



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team

PLACE: UW-Extension Conference Room
Rhineland Airport

DATE: October 2, 2012

TIME: 5:30 pm

Committee Members Present: Theresa Seabloom, Bev Nicols, Craig Mandli, Nancy Gehrig, Tom Peterson, Leroy Eades, Michelle Wich and Jim Perlberg

Excused: Denise Rheaume-Brand and Eric Britton

Absent: Greg Berard

Others Present: Erica Brewster, Sue Glentz and Markus Nesemann (River News reporter)

MINUTES:

1. **Call to Order and President's Announcements:** The meeting was called to order at 5:35 pm by Craig Mandli. The meeting was properly noticed and the facility is handicap accessible. There were no president's announcements.
2. **Approve Agenda for Today's Meeting:** The agenda was approved by Nancy, seconded by Jim. Motion carried.
3. **Approve Minutes of September 4, 2012:** A motion to approve the minutes of September 4 was made by Jim, seconded by Nancy. Motion carried.
4. **Approve New Members:** Tom Peterson and Leroy Eades are rejoining the committee. Their applications will be presented to the Oneida County board for approval. A motion to accept them on the committee was made by Nancy, seconded by Jim. Motion carried.
5. **Financial Report:**
 - Approval of Contracts:** None.
 - Approval of Expenses:** Erica presented an updated expense report to explain the current fair's financial status which includes estimates of bills yet to be received. The 2012 fair was overspent by an estimated \$7,000 (partly due to low sponsorship) which will be zeroed out by the Co. Extension and not carried over to 2013. A motion was made by Nancy, seconded by Jim, to accept the expense report. Motion carried. (A copy of the expense report may be requested from the Extension office.)

After much discussion, some conclusions were made: a fence will not need to be made for the fair's equipment – it can be stored at the County's River Street building; a part-time treasurer position must be put into effect to manage fair expenses; it is necessary to keep the secretary position which is held by Sue Glentz to keep operations running smoothly; cuts were made to the County which will cause cuts made by them to the fair; we need to focus on acquiring more sponsorships; we may need to discuss our future options because of lower funds.
6. **Correspondence:** A letter of thanks was received from Search & Rescue for payment for their services during the fair, including where this money is being used by them.

7. **November District Fair Meeting:** This meeting will be held in Merrill on October 11 from 9:00-2:30 pm. Sue and Theresa will be attending this.
8. **State Fair Convention:** November 15 is the deadline to sign up for the WI State Fair Convention held at Chula Vista in Wisconsin Dells. Cost was discussed but it was agreed that at least the Fairest of the Fair should attend along with Debbie, the chairperson. It is yet to be decided who all will be attending.
9. **Fair Coordinator Position:** It was noted that Mike Skubal sent a letter of application for this open paid position. In discussion, Nancy Gehrig proposed that she would take on the position of Coordinator as a volunteer with no wages with the understanding of full cooperation by the committee to share ideas, duties and decisions, making this a whole team effort. She pointed out that the groundwork is already in place, and that, thanks to Tina, she has lists of area duties and tasks to work from. She has already advertised for new board members. In agreement, motion was made by Craig to accept Nancy Gehrig as the volunteer Fair Coordinator, seconded by Michelle. Motion carried. Also, a motion was made by Craig, seconded by Jim, that the treasurer position be the same wage as the secretary. Motion carried. Erica will take these motions to the County board for their approval, allowing the Fair to have two paid half-time positions (treasurer and secretary) and a volunteer position as Fair Coordinator.

Miscellaneous: Sue suggested that she would like to eventually see the Fair operate as an independent entity with 501c3 status. It was wondered if the volunteer Coordinator would be a voting member or not. Erica suggested we take a look at the by-laws and rewrite them to meet our present needs. It was decided that Nancy and Sue would get together to discuss time lines and also to bring all fair files to the Extension office. It was pointed out that the Volunteer website can now be found on the Volunteer Wisconsin website.
10. **Dates(s) of Future Meetings:** Due to Election Day being on the first Tuesday of November, the next meeting will be at **5:30 pm on Monday, November 5, 2012** at the UW-Extension office in the airport lower floor.
11. **Public Comment:** None.
12. **Items to be Included on Next Agenda:** To be e-mailed along with the October 2nd minutes.
13. **Adjournment:** Michelle made a motion to adjourn the meeting, seconded by Nancy. Motion carried. The meeting adjourned at 6:30 pm.

Respectfully submitted by,

Theresa Seabloom,
Recording Secretary