

LAND RECORDS COMMITTEE MEETING
 Amended Agenda May 8th, 2018
 Oneida County Courthouse
 Second Floor – Committee Room 2
 Rhinelander, Wisconsin 54501
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Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. Member Greg Pence was absent and excused.

Approve agenda for today’s meeting.

Motion/Timmons/Paszak to approve today’s agenda All ayes.

Approve minutes of Land Records April 10th, 2018 meeting.

Motion/Timmons/Oettinger to approve minutes for the April 10th, 2017 meeting. All ayes with Bill Liebert abstaining.

Introduction of new members and election of Vice Chair.

The committee introduced themselves, 4 of the 5 members were from the previous committee with Bill Liebert introduced as the new committee member. Paszak nominated Mike Timmons for Vice Chair of the committee.

Motion/Paszak/Liebert to approve Mike Timmons as Vice Chair. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Paszak/Liebert to approve monthly bills as submitted by the Register of Deeds Office. All ayes.

Motion/Timmons/Paszak to approve monthly bills as submitted by the Land Information Office. All ayes.

Staff members’ attendance at land-related meetings/seminars.

Franson reported he and Laurie DeMeyer will be attending a TriMin Software User meeting in Wausau on May 9, and he will be attending the Wisconsin Register of Deeds Association summer meeting in LaCrosse on June 6 & 7.

Motion/Oettinger/Liebert to approve attendance by Franson & DeMeyer Wausau and LaCrosse as discussed. All ayes

Romportl reported that Oneida County personnel including Art Hilgendorf from Land Information Office would be reviewing the “New World Software” that Kenosha County has installed and uses for dispatch which includes GIS mapping and law enforcement records management.

Motion/Paszak/Timmons to approve travel to Kenosha County as discussed. All ayes.

Out of County day travel requests policy for Land Information Office and Register of Deeds.

Romportl and Franson requested approval for out of county day travel that is within their budgets. Currently county policy requires any out of county travel to be approved by the Committee of Jurisdiction. Romportl and Franson reported when meetings are called on short notice or fieldwork requires travel to adjoining counties they may not have enough time to bring before the committee and at times is impractical. Travel for overnight travel would still be brought to the Committee.

Motion/Oettinger/Timmons to approve any future out of county day travel for Register of Deeds and Land Information staff that is within their budgets and at the Department Heads discretion. All ayes.

Request by adjoining landowner listed below to purchase excess right-of-way adjacent to road listed below and act on resolution to convey the excess right-of-way:

Helgeson, Lake Mildred Road, Town of Newbold, part of the NE ¼ of the NW ¼, Section 21, T37N, R8E, Part of NE 202.

Postponed until June Meeting.

10:00 AM Opening of the sealed bids received for tax foreclosed properties that were offered for sale with the bid deadline of 4PM, May 4th, 2018 and discuss/act/award bids.

Romportl noted that the parcels offered for sale were published in the Northwoods River News legal section, and has a corresponding affidavit. He also noted that they was advertising in the classified sections of the other area news

papers, online at the Oneida County website and a large emailing to interested parties. He also noted that adjoining landowners were contacted.

The list below are of the sealed bids that were all submitted to the Clerk on time and opened.

PARCEL	Bid - Name	Bid - Name	Bid - Name	Bid - Name
CA 490-20 Town of Cassian Min bid: \$2,500	Hillsboro Inlet, LLC John Speiss/Agent \$2610.00	Scott Rathbun, Inc. \$2,579.00	Mathew Herman \$2,755.00	Becki J. Hoppe-Schuler \$2,751.37
CA 971-8 Town of Cassian Min Bid: \$50	No bids received			
CR 382 Town of Crescent Min Bid: \$100	No bids received			
PL 343 Town of Pine Lake Min Bid: \$29,000	No bids received			
TL 433-9 Town of Three Lks Min Bid: \$43,900	No bids received			
WB 585 Town of Woodboro Min Bid: \$159,000	John & Natalie Gajewski \$160,001.00	Joshua & Kayla Gauwitz \$165,001.00		

Motion/Timmons/Paszak to award to highest bidder: CA 490-20 to Mathew Herman, \$2,755.00. All ayes.

Motion/Paszak/Timmons to award to highest bidder: WB 585 to Joshua & Kayla Gauwitz, \$165,001.00. All ayes.

Resolution to sell tax foreclosed property to be forwarded to County Board.

Motion/Timmons/Paszak to forward a Consent Resolution to the County Board recommending to sell the parcels to the highest bidder as listed above. All ayes.

Setting minimum bids and sale date of unsold tax foreclosed properties.

The Committee discussed setting the following minimum bids:

CA 971-8 Due to having been offered previously with no bids received, set minimum bid \$50.

CR 382 Due to having been offered previously with no bids received, set minimum bid \$100 for whole strip or \$50 each for each half.

Motion/Timmons/Oettinger/ to set new minimum bids for CA 971-8 & CA 382 as indicated above, and set a bid closing of 4PM, August 10th, 2018 and a bid opening date of August 14th, 2018. All ayes.

PL 343 Due to having been offered previously with no bids received, set minimum bid of \$19,000.

Motion/Paszak/Oettinger to set new minimum bid for PL 343 at \$19,000. All Aye.

TL 433-9 Due to having been offered previously with no bids received, set minimum bid of \$39,000.

Motion/Timmons/Liebert to set new minimum bid for TL 433-9 at \$39,000. All Aye.

Register of Deeds land records management system.

Franson updated the committee on the status of the current land records system TriMin and the tract index software system in use by the Register of Deeds Office. He indicated that when he came in as Register of Deeds he considered replacing the software but choose to stay with TriMin. His plans were to pursue additional technology and features like the optical character recognition (OCR) since the technology has improved which would help with data input. He is in the preliminary stages of reviewing new software and its capabilities, and also work with Information Technology Services to determine the feasibility of any software being considered and will update the Committee at future meetings.

Update on County owned parcel number LT 11 in Section 1, Township 38 North, Range 7 East.

Romportl reported that recent discussions with the Wisconsin Department of Natural Resources have presented a possible option to offer the adjoining landowner 16' of the 66' strip of county owned land designated as a public access to Hodstradt Lake. Previously the DNR would not allow the entire parcel in question to be sold to an adjoining landowner since it would discontinue access to water. The DNR suggested they might allow part of the parcel of the land in question to be sold to the adjoining landowner under certain conditions. Liebert had several comments and questions about the strip of land and question why we would even consider selling any of it. Romportl explained this was a complicated situation and it was about 6 years ago that it was determined the strip was in County ownership as opposed to Town. A developer in the 1970's used the strip to satisfy a statute requirement that a public access needed to be within ½ mile of the subdivision. Romportl requested direction to pursue this preliminary request further and noted there are still several issues that would need to be resolved.

Motion/Timmons/Oettinger to allow Romportl to continue to pursue the preliminary option, subject to DNR concerns and further review and approval by the Land Records Committee. All ayes.

Contracts and work agreements with Land Surveyors for Land Corner Preservation of corners located in proposed road construction areas.

Romportl noted that the local Towns will begin road improvement projects. He requested approval to enter into contracts and work agreements with local qualified surveyors to preservation land corners that may be located within construction areas. Typically the section, ¼ and 1/16th or forty corners in the roads are the ones in danger of being destroyed.

Motion/Liebert/Oettinger to contract with local surveyor to preserve land corners in road construction areas. All ayes.

Payment schedule for U.S. Public Land Survey corner restoration.

Romportl recommended the payment schedule for U.S. Public Land Survey Corners be increased since there has not been any adjustments for over 10 years. Presently the fees are \$150.00 for setting and referencing a corner, \$125.00 for referencing an existing corner and \$100.00 to determine or confirm coordinates of the corner with GPS surveying equipment and completing a U.S. Public Land Survey Preservation form.

Motion/Oettinger/Timmons to pay qualified land surveyors for preserving US Public Land Survey Corners \$225.00 to set and reference a corner; \$175.00 to reference an existing corner; \$100.00 to determine or confirm coordinates and to complete a USPLSS form. All Aye.

Public Comments/Communications. There were no comments from public.

Date of next meeting and possible items for the agenda. June 12th, 2018 at 9:30 A.M.

Adjournment. Motion/Timmons/Paszak to adjourn the meeting at 11:35 A.M. All ayes.