

LAND RECORDS COMMITTEE MEETING

May 10, 2016

Oneida County Courthouse
Second Floor – Committee Room 2
Rhinelander, Wisconsin 54501

Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair's announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. All members present except Oettinger with an excused absence.

Approve agenda for today's meeting.

Motion/Timmons/Zunker to approve today's agenda. All ayes.

Approve minutes of Land Records April 12th, 2016 meeting.

Motion/Timmons/Paszak to approve minutes for the April 12th, 2016 meeting. All ayes.

Introduction of Land Records Members and election of Vice Chair.

New committee member Pence introduced himself to the committee and received an introduction from the other committee members and staff.

Motion/Paszak/Timmons to nominate Lisa Zunker Land Records Vice Chair. All ayes.

Staff members' attendance at land-related meetings/seminars.

Romportl reported the Wisconsin Land Information Association meeting is coming up in June. Franson stated he just had a Register of Deeds District 4 meeting preparing for the state conference in June. Franson is also attending a Plat User Group meeting for the D.O.T. next week.

Motion/Pence/Paszak to approve any travel by the Register of Deeds or Land Information Department Head and the departments staff as needed for day trip meetings for the remainder of the year and as determined necessary by the Department Heads provided there are funds in the budget to cover expenses. All ayes.

Motion/Timmons/ Pence to approve the attendance of the Land Information Director at the Wis Land Information Association meeting June 9 & 10. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Zunker/Pence to approve monthly bills submitted by the Register of Deeds Office. All ayes.

Motion/Timmons/ Paszak to approve monthly bills submitted by the Land Information Office. All ayes.

Completion of Electronic Real Estate Transfer Return Forms for properties sold by the County.

Romportl explained to the committee the Electronic Real Estate Transfer Return Form is now a requirement to be filled out by all public and private entities per the Wisconsin Department of Revenue when there is a conveyance of property. Previously counties and other public agencies were exempt from this form requirement. Romportl stated that he and Register of Deeds Franson developed the Wisconsin Real Estate Transfer Return Receipt form to assist the county in acquiring the required data for the DOR. Among other things, the form requires a person's social security number which the county will request and the number will be properly disposed of after they have been entered into the electronic system if the person provides the SS# to the County. If a social security number is not provided by the public, 9's will be entered into the system and the DOR will contact the individual directly for their social security number.

Motion/Zunker/Pence to approve use of Electronic Real Estate Transfer Return Form created by the Land Information Office and the Register of Deeds Office to obtain the data necessary to fill out the form subject to final approval by Corporation Counsel. All Ayes.

10:00 AM Opening of the May 6, 2016 deadline for bids on tax foreclosed properties and discuss/act/award bids.

All properties were advertised in the legal section of the Northwood River News and letters were also sent to the town clerks per statute requirements. In addition, properties were listed in the classified sections of area newspapers, listed

on County website and emailed or mailed to people on the county mailing list. All bids were received on time at the County Clerk's office and were opened by the Committee as shown below.

Motion/Timmons/Zunker to accept and award to the highest bidders as shown in the list below. All ayes.

PL 235-10 Joshua Perlberg the only & accepted bid of \$100

There were no bids received for the following parcels that had also been offered in this sale: CA1510, CR 382, MI 4884-1, PE 111-14, PE 320 & RH 3468-1.

Resolutions to sell tax foreclosed properties to be forwarded to County Board.

Motion/Paszak/Zunker to approve the consent resolution for the highest bidders shown above and to forward the resolution on to the county board. All ayes.

Setting minimum bids and sale date of unsold tax foreclosed properties.

Motion/Zunker/Pence to set the following minimum bids as follows with the bid deadline set for August 5, 2016 with bid opening for August 9, 2016. All ayes.

CA1510 Leave at minimum bid of \$19,500.

CR 382 Due to having been offered previously with no bids received minimum bid of \$100.00 for whole strip; or \$50.00 for the Eastern approx 900' and \$50.00 for the Western approx 437'. Preference to adjoining owners.

MI 4884-1 Due to having been offered previously with no bids received minimum bid of \$50

PE 111-14 Leave at minimum bid of \$4,900.00

PE 320 Due to having been offered previously with no bids received minimum bid of \$3,000.00

RH 3468-1 Due to having been offered previously with no bids received minimum bid of \$6,000.00

Request/Resolution to convey part of excess right-of-way to adjoiners in NW-SW Section 7, Township 38 North, Range 8 East, adjacent to River Road in Town of Lake Tomahawk.

Romportl requests postponing action at this time. The agenda item will be placed on the June meeting.

Easement and title work for Highway Department in Section 4, Township 36 North Range 8 East, Town of Crescent.

Romportl informed the committee there are concerns by the Town of Crescent about the use of N. Rifle Road by County trucks from the county gravel pits. There is a preliminary plan to build a road from the county gravel pit north through School District land to County K which would require joint easements and possible exchange of land. Romportl has been requested to work with Corporation Counsel and the Highway Department on the project.

Public Comments/Communications.

There was no one from the public present

Date of next meeting and possible items for the agenda.

June 14, 2016 at 9:30 A.M.

Adjournment.

Motion/Timmons/Pence to adjourn the meeting at 10:28 A.M. All ayes.

Sonny Paszak

Chair Land Records

Michael J. Romportl

Staff Chair