



MINUTES OF MEETING

COMMITTEE: Oneida County Fair Planning Team

PLACE: Curran Professional Park – Basement Conference Room, 315 S. Oneida Avenue, Rhineland

DATE: Thursday, November 3, 2011

TIME: 5:30 p.m.

MINUTES:

1. **Call to order and President's announcements.** The meeting was called to order at 5:40 pm by Vice President Mark Pelletier in President Craig Mandli's absence. It was properly noticed and the facility is handicap accessible. There were no announcements made at this time.
2. **Committee Members Present:** Tina Werres, Mark Pelletier, Leroy Eades, Nancy Gehrig, Sue Glentz, Tom Peterson, Denise Rheaume-Brand, Theresa Seabloom, Michelle Wich, Jenny Zier
Excused: Craig Mandli, Eric Britton, Jim Perlberg
3. **Approve agenda for today's meeting.** Tom Peterson made the motion to approve the agenda with the order of agenda items at the discretion of the Vice President. It was seconded by Leroy Eades. All ayes; motion carried.
4. **Approve minutes of 10/12/11.** Jenny Zier made the motion to approve the minutes of 10/12/11. The motion was seconded by Nancy Gehrig. All ayes; motion carried.
5. **Administrative Reports**
 - a. **Financial Reports.** A copy of the Expense Report was provided; totaling \$1,114.54. Tina Werres noted that the report includes a refund of a camping fee for Ellie Pope, who did not camp on the fairgrounds. She also added that one more expense will be reported in December. Nancy Gehrig made the motion to approve the expenses. Denise Rheaume-Brand seconded the motion. All ayes; motion passed.
 - b. **Itemized Categories Report.** A copy of this report was provided and included the total income and expenses for the period of 1/1/11 – 12/31/11. Tina Werres asked members to read the report at home and contact her with any immediate comments. A discussion of the report will take place at the next meeting. A discussion of ways to raise money followed and will be continued at the next meeting.
6. **Correspondence.** No correspondence was presented.
7. **Committee membership status.** Jenny Zier turned in a letter of resignation from the committee to take effect after the adjournment of the meeting.
8. **Committee recruitment efforts.** There are currently three openings on the committee. Julie Holperin has filled out an application and a background check needs to be completed. Tina Werres discussed a position on the committee with Bev Nichols. Tina also asked the committee for suggestions on new members.

9. **State Convention.** The state convention is scheduled for January 8-11, 2012. Tina Werres asked committee members to let her know if they are interested in attending.
10. **Team Leader Reports**

Kim Swisher will be sending out a monthly e-newsletter about the fair, beginning on Monday, November 7th. All team leaders need to submit a short report on their area to Kim and Tina for inclusion in the e-newsletter. Pictures can be included. Tina also asked committee members to think of a creative name for the e-newsletter and send her suggestions.
11. **Dates(s) of future meetings.** The next meeting will be held on Thursday, December 1st at 5:30 pm at the Curran Professional Building.
12. **Public comment** (3 minute limit). None.
13. **Items to be included on next agenda.** Fundraising ideas and comments on the Itemized Categories Report.
14. **Adjournment.** The adjournment was delayed due to a vote on Jenny Zier's resignation. Theresa Seabloom made a motion to accept Jenny's resignation. The motion was seconded by Leroy Eades. All ayes; motion carried. Tom Peterson made the motion to adjourn the meeting. Michelle Wich seconded the motion. All ayes; motion carried.

Respectfully submitted,
Sue Glentz
Secretary Protem

Craig Mandli, President of the Fair Planning Committee