

Oneida County Fair Meeting Notes

Committee: Oneida County Fair Planning Team

Place: Curran Professional Park, 315 Oneida Avenue, Rhinelander, WI

Date March 6, 2012

Committee members present: Tina Werres, Craig Mandli, Nancy Gehrig, Tom Peterson, Michelle Wich, Bev Nicols, Jim Perl berg, Denise Rheaume-Brand, Julie Holperin. Excused members: Mark Pelletier, Theresa Seabloom. Absent members:;, Eric Britton.

Minutes:

1. CALL TO ORDER and President's announcements. The meeting was called to order at 6 p.m. by President Craig Mandli.
2. AGENDA APPROVAL for today's meeting. **Motion** was made to approve the agenda by Nancy Gehrig and seconded by Jim Perl berg. Motion carried.
3. APPROVAL OF MINUTES from last month. Jim Perl berg is not receiving minutes or correspondence. Nancy Gehrig made the **motion** to approve last month's minutes and Tom Peterson seconded it.
4. CORRESPONDANCE: A letter of resignation from Leroy Eades was read. Also a letter of thanks from the Fairest Tea Party was read.
5. COMMITTEE MEMBERSHIP: Tina Werres noted the Planning Committee is still looking for Three new members. Please call Tina if you have any suggestions for these positions.
6. ADMINISTRATIVE REPORTS: Changes to the Administrative Operational guidelines are coming, per Tina Werres. She pointed out the guidelines are very outdated and she is working on them. The report was tabled to next month's meeting.
7. BUDGET REPORT: Tom Peterson stated the budget is done but is not yet published. The 2012 budget will be ready for next month's meeting.
8. CONTRACTS: The group needs to approve three contracts or we could lose the entertainment. Peter Sturgis for \$500.00, Kidschi Pedal Pulls for \$500.00. and Kid Davie for \$3000.00. Nancy Gehrig made a **motion** to approve the contracts and Denise Rheaume-Brand seconded. Tina brought up the need for a new two year contract with the K & M carnival amusement company. A **motion** to send a contract to K&M Amusements was made by Craig and seconded by Nancy Gehrig. Craig and Tom will review the Draft created by Tina and Craig will conduct the negotiations with K & M.
9. EXECUTIVE BOARD: Tina Werres also suggested we have a and Executive Board with five officers, including a 2nd Vice President. Nancy Gehrig was nominated by Craig Mandli. **A motion** was made by Craig to appoint Nancy Gehrig 2nd Vice-President and Jim Perl berg seconded.
10. EXPENSE REPORT: Tom Peterson reported the finances for 2012 is \$21,500 and there was \$6551.10 left from last year. A total of \$3791 is left.

11. PETTY CASH: A petty cash fund has been set up. We already needed to use \$96.99 for emergency purchase of toner. The fund will need to be replenished.
12. TEAM REPORTS: Committee reports are due to Tina to be included in the newsletter. Tina advises all of us to forward FAIRLY GOOD NEWS to everyone on our email and Facebook addresses.
13. SPONSORSHIPS: The sponsorship proposal was approved. A **motion** was made to approve paying expenses totaling \$134 to Northland Printing of 200 sponsorships booklets. The booklets will start going out to public next week. Tina asked if any members want to contact any businesses directly to please let her know so they are not being asked twice.
14. WRISTBANDS: Tina Werres also reported wrist band Team will meet this week to finalize plans..
15. FAIREST OF THE FAIR: The Fairest of the FairTea party committee reported they raised \$355 from their recent Tea party. Comments were made regarding the response from the attendees as well as noting the good media coverage of the event.
16. EXHIBIT COURT: The Team requested a new, updated computer program for exhibits and judging and the cost is \$249. It was suggested we pay half along with the U.W. Extension 4H. a **motion** was made by Denise to pay half of the computer upgrade cost. Jim Perl berg seconded the motion. Premiums for adult exhibits for the Fair was discussed. The group decided it should continue to pay premiums for adults as well as the youth. **A motion** was made by Denise and seconded by Jim Perl berg and approved. A 4-Hcontest for the premium book covers will take place. The 4-H winners will be gifted with a free fair wristband.
17. UPCOMING POSSIBILITIES: The first was a Nicolet program entitled How to be on a Board, with a cost of \$65. The second was a booth at the upcoming Entrepreneurs Expo on April 18 with a cost of \$50. The third was at the Rhinelander Home Show on March 24-25 at a cost of \$50 per booth. The latter two were decided on. Tina also discussed renewal for the IAFE membership at a cost of \$125. The group has an upcoming convention in Wausau March 26-28. It was not approved to pay for the Wausau trip or the Nicolet class. Tina Werres requested miscellaneous educational tools be purchased before the IAFE membership runs out. Craig Mandli made a **motion** to renew IAFE membership of \$125.00 as well as purchasing tools for \$150. Jim Perl berg seconded and motion passed. Tina Werres discussed rain insurance with an insurance agent. This insurance insures against weather coverage in case we get several days of rain and storms. Weather insurance will be added to next month's agenda.
18. STATE ASSOCIATION: The State Association of Fairs district meeting will be held in Oconto on April 19. Nancy Gehrig made a **motion** to approve Tina Werres attending the meeting and the cost of \$15 plus mileage. Jim Perl berg seconded and motion was carried.

Adjournment: Craig Mandli made a motion to adjourn and Nancy seconded. Motion carried, Meeting ended at 7:30 p.m.

Respectfully submitted,

Julie Holperin

Acting recording secretary