

**HEALTH & AGING COMMITTEE MEETING  
MINUTES  
October 10, 2017**

**COMMITTEE MEMBERS PRESENT:** Vice Chairperson Jackie Cody, Bill Freudenberg, Tom Kelly, Ann Ovsak, Carol Pederson and Dr. Amy Slette, Marge Saari, Barbara Young, Nancy Brissee

**COMMITTEE MEMBERS ABSENT/EXCUSED:** Bob Mott.

**COMMITTEE MEMBERS ABSENT/UNEXCUSED:** None.

**STAFF PRESENT:** Linda Conlon, Marta Koelling, Maria Otterholt, Kyla Waksmonski, Todd Troskey, and Kerri Ison. Dianne Jacobson, Joel Gottsacker, Traci Caswell and Dawn Johnson.

**OTHERS PRESENT:** Ashley Boogren (PH intern), Brian Desmond (Corporation Counsel).

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**Call to order:** Vice Chairperson Cody called the meeting to order at 9:00 a.m. on the second floor of the Health & Aging Building, 100 W. Keenan Street, Rhinelander, WI. The meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and the facility is handicap accessible.

**Approval of agenda:** Motion by Freudenberg/Pederson to approve today's agenda with the order of items at the Chair's discretion. All ayes, motion carried.

**Public comment/communications:** None.

**Staff Report – LEAN:** Waksmonski and Otterholt are finalizing the three-year, \$400,000 chronic disease prevention grant. Goals/activities included community education with decision prompts, garden based nutrition interventions with schools, safe routes to school and worksite wellness. Over 20 agencies received mini grants, including nine school districts. Staff has contracted with UW Stout for evaluation assistance. Staff is also working on a white paper with a UW Madison physician and evaluator.

**Monthly Reports/Updates:**

**Environmental Health Report:** Troskey discussed food-handling changes at Beef-A-Rama, changes to the selling of home baked good regulation and single-family zoning districts allowing weekly rentals. Discussion followed.

**Communicable Diseases (09/1-30/17):**

<u>Disease Name</u>	<u>Reported</u>	<u>Confirmed</u>
Chlamydia Trachomatis Infection	6	6
Cryptosporidiosis	4	2
Ehrlichiosis/anaplasmosis	2	1

<u>Disease Name</u>	<u>Reported</u>	<u>Confirmed</u>
Lyme Disease	25	3
Lyme Lab Report	1	15
Mycobacterial Disease	1	1
Pertussis (whooping cough)	1	0

Discussion followed regarding cryptosporidiosis case.

Health Hazards: (9/12-10/9/17)

<u>Hazard Description</u>	<u>New</u>	<u>Existing</u>
Animals		1
Housing	1	2
Mold	1	1
Other Environmental Hazard		1
Sewage Disposal System		1
Solid Waste/Garbage	1	1
Subtotal	3	7
New Cases Closed	-2	0
Total Open Cases	1	7
<b>Grand Total</b>	<b>8</b>	

Legislative Update: WAHL DAB-WPHA joint Public Affairs committee drafted a letter to the Senate Committee regarding the Lemonade Stand bill, which allows children to sell lemonade without a permit. Conlon noted the bill is so broad that it also allows perishable goods and potentially hazardous foods to be sold also. WAHL DAB-WPHA joint Public Affairs committee is asking that bill be stricter and disallow those types of items.

**a. Outreach/Communication Report (Period 9/12/17 – 10/10/17):**

Facebook	51
Press Release	2
Presentation	2
Board of Health	1
Interview	5
Health Fair	0
School	0
Lobby Slides	0
Mailings	0
Phone Outreach	1
<b>Total:</b>	<b>62</b>

**Facebook Reporting:**

Posts	51
Total Reach	7514
Average Reach per Post	147

Total Engagements (likes, shares, comments)	533
Average engagement per post	10
Boosts during timeframe	Yes, local flu clinics
Post with largest reach	Local flu clinics on 9/21/17, reach of 2369
Post with largest engagement (likes, shares comments)	PHN and CHS job posting on 9/18/17, engagement of 226
New Page Likes	6
Total Page Likes	402

**New hire training policy:** Conlon shared proposed pre-employment agreement for new OCHD employees. Original draft came from Social Services. OCHD has found it takes over one year to train public health employees only to have them seek other employment in 1-2 years. Staff estimated cost for training, conference fees, direct supervision, mileage and overall cost for new employee is \$3,154 (conservative side). Discussion followed regarding training, salary range, and care of population. Motion by Kelly/Freudenberg to advance the pre-employment agreement to LRES. Discussion followed. All ayes; motion carried.

**UWEX program assistance:** Tabled.

**Vouchers, purchase orders and line item transfers:** Motion by Freudenberg/Kelly to approve vouchers and personal expense voucher(s) as presented. All ayes; motion carried.

**UWEX program assistance:** Tabled.

**Agenda items for next meeting:**

- Special meeting on 10/11/17 at 4:30 p.m. (PHN compensation)
- Next agenda: Flu update.

**Public Comment:** None.

**HEALTH & AGING:**

**Minutes of September 12, 2017:** Motion Brisse/Freudenberg to approve the minutes of September 12, 2017 as presented. All ayes motion carried.

**Date/Time/location of future regular meetings:** The next regular meeting scheduled for **November 14, 2017** at 9:00 a.m. in the Health & Aging Building, 100 W. Keenan Street. The Board of Health will begin at 9:00 a.m. on the second floor with joint meeting of Health & Aging at approximately 10:00 a.m.

**Future meetings:** 12/12/17.

**Health and Aging issues:** None.

## **AGING**

### **Public Comment/communications:** None

**Transit Commission:** Jim Altenburg, Northwoods Transit Manager gave the Transit Commission update.

- **Ridership reports-** Altenburg distributed the year-to-date ridership report. Since implementing the requirement to call one-day in advance to schedule rides, passenger one-way trips have declined approximately 30%.
- **Funding Updates:** The Federal grant payments for the first two quarters of 2017 have arrived and the third quarter payment is expected in mid-November. Through the DOT grants, the Transit Commission has received three new buses. However, the Transit Commission is still working to secure funding for the 20% match for two of the buses. Discussion only, no action taken.

### **Aging & ADRC Integration:**

- **ADRC Application-**Jacobson and Gottsacker presented the completed application to operate the ADRC of Oneida County. One requirement of the application is to request a "letter of support" from the ADRC of the Northwoods (ADRC-NW). This topic was on the last ADRC-NW Board Meeting (10/6/17) and a letter of support was not approved. The Regional ADRC Quality Specialist, Sherry Schuelke, informed Jacobson if a letter of support is requested and not received to simply note that in the application. Motion made by Brisse/Saari to approve the Department on Aging's application to operate the ADRC of Oneida County and forward to county board for final approval. All ayes, motion carried.
- **Resolution to approve ADRC Application-** Reviewed resolution to "*support and authorize the Oneida County Department on Aging to submit the application to the Wisconsin Department of Health Services for the operation of the Aging and Disability Resource Center of Oneida County.*" Motion made by Freudenberg/ Saari to approve the resolution and forward to County Board for their approval at their October 17, 2017 meeting. All ayes, motion carried.

### **Aging & Disability Resource Center (ADRC) of the Northwoods:**

- **Introduce new ADRC Specialist- Traci Caswell:** Caswell was previously a Social Worker in the Department of Social Services. Caswell is certified in functional screens, was formerly an ADRC Specialist for Jefferson County, ran a group home in Madison, and is experienced in Adult Protective Services. Traci holds a Master of Social Work degree. Caswell was welcomed by the Committee. Discussion only, no action taken.
- **Transition to Family Care/IRIS update:** Gottsacker informed the Committee that as of October 1<sup>st</sup> Oneida County had officially transitioned all of the former "Legacy Waiver" clients into Family Care or IRIS. Fifteen people that were eligible to roll over into Family Care declined. Currently there are 118 people on the queue list and those individuals will be screened for the wait list. Discussion only, no action taken.

- **ADRC Application:** Jacobson asked to revisit the ADRC application topic. Jacobson noted that when the application budget was presented at an earlier meeting, there was an expenditure line for “additional services” to reflect that the ADRC of Oneida County intends to use excess funding to expand service delivery. The item was removed in the current budget so as to not obligate the ADRC early in implementation. After discussion motion made by Brisse/ Freudenberg to confirm approval of the budget as included in the final application. All ayes, motion carried.

**Vouchers, purchase orders and line item transfers:** Jacobson presented the vouchers, purchase orders and line items transfers for approval. Motion by Freudenberg/Kelly to approve the vouchers and purchase orders as presented. All ayes motion carried.

**Monthly Reports: Staff and program reports:** Jacobson presented the monthly staff and program reports. Discussion only, no action taken.

**Legislative Update:** Jacobson presented the Legislative update. Discussion only, no action taken.

**Agenda items for next meeting:** Aging & ADRC integration, Transit Commission update, Family Care Update, and all other usual agenda items.

**Public comment/communications:** None

**Adjournment:** Motion by Freudenberg/Kelly to adjourn meeting at 10:53 am. All ayes, motion carried.

*Bob Mott*  
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Committee Chairman

*Herri Ison & Dawn Johnson*  
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Committee Secretary

