

**HEALTH & AGING COMMITTEE MEETING
MINUTES
December 12, 2017**

COMMITTEE MEMBERS PRESENT: Chairperson Bob Mott, Jackie Cody, Bill Freudenberg, Tom Kelly, Ann Ovsak, and Dr. Amy Slette. Marge Saari, Nancy Brisse, Ed Hammer, Carol Pederson and Barbara Young.

COMMITTEE MEMBERS ABSENT/EXCUSED: ~~None.~~ Barbara Young.

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None.

STAFF PRESENT: Linda Conlon, Marta Koelling, Jenny Chiamulera, Maria Otterholt, Jen Bates, Todd Troskey, and Kerri Ison. Dianne Jacobson and Dawn Johnson.

OTHERS PRESENT: Sam Rossier (PH intern), Jim Altenburg (Northwoods Transit Manager).

Call to order: Chairperson Mott called the meeting to order at 9 a.m. on the second floor of the Health & Aging Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

Approval of agenda: Motion by Pederson/Cody to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.

Public comment/communications: Mott wished all a Merry Christmas and Happy New Year.

Introduce new staff:

- Conlon introduced new Community Health Specialist Jenny Chiamulera. She will work with PPYD and Tobacco programs and has been shadowing Otterholt with the Strengthening Families program at RHS for the last week. Chiamulera was the former YMCA Wellness Director and Youth Development. Roundtable introductions were held.
- Conlon introduced Nicolet Student Intern Sam Rossier who is working with the AODA program. She is working toward her Prevention Specialist license.

Staff Report: MCH Initiative & CDR: Bates discussed Maternal Child Health objectives. The focus in 2017 was to implement the (Youth Risk Behavior Survey (YRBS) in area schools. This survey looks at six different health risk behaviors that lead to death or disability in youth and young adults (middle-high school). Data will be used to initiate evidence-based strategies to address as risk students. The 2018 focus will be on adolescent suicide and will work closely with COPE and CHIP steering committees. Discussion followed. Social Services has grant funding dealing with adverse childhood events (ACES) and it is hoped that OCHD will be able to partner with them. Mott suggested utilizing the Family Living Agent at UWEX as well.

PPYD Data - Street Smarts Program: Otterholt shared some initial evaluation data from the Street Smarts program held during the freshman health classes at RHS. Classes just ended on 12/8/17 so not all evaluation data is available. One hundred sixteen (116) students participated in the program with class sizes of 12-17 students. Handouts provided for review. Discussion followed. The 2018 goal is train others to continue the program at RHS so that Otterholt can branch out to Lakeland in 2018 and Three Lakes in 2019. There is a training scheduled for June 2018. Discussion followed on socioeconomic status and demographics of students. Otterholt noted since RHS school policy includes education on sex, drugs and alcohol in health classes, this curriculum did not need school board approval but did require parental consent.

Monthly Reports/Updates:

Environmental Health Report: Troskey updated the Committee on the following:

- Shortly after the last meeting, changes to ATCP 74 were adopted by the House and Senate and was already at JCRAR. Since the discussion period was closed, a letter was not sent as discussed at the last meeting. It was noted changes will not be effective until the 2019 fiscal year (July 2018); therefore OCHD will still hire an intern for the coming summer. Conlon expects clarification to the rule due to unanticipated consequences. OCHD will move forward with the assumption that interns will be unable to inspect lodging facilities. Mott suggested a letter be sent to DATCP stating concerns, as it may help guide the clarification process.
- Troskey has met with P&Z regarding the short-term rental issue. Inspections/licensing will still be required by OCHD staff.
- Three additional facilities will open in the next year: Pizza Ranch (near Kwik Trip), a bakery in downtown Rhinelander, a new brewery (will serve beer for tasting-no food).
- DATCP requested staff inspect breweries -- there are two in Oneida County.

Communicable Diseases (11/1-30/17):

<u>Disease Name</u>	<u>Reported</u>	<u>Confirmed</u>
Campylobacteriosis	1	1
Chlamydia Trachomatis Infection	5	5
Cryptosporidiosis	1	0
Ehrlichiosis/anaplasmosis	2	2
Giardiasis	5	5
Haemophilus Influenzae, Invasive Disease	2	1
Lyme Disease	3	2
Lyme Laboratory Report	1	0
Meningitis, Bacterial Other	1	1
Metal Poisoning (non-lead)	2	0
Mycobacterial Disease (Non-Tuberculous)	1	1

Health Hazards: (11/14-12/10/17)

<u>Hazard Description</u>	<u>New</u>	<u>Existing</u>
Animals		3
Housing		2

Mold	1	3
Other Environmental Hazard		1
Sewage Disposal System		1
Solid Waste/Garbage		2
Water Quality	1	
Subtotal	2	12
New Cases Closed	-1	0
Total Open Cases	1	12
Grand Total		13

Legislative Update:

- AB501: Healthy Eating Incentive pilot program to provide discounts on fresh produce and other healthy foods to certain households that are FoodShare eligible. DHS must seek proposals from entities to administer the program through DHS's request for proposals procedures and contract with an independent research entity to conduct a study of the program. Supported by WPHAWALHDAB.
- ATCP 74: covered under Environmental Health report.
 AB507: An amendment has been attached to the Lemonade Stand bill to disallow sale of potentially hazardous food. WPHAWALHDAB has changed position from opposed to neutral.
 WPHAWALHDAB provided feedback regarding ACTCP 75. Definitions will now be included in the code.

a. Outreach/Communication Report (Period 11/14/17 – 12/10/17):

Facebook	32
Press Release	2
Presentation	1
Board of Health	
Interview	1
Health Fair	1
School	16
Lobby Slides	
Mailings	
Phone Outreach	
Total:	53

Facebook Reporting:

Posts	32
Total Reach	3109
Average Reach per Post	97
Total Engagements (likes, shares, comments)	124
Average engagement per post	4
Boosts during timeframe	No

Post with largest reach	Button Battery Safety Video on 11/17/17, reach of 315
Post with largest engagement (likes, shares comments)	Thanksgiving Food Safety on 11/17/17, engagement of 20
New Page Likes	4
Total Page Likes	410

Approve 2018 Fee Schedule: Conlon discussed changes to the OCHD fee schedule for 2018. Increases are recommended for Hepatitis A/B vaccines and TB skin tests. Included in the fees are the costs of the vaccines, syringes and some RN time. Lengthy discussion followed. It was suggested the cost of vaccine/syringe be covered fully by fees and personnel costs be determined by the Director based on budget. Conlon was asked to consider discussion points and set the fee schedule accordingly. She will provide a list of updated fees at the next meeting.

Staff Vacancy Review:

- WIC Clerk – The WIC Clerk will be retiring 2/16/18.
- WIC Nutritionist – The WIC Nutritionist has given notice effective 1/3/18. She has taken a nutrition-related position at GLITC with an increase in salary and in closer proximity to her residence.

Conlon noted it took 8-12 months to fill the professional position last time at nutritionist level instead of the state preferred registered dietician. Current starting wages for a registered dietician fall into Grade Level K (Step 1-4) on the Oneida County wage scale. Conlon said that she will be connecting with other comparable rural counties to determine their starting wages for registered dietician. The State has recommended the two full-time positions be reduced to 3-4 days per week based on client load and budget. Conlon recommended the positions be filled at four (4) days per week. Discussion followed.

Motion by Cody/Kelly to move forward with filling the positions and forward to LRES for consideration. Discussion followed. All ayes; motion carried.

Vouchers, purchase orders and line item transfers: Motion by Cody/Freudenberg to approve vouchers, personal expense voucher(s) and line item transfers as presented. All ayes; motion carried.

Agenda items for next meeting: Fee schedule, letter to DATCP regarding ACTP 74, Street Smarts update (if available).

Public Comment: None.

HEALTH & AGING:

Minutes of November 15, 2017: Motion by Freudenberg/Cody to approve the minutes of 11/15/17 as presented. All ayes; motion carried.

Date/Time/location of future regular meetings: The next regular meeting was scheduled for January 9, 2018 at 9:00 a.m. in the Health & Aging Building, 100 W. Keenan Street. The Board of Health will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging at approximately 10:00 a.m.

Future meeting(s): February 13, 2018 at 9 a.m.

Health and Aging issues: None.

AGING

Public Comment/communications: Chairperson Mott read a letter from Carrie Porter, Older Americans Act Consultant of the Greater Wisconsin Agency on Aging (GWAAR). Informing the Oneida County Commission on Aging that GWAAR has approved the 2018 aging plan budget and the contracts will be distributed by the end of the year. The letter also stated that an amendment will be expected once the agency structure is determined. (withdrawal from the ADRC of the Northwoods) Discussion only, no action taken.

Transit Commission Update: Jim Altenburg gave the Transit Commission update.

- **Ridership:** Ridership continues to grow. One of the three new buses will be put into service on January 1, 2018 in the Minocqua area. In the past, when the Department on Aging received capitol grants for new buses from the Department of Transportation, the County only had to pay 20 percent of the cost of the bus. However, the vehicles received by the Transit Commission are under a different capital grant and they must pay the FULL 100 percent cost of the bus up front and then within 2-3 months receive 80 percent back from the Department of Transportation. The Transit Commission needs \$165,000 for the three new buses as well as \$30,000 for the 20 percent match for two of the buses (Vilas County COA has paid the \$ 15,000 for one of the buses). Discussion only, no action taken.
- **2017 and 2018 Budgets:** The Transit budget is projected to be slightly overspent for 2017. Looking at possibly hiring a financial manager for next year. The 2018 application is due this Friday, December 15, 2017 by 6pm at the Wisconsin DOT. Altenburg is still waiting for information from Headwaters, Inc. regarding agency fares for 2018 to complete the application. Discussion only, no action taken.
- **Oneida County Administrative Committee:** The Administrative Committee requested information on the Oneida and Vilas Transit Commission business model and financial condition at their December 11, 2017 meeting. Bob Mott, Erv Teichmiller and Bill Freudenberg were present to represent the Transit Commission. The \$50,000 cash flow advance that both Vilas and Oneida Counties gave the Transit Commission was also discussed. Discussion only, no action taken.

Aging & Disability Resource Center:

- **Medicaid Program Provider Agreement:** Jacobson presented the Medicaid Program Provider Agreement. This is a required agreement to be a Provider (Meals on Wheels and volunteer drivers) for Family Care and/or IRIS clients. The State does not allow any amendments to the agreement, so Oneida County Corporation Counsel could not suggest any changes, nor can they endorse this agreement. Jacobson read the email

from Corporation Counsel stating, "You can have your committee consider whether they would like to approve the contract without our review." Motion made by Hammer/Brissee to approve signing the Medicaid Program Provider Agreement. All ayes, motion carried.

- **ADRC-NW Agreement:** Motion made by Kelly/Saari to approve the signing of the ADRC-NW Agreement. All ayes, motion carried.
- **Family Care/IRIS enrollment update:** The ADRC Specialists are still working on the wait list. There are currently 97 people on the wait list. As the largest populated county in our regional ADRC we have the largest wait list. We have requested additional assistance from the region and are unclear why a full-time ADRC Specialist position in Crandon was reduced to 60% for 2018. Discussion only, no action taken.
- **ADRC of Oneida County application:** The Oneida County Administration Committee also discussed the withdrawal from ADRC of the Northwoods as approved by Res. 83-2017. Mott explained to that committee there has been some difficulty getting an answer from the ADRC of the Northwoods for when Oneida County can be released from the ADRC of the Northwoods. The State is waiting to proceed on our application until confirmation is received that Oneida County will be released from the ADRC of the Northwoods. Ted Cushing said he had spoken with ADRC Chair Paul Millan and they felt Oneida County could be released in June 2018. Ted will work on getting a letter outlining the anticipated release date. Discussion only, no action taken.

2018 Contracts:

- **Transit Contract:** Motion made by Hammer/Cody to approve Chairperson Mott to sign the Oneida Vilas Transit Contract. All ayes, motion carried.
- **Caterer Contract:** Jacobson presented the overview of the Caterer contract and an agreement with the ADRC of Central Wisconsin for their Registered Dietician to create the monthly menu for our Senior Dining sites. It has been no charge in the past. Starting in January 2018 it will be a \$48.00 dollar a month cost in addition to the price of the meals. Motion made by Kelly/Hammer to give Chairperson Mott permission to sign the 2018 Caterer contract and the ADRC-CW agreement. All ayes, motion carried.

2017 Annual Goals: Jacobson presented her 2017 annual goals for review. Discussion only, no action taken.

2017 Doubtful Accounts: Jacobson presented the 2017 Doubtful Accounts. Motion made by Kelly/Cody/Hammer to approve the 2017 Doubtful Accounts as presented. All ayes, motion carried.

Vouchers, purchase orders and line item transfers: Jacobson presented the vouchers, purchase orders and line item transfers for approval. Motion by Brissee/Pederson to approve the vouchers and purchase orders and line item transfers as presented. All ayes motion carried.

Monthly Reports: Staff and program reports: Jacobson presented the monthly staff and program reports. Discussion only, no action taken.

Legislative Update: None

Agenda items for next meeting: Aging & ADRC integration, Transit Commission update, Family Care Update, ADRC-NW release confirmation, and all other usual agenda items.

Public comment/communications: Jacobson presented a news article from News Watch Channel 12 regarding the Marshfield Clinic donation of \$5,000.00 towards the new Lakeland Senior Center. Discussion only, no action taken.

Adjournment: Motion by Cody/Brissee to adjourn meeting at 11:12 am. All ayes, motion carried.



Committee Chairman

Herri Tson & Dawn Johnson

Committee Secretary