Farmer's Market group have combined efforts to offer a mid-week downtown experience on Wednesdays from 2-6 pm at the green space on Rives and Brown starting July 13 and ending August 31. There will be music, popcorn, produce, flowers, food, and fun. They will coordinate all license and traffic issues, as well as provide specials for many of the businesses in the downtown area. Adjacent to the green space will be a scaled down version of the Hodag Farmer's market set up on the left side of the parking lot. They are running their own program in conjunction with DRI.

WE WILL NEED OCFPC MEMBERS TO VOLUNTEER TO MAN THE BOOTH AT PIONEER PARK IN AN EFFORT TO PROMOTE THE FAIR. IF YOU CAN HELP DO THIS PLEASE LET TINA KNOW ASAP. WE NEED 2 PEOPLE EACH SATURDAY MORNING.

Tina will not be able to participate June 25, July 9 or July 16 as she has prior commitments

WE ALSO NEED VOLUNTEERS TO PARTICIPATE IN THE WEDESDAY DOWNTOWN FARMERS MARKET PROMOTIONS. IT SOUNDS LIKE IT MIGHT BE A LOT OF FUN! WE NEED 2 PEOPLE FOR THIS. PLEASE LET US KNOW IF YOU ARE INTERESTED.

FLORAL DISPLAY/CONTEST

Freda Waalkens

Nothing submitted.

GATES AND VOLUNTEERS

Nancy Gehrig

Nancy is beginning to line up volunteers starting this week. She was concentrating on her graduation party for her senior. But she is picking up speed and ready to get at it! Currently we have a good start on some of the schedules.

Sue Glentz has submitted her schedule for the gazebo and it is about half filled.
Wristband sellers are just about lined up.
Raffle ticket sellers are on a schedule and about half full.

Volunteer Needs: Approx 5 people for Family Land.

**Crew for Al Mancl's Garbage team is not firm yet.
Have given you some names.
(Last year they also checked bathrooms for toilet paper /towels.)**

Crew for Animal Alley set up. Jim is requesting 8 people.

Nancy is planning on holding an organizational meeting with her volunteers to provide general information and encouragement on August 1.

GAZEBO

Sue Glentz

Sue has her schedule about half filled.

HISTORY HAVEN

nothing yet

HUNGRY HOLLOW

nothing yet

PARKING

Tina has an appointment to meet with the St. Mary's Hospital personnel and the street dept people to discuss further.

PUBLIC SAFETY SANCTUARY

Brian Gehrig

Brian has been busy making arrangements with many of the areas that will be part of the PSS. He emailed to several fire chiefs and advised the committee that they usually respond at the last minute. He is checking to see if he can do an auto extrication this year, and has arranged for a DOT Safety Belt demonstration. Jerry Cooper of the Oneida County Safety Commission has asked to participate in a program to make OC citizens aware of what the emergency services do in our area. They also want to encourage OC to use weather radios and have a plan to help promote the use of them at the fair. Lt Woods from the OC Dive Team and the OC Sheriff's department are working on a display and a possible air boat demonstration. There are arrangements for EMT's and First Responders in the area to spread out during the fair and make themselves available. They are planning on carrying their own emergency kits. He is currently working out a check in system that will help to coordinate available participants. He also believes he will have some emergency vehicles to display.

RAFFLE

Jim Perlberg

Jim advised the committee he had \$1,000 budget to work with, and to date he has some very nice raffle prizes, most of which have been donated. Currently he has approximately \$500 remaining in his budget. He named a good selection of prizes. The tickets are printed and will be sold for \$5.00 each or 5 for \$20.00 or 12 for \$50.00. OCFPC members are requested to help sell raffle and wristband tickets. A portable board with the prizes will be shown around the area to help promote the event. The license is here and we are ready to proceed with the ticket sales.

SALES AND PROMOTIONS

Tina

The schedule of events is forth coming. Please try to be available to help sell wristbands and/or raffle tickets.

We have a sign up list to help with general fair promotions at the Farmer's Market on Saturdays before the fair.

We also need help promoting the fair at the Wed. Farmer's Market events that are starting in the downtown area.

SENIOR PAVILLION

Dianne Jacobsen

Both Diane and Stephanie Schroeder are team co-leaders this year.

The OC Maintenance staff is taking care of the tent / tables / chairs for them. They do not believe they will need help in find more volunteers for their area.

Maureen O 'Melia is most likely planning on doing the cribbage again, but she is on vacation this week. They are also working with the YMCA and are likely going to add other senior specific events to the schedule this year.

She is asking for help in spreading the word about any specific activities they will be doing when they know more what the schedule will be. NO PROBLEM.

(Diane asked for a deadline date for marketing materials and I will contact her when I know it. – Melanie)

SET UP AND TEAR DOWN

Sgt Paul Magnusen

We invited Paul to the June 30th meeting at Pioneer Park. We are still compiling needs from the various team leaders.

SODA AND ICE

Dave Hibbard

Dave has made arrangements for Coke products at the fair this year. He is currently putting together his team and plans to utilize his own vehicle for delivery.

SPONSORSHIP TOOLS

Tina and Gene Wagner

Mailing was done and sponsors are responding.

TEE SHIRTS

Michelle Wich

Tee Shirts are ordered, 2 per planning committee member. Those who purchase the polo shirt will be responsible for the extra shirt, plus the division of shipping expenses. We are not sure when they will arrive.

TIMBERLAND

Claudia Baker

New participant. Nothing submitted. Will continue follow up.

TRASH PICKUP CREW

Al Mancl, Team Leader

Al would like someone to assist him with his crew, so there can be 2 team leaders. If anyone has an idea who might be able to assist him, please let us know.

Melanie has contacted some teens and is trying to put together a crew for him, however nothing is firm at this time. The utility cart driver should be experienced and we are hope licensed. We plan to utilize a sign up system for the cart this year.

VEHICLEVILLE

We invited participants of the Antique Corvette Car Club event from June 11 to park their cars as exhibit them during the fair. It is too early to know if this will be successful. Milt Aus, who was in charge, is moving from the area. He is recruiting his replacement.

VENDOR ROW

Solicitation for vendors has been mailed and we are getting responses back. We have not taken the time to compile the responses but hope to have something to report at the end of the month. We have also gotten many phone calls from vendors and it appears we will have a good selection of vendors.

All vendor contracts must be submitted to the Ag Committee prior to the fair, which gives us **July 11th** as **MUST HAVE BACK date!** **The Ag meeting is July 12.**

The Lion's club has decided not to participate this year.

ADMINISTRATIVE TASKS

Melanie Ostermann

BE SURE TO FILL OUT THE VOLUNTEER FORMS AS COMPLETE AS POSSIBLE. IT WILL SAVE ME TIME.

Be sure to keep us informed if you need supplies or people needs or if you need some assistance. We are hoping to get most things in place by July 15 and use the last 2 weeks for tweaking.

All expenses that need to be approved prior to the fair **must be submitted to Tina by July 11.**

Pre-Fair Promotion Sign up Sheets were passed around.

These lists will continue to be updated. Currently we need volunteers to assist in:

4th of July Parade- Eric Britton will assist at 2 fairs in regards to the trolley. Hodag Honda will provide us equipment to pull it in the Rhinelander Fair. We have a few children to ride, but still need walkers and people to hand out miscellaneous information.

Banners to be hung- .

There is a new city ordinance and we will not be able to post the big sign or the fair until after July 4th. Tom Peterson will hang banners and highway signs with assistance from committee members who make themselves available

- Farmer's Market**
- Volunteer solicitation**
- Exhibit promotion**
- Raffle Tickets**
- Wristband Sales**

Administrative Report. Instead of an administrative report, Tom Peterson, and Tina Werres gave a brief demonstration of how to set up the tent when promoting the fair.

Public Comment. None made.

Date(s) of future meetings.

The Fair Planning Committee meeting will meet **THURSDAY, July 30, 2011.** The meeting will be held **PIONEER PARK at 5:30 pm.** We need to assess the condition of supplies and clean the trolley. Please come prepared to work and to get dirty. A brief business meeting will be held.

Adjournment.

Jenny Zier made the motion to adjourn. It was seconded by Denise Rheaume-Brand. All ayes. Motion carried.

Items to be Included on next agenda. (** All agenda items assumed to be discussion/decision items.)

- Various project reports
- Various leader reports
- Replacement of Committee Member (if Bill Bell submits his resignation due to pending move)
- Vote to make Mark Pelletier the city representative for the fair
- Hand sanitation for the fair
- Recognition for Barry, Cindy, and Travis Eckardt.
- Recognition for Michael Hoople, teen fair volunteer who drowned the day after the fair.

Respectfully submitted

Melanie Ostermann, Fair Secretary

Craig Mandli, President