

LAND RECORDS COMMITTEE MEETING April 12, 2016 Oneida County Courthouse Second Floor – Committee Room 2 Rhinelander, Wisconsin 54501		
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Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Jim Intrepidi	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Intrepidi called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. All members present.

Approve agenda for today’s meeting.

Motion/ Paszak /Zunker to approve today’s agenda. All ayes.

Approve minutes of Land Records March 8th, 2016 meeting.

Motion/Zunker/Timmons to approve minutes for the March 8, 2016 meeting. All ayes.

Staff members’ attendance at land-related meetings/seminars.

Nothing to report.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Paszak/ Oettinger to approve monthly bills submitted by both the Register of Deeds Office and the Land Information Office and also to approve the line item transfers submitted by the Register of Deeds Office. All ayes.

Replacement of large format scanner - copier.

Romportl reported the large map copier in the Land Info Office is 13 years old and the drum is damaged which is costly to repair. Additionally, the large map scanner is having software compatibility issues, the optical scan surface is flaking and it is roughly 10 years old. Romportl’s has listed these items in the short term plan for capital improvements. The scanner is used regularly by Land Information, Planning & Zoning, Register of Deeds, Building and Grounds and occasionally by other departments. The replacement will be an all in one unit that does scanning, copying, and printing and cost approximately \$7,000 and we would send out for bids. Romportl is confirming with ITS that the scanner will be compatible with the network. The purchase would come out of the Land Records program money. Motion Paszak/ Oettinger to approve purchase of a large format printer/scanner/copier upon confirmation from ITS that it works with the network. All ayes.

2015 Annual Report for Register of Deeds and Land Information.

Register of Deeds Franson presented the Register of Deeds 2015 Annual Report. Motion/Timmons/Zunker to accept Register of Deeds Annual Report as presented and forward to the County Board. All ayes.
 Land Information Director Romportl presented the Land Information Office 2015 Annual Report. Motion/Zunker/ Paszak to accept the Land Information Office Annual Report as presented and forward to the County Board. All ayes.

Request and Resolution to purchase county-owned excess right-of-way-strip along Sand Lake Rd in GL 8 Section 6 Township 37 North, Range 7 East, Town of Cassian by Phillip Dunday.

Romportl stated Corporation Counsel Desmond said the right-of-way strip may be conveyed to the owner subject to easements of record. The Committee discussed the platted road north of the strip and the driveway on the strip. The platted road is not maintained by the Town but is used by properties in the plat providing them access to Sand Lake Rd. The Town of Cassian reviewed the road and does not object to the conveyance of the strip to Dunday, but we are waiting for written confirmation. Motion/Paszak/Zunker to approve the resolution for the sale of part of the 100-foot excess right-of-way strip located along the Sand Lake Rd to Dunday and forward the resolution to the next county board meeting as a consent reolution. All ayes.

Request and Resolution to purchase county-owned excess right-of-way-strip along Black Lake Rd in GL 2 NWNE Section 17 Township 38 Range 8, Town of Lake Tomahawk by the adjoining landowner.

Romportl noted he has already received approval from the Town of Newbold for the sale of the excess right-of-way strip. Motion/Timmons/Zunker to approve the resolution for the sale of part of the 100-foot excess right-of-way located on the south side of Black Lake Rd to the adjoining land owner and forward the resolution to the next county board meeting as a consent agenda item. All ayes.

Public Comments/Communications.

There was no one from the public present

Date of next meeting and possible items for the agenda.

May 10, 2016 at 9:30 A.M.

Adjournment.

Motion/Timmons/Paszak to adjourn the meeting at 10:19 A.M. All ayes.

Jim Intrepidi Chair Land Records

Michael J. Romportl, Staff Chair