

HEALTH & AGING COMMITTEE MEETING MINUTES
March 14, 2017

COMMITTEE MEMBERS PRESENT: Bob Mott, Carol Pederson, Tom Kelly, Bill Freudenberg, Jackie Cody, Marge Saari, Barbara Young, Slette, Ann Ovsak.

COMMITTEE MEMBERS ABSENT/EXCUSED: Ed Hammer, Nancy Brisse, Dr. Amy Slette.

COMMITTEE MEMBERS ABSENT/UNEXCUSED: None.

STAFF PRESENT: Dianne Jacobson, Dawn Johnson, Linda Conlon, Corie Zelazoski, Meagan Neis, and Kerri Ison (recording secretary).

OTHERS PRESENT: Janell Schroeder, ADRC of the Northwoods Regional Manager; Jim Altenburg, Northwoods Transit Manager; Mike Fugle, Assistant Corporation Council

Call to order: Meeting called to order by Chairperson Bob Mott at 9:00a.m. at the Health & Aging Building, 100 W Keenan Street.

The Chairperson noted that this meeting of the Health & Aging Committee had been properly posted in accordance with the Wisconsin Open Meeting Law.

Approval of agenda for today's regular meeting: Motion made by Cody, seconded by Saari approve today's agenda. All ayes, motion carries.

AGING:

Public Comment/communications: Jacobson gave an explanation why the agenda was amended and why there was so much yellow highlights on the changes. Assistant Corporation Council asked that more detail be put into the agenda items. Chairperson Mott said that the Admin Committee is looking at working with Labor Relations committee to make a more standard format for agendas. Barbara Young informed the Commission that the Lakeland Retirement Board will be revealing their plans for moving forward very soon.

Introduction of Joel Gottsacker, Incoming Assistant Director: Jacobson introduced Joel Gottsacker the incoming Assistant Director for the Department on Aging, starting April 10th. Joel was selected out of nine applicants and is coming over from Oneida County Department of Social Services. Joel has an impressive career including a total of 14 years at 2 Area Agencies on Aging (like GWAAR) near Detroit, Michigan. Joel also worked as a case manager for a private company and for a Home Health Care Company which brings his extensive knowledge to the Department on Aging. Joel also has his Master in Social Work and a Master in

Business Administration. Joel was then introduced to all Commission members. Discussion only, no action taken.

Transit Commission update: Transit Commission update given by Jim Altenburg, Northwoods Transit Manager. Jim distributed a report of one-way rides for the two counties. Ridership has just taken off and it continues to climb. Jim Altenburg projects year between 38,000 and 40,000 one-way rides will be provided in 2017. Jim now believes that the demand will well exceed the projected totals. With the increased rider ships the repairs on the aging fleet of buses is mounting again. Jim will be meeting with the state to finalize the contract to rent the former Quality Collision Garage on Boyce Drive here in Rhinelander. Jim has already hired a mechanic to staff this garage and do the repairs/maintenance on the buses in-house. Northwoods Transit has also taken on 3 of the Headwaters Inc. client a.m. and p.m. routes. The Northwoods Transit is also looking at starting up more routes in the rural areas to bring riders into town for a shopping day. Discussion only, no action taken.

Aging & Disability Resource Center of the Northwoods (ADRC-NW): Janell Schroeder, ADRC Regional Manager presented.

- **Transition to Family Care/IRIS update:** Oneida County citizens in the current "waiver" programs will be transitioning into Family Care or IRIS between July 1st and September 30th. The ADRC Specialists have been getting trained to perform Enrollment Counseling to educate each Waiver Client on their choices between Family Care and IRIS (Include, Respect, I Self-direct) The Rhinelander ADRC has three full time ADRC Specialists it is projected that each one of the Specialists in the Rhinelander office will need to have private meetings with approximately 16-17 clients per month. Enrollment Counseling will start April 1, 2017. Discussion only, no action taken.
- **Cash Flow issue and request to county partners for funding:** The ADRC-NW Board switched fiscal agent in 2017 from Oneida County Department of Social Services (OCDSS) to Wipfli. Like many government programs, funding is not received from the state until 2-3 months after submitting the expense report each month. The state is no longer giving advances, so ADRCs normally depend on the county to front the funds necessary to pay bills (as OCDSS has done the past 5 years). The ADRC-NW has no funds to use to pay the bills. The ADRC-NW Board solution was to ask the county partners (Oneida, Vilas, Forest, and Taylor Counties) for \$75,000 each for a total of \$300,000 so they can open a checking account so Wipfli can pay their bills prior to being reimbursed by the state. Question was raised why all partners (4 counties/3 tribes) were not being asked to contribute. Schroeder responded that Mole Lake is in the process of separating from the ADRC-NW and running the program themselves. As of this meeting the tribes have not been asked, but the ADRC-NW Board Chair is going to ask one of the tribes for the full \$300,000. To date, no county has formally approved anything.

Personnel: Waiver of 6 month waiting period on potential vacancy: Jacobson reported that she anticipates a vacancy of an ADRC Specialist in the near future. With the Family Care/IRIS transition it is critical to be fully staffed and waiting until the next COA meeting could delay hiring. Motion made by Kelly, seconded by Saari to approve filling a ADRC Specialist position if it becomes vacant and forward to Labor Relations/Employee Services to waive the six month hiring freeze. All ayes, motion carried.

2016 Budget Close: Jacobson presented the 2016 Budget Close. The original tax levy budgeted was \$267,963.00 and then another \$4,421.00 was transferred in to cover increased wages for a total of \$272,384.00. At the close of 2016 there was a total of \$16,450.30 that were underspent tax levy that will be returned to the county fund. Discussion only, no action taken.

Volunteer Escort Invoice update: The new invoice format was just implemented in the February Escort billing. As of this date there is not enough input to give enough data to base a decision on the effectiveness, tabled until next meeting.

Lake Tomahawk Meal Site Reviewed: Tabled until next meeting

Commission on Aging Terms: Jacobson presented the Oneida County Commission on Aging Term Calendar. According to the State of Wisconsin, effective 1992, the maximum time allowed to serve on an Aging Unit Board is two full 3-year terms. (Partial terms = 18 months or less). Effective April 2012 the Commission on Aging merged with the Board of Health with separate citizen members but shared Board Supervisors. The terms were reviewed and there are no vacancies. Discussion only, no action taken.

2017 Department Head Goals: Jacobson presented her goals for the coming year that were recently part of her employee evaluation. Jacobson reminded that there will be a bus going down to Madison on May 17, 2017 for advocacy day and encouraged commission members to attend. Cody asked if they could develop a common form where staff could anonymously add their comments, possibly in a survey **forum form**. Discussion only, no action taken.

Vouchers, purchase orders and line item transfers: Motion made by Cody seconded by Freudenberg to approve the vouchers, purchase orders and line item transfers as presented.
All ayes, motion carried.

Monthly Reports: Staff and program reports: Jacobson presented the Staff and program reports. Discussion only, no action taken.

Legislative Update: Jacobson presented a handout for Legislative update covering House Committees Advance Major Health Care Changes, Bills would Restructure Affordable Care Act (ACA) and Medicaid. Discussion only, no action taken.

Discuss the proposed contract between the County and the State of Wisconsin Department of Transportation for Specialized Transportation, and determine whether the County should enter into the contract despite the fact that the State will not make requested changes to the contract: Mike Fugle, Assistant Corporate Council, was present in Tom Wiensch's absence. Before any contracts can be signed (by County Board Chair only) the contract must be reviewed/approved by the Corporation Counsel office. Wiensch had been assigned to review the Department on Aging's annual Wis-Department of Transportation (Wis-DOT) grant contract for Specialized Transportation. Wiensch presented some suggested revisions to Wis-DOT and the state declined to make any changes. Fugle was here to inform the committee that if they proceed with having the contract signed, we understand that Corporation Counsel tried to make some changes but were denied.

Motion made by Cody, seconded by Saari to approve the contract between the County and the State of Wisconsin Department of Transportation for Specialized Transportation and proceed with having the County Board Chair sign. All ayes, motion carried.

Agenda items for next meeting: Transit Commission, Aging & ADRC integration and organization structure funding, self-assessment 360 review and all usual agenda items.

Public Communications: Bob Mott gave an overview on the Affordable Health Care. Discussion only, no action taken.

HEALTH & AGING:

Minutes of February 14, 2017 Meeting: Motion made by Cody, seconded by Saari to approve minutes of February 14, 2017 meeting. All ayes motion carried.

Date/Time/location of future regular meetings: The next regular meeting is scheduled for **April 11th, 2017** at 9:00 a.m. in the Health & Aging Building, 100 W Keenan Street. The Board of Health will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging to follow. The Department on Aging will meet at approximately 10:00 a.m. on the second floor as well.

Health and Aging issues: None.

PUBLIC HEALTH:

Committee members agreed to alter the order of agenda items at the Chair's discretion. Conlon noted "Discussion Letter" will be discussed under "Legislative Update."

2017 DNR Contract: Fugle was present to discuss the proposed contract between the County and the State Department of Natural Resources for water well testing and to determine whether the County should enter into the contract despite the fact that the State will not make requested changes. The DNR will not make changes as it is a standard contract which is used statewide. Lengthy discussion followed. Mott suggested Corporation Counsel attach a list of suggestions made to the state and their subsequent denial to the contract. Motion by Cody/Pederson to sign the contract and attach documents specified. Discussion followed. All ayes; motion carried.

Staff Report: Tobacco & FACT (Fight Against Corporate Tobacco): Zelazoski and Neis were present to share information regarding their work with the tobacco program, tobacco coalition and FACT. Staff works to identify how each population is using tobacco and provide education regarding the effects of tobacco. Although tobacco use has decreased, it was noted nearly 8 of 10 clients treated for AODA issues use tobacco. This shows a great need to include tobacco cessation programming within AODA/mental health programs. Due to grant restrictions, OCHD staff are unable to specifically provide smoking cessation; however, the Human Service Center is working to train staff on tobacco cessation.

Staff meets with local leaders and legislators to discuss the importance of the tobacco program, rise in e-cigarette use, and smoke-free air. A bill has been introduced at the state level to relocate all tobacco products behind the retail counter and it has the support of several legislators. This is a direct result of Zelazoski's work with the Tobacco Coalition. Currently staff is working preparing for the Joint Finance Committee meeting and seeking coalition members/volunteers to testify at the hearings. Staff will also be meeting with Sheriff Hartman regarding an ordinance for e-cigarettes.

Neis shared her work with the FACT group at Rhinelander High School (RHS). This group hosts monthly lunch events to educate their peers about the dangers of tobacco. The group also provides displays, hosts events and provides outreach to public from a youth perspective.

Discussion followed regarding research of e-cigarettes. Zelazoski noted there is ongoing research but nothing definitive has been released. Youth use of these products has increased three-fold and can currently be purchased on-line regardless of age.

2016 Board of Health (BOH) Actions & Major Health Issues Discussed: Conlon reviewed handout in detail. She noted staff will look at a performance management and workforce development plan in 2017. Communicable disease and public health funding will continue to be discussed. Agenda will continue to include program updates, monthly reports and legislation.

2017 Department Head Goals: Conlon discussed department head goals for 2017. As Conlon's review date is in February, the goal period is February-January. Discussion followed. Cody suggested including staff in the review process. Conlon noted staff are surveyed regarding management and that she has done a 360 review in the past. She will work with Jacobson to develop a tool to survey staff and suggested such a tool could be used county wide. Discussion followed.

Monthly Reports/Updates:

- Environmental Health Report: Conlon reported the Sanitarian program staff has been working diligently on a quality improvement project to address overdue inspections. She commended them for a great job.
- Communicable Diseases: (Period: 02/01/2017 to 02/28/2017)

<u>Disease Name</u>	<u>Reported</u>	<u>Confirmed</u>
Babesiosis	1	
Campylobacteriosis (food poisoning)	4	4
Chlamydia	2	2
Cryptosporidiosis (intestinal parasites)		
E-Coli, Shiga Toxin-Producing (STEC)		
Ehrlichiosis/Anaplasmosis Invasive Disease (Tickborne Disease)		
Elizabethkingemia	1	
Giardiasis (waterborne parasitic disease)		
Haemophilus Influenzae, Invasive Disease		
Hepatitis B, Chronic	2	1
Hepatitis C, Chronic	1	1
Influenza-Associated Hospitalization	14	14
Lyme Disease	1	1
Lyme Laboratory Report	5	
Malaria		
Metal Poisoning (Non-Lead)	1	

<u>Disease Name</u>	<u>Reported</u>	<u>Confirmed</u>
Mumps		
Mycobacterial Disease (Non-Tuberculosis)		
Pertussis (Whooping Cough)	54	10
Salmonellosis	1	1
Varicella (Chickenpox)	1	

Discussion was held regarding readiness for outbreaks, how OCHD is working on public health preparedness and syndromic surveillance. Conlon believes the communication process has improved and the impact would be mitigated due to ability to respond.

- Health Hazards: (Period: 02/14/17 to 03/05/2017)

<u>Hazard Description</u>	<u>New</u>	<u>Existing</u>
Air Quality		
Animals		1
Asbestos		
Dilapidated Structure		
Hazardous Material		
Housing		1
Lead Hazards		
Meth		
Mold		3
Noxious Smoke/Fumes		
Occupational Hazard		
Other Environmental Hazard		
Radiation Hazard		
Radon		
Sewage Disposal System		
Sewage		

Solid Waste/Garbage		2
Water Quality		
Subtotal		7
New Cases Closed		0
Total Open Cases		7
Grand Total	7	

- Legislative Update:

- Discussion letter: Conlon noted the resolution indicating Oneida County's support of communicable disease funding has been sent. A continuing appropriation of \$2.5 million per fiscal year is being requested for the 2017-19 biennium for communicable disease control and prevention in Wisconsin. Conlon reviewed discussion points from WALHDAB, highlighting a 450% increase in Hepatitis C (related to drug abuse) between 2011-2015. Wisconsin ranks 41st in the nation for public health funding for local health departments and invests only \$15.10 per capita, compared to the national average of \$39.32 per capita. She also shared a list of diseases local health departments/communities must respond to and noted preparedness funding does not cover these outbreaks
- Conlon also shared list of bills supported by WALHDAB including opioid abuse/treatment, mental health training, powdered alcohol, high capacity wells and placement of nicotine/tobacco products behind the counter of retailers.

- Media and Outreach from 02/14/2017 to 03/5/2017:

Blog	
Facebook	15
Press Release	
Presentation	3
Board of Health	1
Interview	4
School	3
Mailings	5
Phone Outreach	2
Total:	33

- Facebook Reporting:

Posts	15
Total Reach	946
Average Reach per Post	63
Total Engagements (likes, shares, comments)	28
Average engagement per post	2
Boosts during timeframe	0
Post with largest reach	208
Post with largest engagement (likes, shares comments)	364
New Page Likes	0
Total Page Likes	364

2016 Budget:


- Conlon provided handout and reviewed in detail. The WIC account is overdrawn due to retiree health insurance. A transfer from the fund balance account will be made.
- Discussion followed regarding the possible ACA repeal and the effects it may have on public health staffing, programs and services. This item will be placed on the next agenda for additional discussion.

Vouchers, purchase orders and line item transfers: Motion by Pederson/Cody to approve vouchers, purchase orders, and line item transfers as presented. All ayes; motion carried.

Agenda items for next meeting: Computer service, effects of possible ACA repeal.

Public Communications: None.

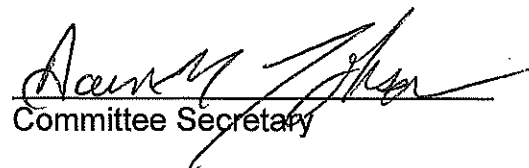
Adjournment: Motion by Kelly/Cody to adjourn at 11:52 a.m. All ayes; motion carried.



Committee Chairman



Committee Secretary



Committee Secretary