

LAND RECORDS COMMITTEE MEETING

January 17, 2017

Oneida County Courthouse
Second Floor – Committee Room 2
Rhinelander, Wisconsin 54501

Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair's announcements.

Chairman Paszak called the meeting to order at 9:00 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. All members present.

Approve agenda for today's meeting.

Motion/Timmons/Zunker to approve today's agenda. All ayes.

Vacancy review for Deputy 1 Register of Deeds position.

Register of Deeds Franson indicated a three quarter Deputy 1 position that was filled in September did not work out. The position was filled by another Register of Deeds full time staff person who wanted to move to the three quarter position, which opened up the fulltime Deputy 1 position which is in the 2017 budget. There is a current staff member out on medical leave who is expected to return to the office mid-February. At the end of March another member of the department will be on maternity leave for at least eight weeks. It is Franson's goal to fill the position as soon as possible so that the department does not fall further behind in their work flow and so that the new position would be trained in time for the busier summer season. The Committee reviewed the Vacancy Analysis Form that has to be submitted to LRES for consideration.

Motion/Timmons/Pence to approve the Register of Deeds Deputy 1 Vacancy Analysis form as set forth and to forward to the LRES Committee for consideration at their next meeting. All ayes.

Vacancy review for Land Information Aide position.

Director Romportl noted that Heather Beach currently holds a half time position in the Land Information office and that she has expressed an interest in the full time Deputy 1 position in the Register of Deeds. Register of Deeds Franson spoke with Heather Beach regarding the potential fulltime position in his office. This could result in a fifty percent position opening in the Land Information office. Franson and Romportl spoke with Human Service Director Lisa Charbarneau and she indicated it would be acceptable to address both vacancies at the next LRES committee meeting for timing purposes. Romportl is requesting the fifty percent Land Info Aide position be filled should Heather take the Register of Deeds Deputy 1 position. Romportl also requested consideration is given to increasing the Land Info Aide position to full time. Romportl discussed the need for a full time position which would allow time for research of gap and overlap parcels, back indexing, allowing other staff the to focus on their main tasks rather than answering phone calls and offering counter assistance when the half time position is not scheduled. Romportl is requesting levy monies be used to fill the position as fulltime and explained that he does not recommend using grant or fee monies to subsidize the position since those monies are committed to land records projects and hardware – software maintenance etc. The Committee reviewed the Vacancy Analysis Form that has to be submitted to LRES for consideration.

Motion/Zunker/Timmons to approve the Land Information Aide Vacancy Analysis form at fifty percent time and forward on to the LRES committee for consideration should the position be vacated. All ayes.

Motion/Pence/Paszak to increase the Land Information Aide position to a fulltime position and to forward the request to the LRES committee for consideration. All ayes.

Update on tax foreclosed property Parcel # RH 2151.

The City of Rhinelander had expressed an interest in acquisition of a portion of the property or an easement on the east side of RH 2151 where it abuts the river property currently owned by the City. Officials from the City of Rhinelander and Oneida County met with Dennis Hooker, the high bidder on RH 2151. The City is discussing the purchase of the East 30' of the property, which Dennis Hooker is not opposed to. The city is proposing paying \$3,100 for the property as part of future bicycle trail development, as well as redevelopment of the area known as the snow dock into a fishing pier. Romportl will bring a revised resolution to the February County Board meeting delineating what has been proposed.

Public Comments/Communications. There were no comments from public.

Date of next meeting and possible items for the agenda. February 14, 2017 at 9:30 A.M.

Adjournment. Motion/Timmons/Zunker to adjourn the meeting at 9:22 A.M. All ayes.

Sonny Paszak Chair Land Records

Michael J. Romportl Staff Chair