LAND COUNCIL COMMITTEE MEETING
December 12, 2013
Oneida County Courthouse, 1 S Oneida Ave
Second Floor – Committee Room #2
Rhinelander, Wisconsin 54501
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Council Members	Denny Thompson	Ted Cushing
Kris Ostermann	Kyle Franson	Lynn Freimuth
Ken Kortenhof	Michael Romportl	James Rein, Jr

Call to Order.
Cushing called meeting to order in accordance with the Open Meeting Law at 10:05 a.m., noting that the meeting notice had been properly posted and that the building and meeting room are handicap accessible. All committee members were present with the exception of Rein who did come shortly after meeting started.

Approve agenda for today's meeting.
Motion/Thompson/Kortenhof to approve today's agenda with discretion to move around on the agenda as need be. All ayes.

Approve minutes of September 11, 2012 meeting.
Motion/Thompson/Romportl to approve the minutes from last meeting September 11, 2012. All ayes.

Update on legislation relating to the WI Land Information Program.
Romportl provided copies of WI Legislative Act 20 pertaining to the Wisconsin Land Information Program. Franson pointed out that currently $5 of the $30 deed recording fee is retained by the county and is restricted to be used for redaction of social security numbers from previously recorded documents so the documents can be made available on the Internet. The county retaining the $5 will continue through 2014, then, the $5 will be sent to the state in addition to the $2 that we currently send to them. Beginning Jan 2015, the state will receive $7 from the county's recording fee, the county will keep $8 specifically for land records modernization activities and the remaining $15 is Register of Deeds revenue. The grant money toward training and education has been increased from $300 to $1,000 per county and the base budget has been increased from $50,000 to $100,000; Oneida County currently collects more than $100,000 based on the $8 fee so therefore Oneida County would not be eligible for a base budget grant unless we fall below $100,000. The legislation states that as of 2017 all counties must meet a certain level of functionality and compliance with land records modernization and, based on current plans, Oneida County is well positioned to meet those requirements by 2017 provided no monies are misdirected from the program.

Review of Land Council members and duties per WI Stat 59.72(3m) and selection of Chair and Vice Chair.
Members are Register of Deeds, Treasurer, Real Property Lister, Chair of Land Records Committee, representative from Land Information office, a realtor or member of Realtors Association employed within the county, a public safety or emergency communications representative employed within the county, a registered professional land surveyor employed within the county.
Motion/Cushing/Thompson to nominate Rein as Chair. All ayes.
Motion/Thompson/Kortenhof to nominate Cushing as Vice Chair. All ayes.

Review of Land Records Activities over the last year by various county departments.
Franson stated that Register of Deeds office continues to back scan documents so they can become available on the county website and are working on payment procedure to obtain documents online by credit cards or escrow accounts. Electronic recording and electronic index of old documents are planned for the future.

Freimuth stated that the real property listing program that Oneida County currently uses will need to be replaced at some point in the future because most real property listing systems are now Windows-based programs; thus the existing AS400 system may need to be replaced. She indicated that we are fortunate we have internal support from ITS to keep the current system working.

Ostermann stated that the Treasurer's office has quit printing tax rolls and now relies on a digital version which is accessed through a public computer in that office and it is working very well. They do need to have PIE on the web updated because they have more information that they would like to add to the Internet site.

Kortenhof stated that Emergency Management has greatly benefited from the program. The dispatchers are now able to print big plots for the SWAT team at the dispatch center and he no longer has to come to the courthouse for plots. They continue to update ESN zones, the New World mapping is going well and it is integrating well with the GIS software. He continues to work closely with the Land Information and ITS staff and stressed the importance of the continued support for cooperative land records modernization to reduce duplicative efforts and to ensure integration.

Romportl reported that in 2013 the Land Information Office started the LiDAR project for developing countywide 2' contour mapping which will last many years.   We will be looking at the fee structure for sales of the data. The contour information is going to help in determining with more accuracy whether or not properties are located within a floodplain. The office continues to work closely with the Planning & Zoning Office, Land Conservation and other land related offices pertaining to mapping needs etc. We recently completed work with Forestry on snowmobile trails setting up a system so they can track easements. We plan to update our GIS server and to replace our web mapping in 2014 since our current web service is no longer supported. There are a lot of features in our website that we want to preserve as we receive many compliments on the ease of use and amount of information we make available.

Cushing, Rein and Thompson commented on the ease of use and amount of information that is readily available on the Internet that is very useful to public and private entities. They complimented all the departments on working together and making our systems the best in the area.

Review the priorities, needs, policies and expenditures of Oneida County's Land Information Plan & Office and make future recommendations.
Romportl distributed a spreadsheet (attached) that was used during the budget process showing the balance in the various land records modernization accounts and planned expenditures.   Some of the next large expenditures are GIS server upgrade, aerial photography and completion of redaction. Another issue that is being monitored is the statewide mapping of broadband at the state level which is using county data. Part of Act 20 legislation, the state is also looking to develop a statewide dataset of core layers, i.e. parcels, roads etc all being built from existing data that will be submitted by the counties. Romportl pointed out that the land records committee and county board has always recommended that we save and use the fee money for large projects to reduce the impact on the tax levy. 2014 is the first year that some of the money from the Register of Deeds redaction money will be used to cover a small part of the wages of a staff member. The County has used the fee money in the past for LTE help on certain projects but never for year round staff. Rein felt GIS has become a core function of the County that supports many entities and needs continued support from the County Board. Rein expressed his concern with using fee money for full time staff and recommended that this does not become a practice as it will negatively impact the improvements we are now making for land records modernization.

Freimuth stated that ITS has worked on several enhancements to programs that create efficiencies that are not often recognized or realized by others. She indicated ITS has been key in terms of insuring that we have integration and compatibility between departments and how data is shared among departments.

Public Comments/Communications.
None were presented.

Date of next meeting and items for agenda.
Department of Administration requires a yearly meeting of the Land Council committee. Since December is near the end of the year it was a suggestion that the committee consider that month for the next meeting. Date to be announced at a later time.

<u>Adjournment</u>
Motion/Cushing/Thompson to adjourn the Land Council Meeting at 11:20 a.m. All ayes.

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James Rein, Jr, Land Council Chair