

**HEALTH & AGING COMMITTEE MEETING  
MINUTES  
August 14, 2018**

**COMMITTEE MEMBERS PRESENT:** Chairperson Tom Kelly, Bob Metropulos, Steven Schreier, Jim Winkler, Jackie Cody, Barbara Young, Marge Saari, Dr. Walter Gager, Carol Pederson and Ed Hammer.

**COMMITTEE MEMBERS ABSENT:** Ann Ovsak, Dr. Amy Slette,

**STAFF PRESENT:** Marta Koelling, Lindsey Brost, Terra Swanson, Todd Troskey and Kerri Ison. Dianne Jacobson, Joel Gottsacker, Maria Cox and Dawn Johnson.

**OTHERS PRESENT:** Darcy Smith, Director of Finance.

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**Call to order:** Chairperson Kelly called the meeting to order at 9:00 a.m. on the second floor of the Health & Aging Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Approval of agenda:** Motion by Cody/Winkler to approve today's agenda with the order of items at the Chair's discretion. All ayes; motion carried.

**Public comment/communications:** None.

**Staff Report-WI Well Woman Program:**

- WWWP provides breast and cervical screening services for women ages 45-64 with no insurance, under insured or income eligible. The program also covers additional diagnostic procedures and assists with application for treatment services through WWWP.
- Peplinski serves nine northern counties. Services will be added at Aspirus Hospitals in Ironwood and Iron River, Michigan this next grant year (approx. ¾ of the UP does not have a breast/cervical screening program).
- During the last grant year, 80 women received case management services with 8 of 41 enrollees being diagnosed with breast cancer.
- Thirty-two (32) women chose not to re-enroll and Peplinski is working on re-enrollment recruitment. Clients tend to come back for services every other or every third year. This may be due, in part, to health care recommendations.
- Outreach consists of billboards, attending health fairs, and referral sources (i.e. providers). Peplinski collaborates with the Aspirus Komen Program, Marshfield Clinic WWWP Navigator and Ascension James Beck Cancer Center. She also worked on statewide advocacy through the WI Breast Cancer Coalition in April and met with legislators/legislative aides.
- Peplinski worked with Koelling to switch software programs for the WWWP program to one that OCHD already utilizes. This has increased staff efficiency, streamlined data collection/reporting and reduced program costs.
- Discussion followed regarding enrollment, services, and health care requirements.

- Schreier questioned if there is a comparable program available to men. Staff is unaware of any programs at this time.

**Monthly Reports/Updates:**

Environmental Health Report: Staff gave a brief overview of the meeting held with representatives from DATCP relating to the changes to ATCP 74. Oneida, Vilas and Lincoln County staff attended the meeting. Staff from Ashland and Sawyer Counties and a representative from the UW-Oshkosh Environmental Health intern program joined via teleconference. DATCP representatives indicated industry wants high-level registered sanitarians (RS) and to protect the RS licensure by requiring RS status within five years of hire and negating the use of interns and environmental technicians for inspection purposes. State staff are held to similar requirements.

DATCP Secretary Harsdorf wants consistency throughout the state. Local staff feel this is overlooking the needs of small health departments with budget constraints who utilize interns and SAN techs in their programs. OCHD has not had any complaints with inspections and feel quality programs and inspections are provided in the county. Minutes were sent to DATCP reps and expect a response by Labor Day. Next steps will be dependent upon response from DATCP.

Communicable Diseases (07/01/18 – 7/31/18):

<b><u>Disease Name</u></b>	<b><u>Reported</u></b>	<b><u>Confirmed</u></b>
Anaplasmosis	11	6
Campylocacteriosis	2	1
Chlamydia Trachomatis Infection	11	11
Ehrlichiosis	1	1
Giardiasis	2	2
Gonorrhea	1	1
Hepatitis A	1	0
Hepatitis C, Acute	1	1
Hepatitis C, Chronic	3	0
Lyme Disease (B. Burgdorferi)	11	8
Mycobacterial Disease	1	0
Pertussis (Whooping Cough)	9	1
Streptococcal Disease, Invasive, Group B	2	1

Health Hazards 07/10/18-8/13/18):

<b><u>Hazard Description</u></b>	<b><u>New</u></b>	<b><u>Existing</u></b>
Animals		2
Housing		4
Meth		1
Mold		2

Noxious Smoke/Fumes		3
Other Environmental Hazard (fuel oil)		1
Sewage Disposal System		1
Solid Waste/Garbage	1	1
Water Quality		1
Subtotal	1	16
New Cases Closed	0	
Total Open Cases	1	16
<b>Grand Total</b>		<b>17</b>

Legislative Update:

- WALHDAB-WPHA Joint Public Affairs Committee began setting legislative priorities. Included are increasing alternative and diversion juvenile justice programs, education, fully funding school breakfast programs, income stability and employment (expanding family leave, tax credits, trained workforce), housing and lead abatement.
- Winkler noted UW-Extension may no longer be administering the Teen Court program and some health and/or social services departments run this program. Conlon noted she is open to discussions but indicated there may be time and funding issues in doing so. Schreier suggesting also involving Public Safety/Law Enforcement.

Outreach/Communication Report (7/10-8/13/18):

Facebook	17
Press Release	1
Presentation	5
Board of Health	0
Interview	0
Health Fair	0
School	0
Lobby Slides	0
Mailings	0
Phone Outreach	0
Total:	23

Facebook reporting (07/10-8/13/18):

Posts	17
Total Reach	885
Average Posts per Post	52
Total Engagements (likes, shares, comments)	22
Average engagement per post	1
Boosts during timeframe	No

Post with largest reach	Multistate Outbreak of Salmonella Linked to Sugar Smacks, reach of 194
Post with largest engagement (likes, shares, comments)	Multistate Outbreak of Salmonella Linked to Sugar Smacks, engagement of 11
New Page Likes	4
Total Page Likes	475

**Approve 2019 Health Department Budget:** Conlon reviewed budget summary handout in detail, noting it is similar to last year's budget. She noted a \$10,000 reduction in the Family Planning budget due to reduced funding. Despite best efforts, the Family Planning program is not making ends meet and uses fund balances to fill in the gaps. Discussion followed regarding grant dollars, tax levy and revenue. In 2019, non-personnel expenses were decreased by \$37,842.98 help balance the \$30,708.16 increase in personnel expenses. Discussion followed. Motion by Cody/Metropulos to accept the 2019 proposed budget as presented. All ayes; motion carried.

**Board of Health Orientation:** Tabled.

**Vouchers, purchase orders and line item transfers:** Conlon discussed the line item transfers in detail. Motion by Cody/Schreier to accept the line item transfers, purchase orders and vouchers as discussed. All ayes; motion carried.

**Agenda items for next meeting:** None at this time.

**Public comment/communications:** None.

## HEALTH & AGING

**Minutes of July 10, 2018:** Motion by Hammer/Cody to approve the July 10, 2018 Health and Aging Committee minutes as presented. All ayes; motion carried.

**Date/time/location of next meeting:**

- September 11, 2018 at 9 a.m. Hammer will be excused.

**Health and Aging issues:** As part of security, room numbers have been assigned and signage installed.

## AGING

**Public Comment/communications:** None.

**2019 Budget:** Jacobson introduced Darcy Smith, Director of Finance for Oneida County. Jacobson presented the 2019 Budget for approval.

Motion made by Winkler/Metropulos/Hammer to approve 2019 budget as presented and forward on to the Administration Committee. All ayes; motion carried.

### **Transit Commission:**

- **New Transit Manager** – Transit Commissioner, Ed Hammer reported the Transit Commission has hired Roger Youngren as the new Transit Manager starting on August 20, 2018. Youngren has significant experience in the transportation field. Bay Area Rural Transit (BART) Manager, Pat Daoust, will continue on contract to train and then mentor Youngren. Chair Kelly requested Youngren attend the next meeting to be introduced. Informational only, no action taken.
- **Proposed routes:** Gottsacker reported the Transit Commission is looking at establishing routes to connect the three largest communities (Rhineland, Eagle River and Lakeland Area). Daoust has a detailed spreadsheet that allows Transit to evaluate all costs related to operating a route to aid in making route and budgeting decisions. Informational only, no action taken.

### **Aging & Disability Resource Center:**

- **Staffing:** Gottsacker gave the ADRC Staffing update. At the June ADRC Board meeting it was approved that ADRC Specialist Anne Erfourth from the ADRC Crandon office be allowed to work in the Rhineland office two days a week to help with the case load in Oneida County. At the July ADRC Board it was then approved to rescind the approval to help out with the case load. Informational only, no action taken. Gottsacker noted that the ADRC is losing two staff, one in Lac du Flambeau, and one in Forest County for a reduction of 1.6 FTEs.
- **ADRC of Oneida County Application:** Gottsacker reported all follow-up materials the state requested from us on the Oneida County application were submitted six weeks ago. We have requested an update on our timeline, but have not received a reply to date. Informational only, no action taken.
- **ADRC of Vilas County Application:** Gottsacker reported Vilas County received approval for a *Conditional Waiver for Education Requirement* for the Director, allowing the current Director two years to achieve a Bachelor's Degree. Once the Vilas County ADRC application is approved they will also move forward to become an independent single county ADRC in January 2019. Informational only, no action taken.

### **Nutrition Program:**

- **Nutrition Advisory Council By Laws:** Jacobson presented the Nutrition Advisory Council by-laws and resolution for approval. Corporation Counsel reviewed and approved both documents. However, we were informed that County Code requires payment of per diems and mileage to all committee members. Due to this additional expense, Jacobson recommended setting the number of members on the Council to five (5): three (3) members to be dining site participants and two (2) members representing agencies/entities interested in the nutrition program. Motion made by Hammer/Pederson to approve the Nutrition Advisory Council resolution and revised

by-laws and forward to County Board as a consent agenda item for final approval. All ayes, motion carried.

- **Nutrition Advisory Council members:** Jacobson reported the department has received some interest from several senior diners to serve on the Council. Janell Schroeder, Executive Director of Generations has also agreed to be considered for appointment to the Council. Steven Schreier volunteered to serve on the Council as well. Jacobson will bring the slate of nominees to the September Commission on Aging meeting for selection and approval to forward to County Board for final appointment. The first meeting of the Council will likely be in October. Informational only, no action taken.
- **LTE Project Leader:** Jacobson reported LTE Project Leader, Nate Sackett, has been working in a six month assignment to get our Meals on Wheels assessments up-to-date. Sackett has completed over 150 assessments. His last day will be August 31, 2018. Informational only, no action taken.

**Vouchers, purchase orders and line item transfers:** Jacobson presented the purchase orders, vouchers for approval. There were no line item transfers. Motion made by Winkler/Metropulos to approve the vouchers, purchase orders as presented. All ayes, motion carried.

**Monthly Reports: Staff and program reports:** Jacobson presented the monthly staff and program reports. Informational only, no action taken.

**Legislative Update:** Jacobson presented handouts from the Wisconsin Aging Advocacy Network. Informational only, no action taken.

**Agenda items for next meeting:** Introduction and updates from the new Transit Manager, ADRC of Oneida County Application, 2019 Budget for the November Budget Hearing, candidates for the Nutrition Advisory Council and all other usual agenda items.

**Public comment/communications:** Gottsacker reported to the commission members that a falls prevention class, Stepping On, will be held here in Rhinelander starting Sept. 17 and running for 7 weeks. There will also be one offered up in the Minocqua area at One Penny Place starting September 20<sup>th</sup> also a seven-week course. Informational only, no action taken.

**Adjournment:** Motion by Winkler/Schreier to adjourn meeting at 11:29 a.m. All ayes, motion carried.

  
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Committee Chairman

*Herri Ison & Dawn Johnson*  
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Committee Secretary