

LAND RECORDS COMMITTEE MEETING
 Agenda June 12th, 2018
 Oneida County Courthouse
 Second Floor – Committee Room 2
 Rhinelander, Wisconsin 54501
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| Committee Members | Bill Liebert | Sonny Paszak |
| Mike Timmons | Greg Pence | Greg Oettinger |

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible.

Approve agenda for today’s meeting.

Motion/Pence/Liebert to approve today’s agenda. All ayes.

Approve minutes of Land Records May 8th, 2018 meeting.

Motion/Timmons/Paszak to approve minutes for the May 8th, 2017 meeting. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Timmons/Pence to approve monthly bills as submitted by the Register of Deeds Office. All ayes.

Motion/Pence/Paszak to approve monthly bills as submitted by the Land Information Office. All ayes.

Motion/Timmons/Paszak to approve line item transfer as requested by Land Information Office. All ayes.

Staff members’ attendance at land-related meetings/seminars.

Franson reported he attended the Wisconsin Register of Deeds Association summer meeting in LaCrosse on June 6 & 7. Land Information Office had no staff attend any meetings/seminars.

Request by adjoining landowner listed below to purchase excess right-of-way adjacent to road listed below and act on resolution to convey the excess right-of-way:

Helgeson, Lake Mildred Road, Town of Newbold, part of the NE ¼ of the NW ¼, Section 21, T37N, R8E, Part of NE 202.

The Town of Newbold was notified and requested that a portion on the property located in the northwest corner be subjected to an easement for road maintenance purposes, which is identified in the resolution.

Motion/Pence/Liebert to approve request for excess right of way and forward to full County Board as a consent agenda item. All ayes.

Request by adjoining landowner listed below to purchase excess right-of-way adjacent to road listed below and act on resolution to convey the excess right-of-way:

Holiday Acres Properties, Inc., South Shore Drive, Town of Pelican, part of the NW ¼ of the NW ¼, Section 11, T36N, R9E, Part of PE 128-2.

Romportl reported this was a request for excess right of way purchase with the exception that Oneida County previously retained gravel rights in addition to the excess right of way. Romportl discussed the potential for developing a gravel pit with Karl Jenrich, Oneida County Planning & Zoning Director. Mr. Jenrich felt that it was unlikely a permit could be obtained for the gravel pit. Romportl recommended that Oneida County convey the excess right of way as requested and release the gravel rights to the current owner. Romportl also recommended to offer to convey to the Town of Pelican a deed for the existing South Shore Drive and Steep Road right of ways for the \$30.00 recording fee.

Motion/Oettinger/Timmons to approve request for excess right of way, release of gravel rights, offer to convey to the Town of Pelican a deed for the existing South Shore Drive and Steep Road right of ways for the 30.00 dollar recording fee and forward to full County Board as a consent agenda item. All ayes.

Register of Deeds land records management system.

Franson updated the committee on his research of a land records management systems software suitable for the Register of Deeds office to replace the current system. He prepared a handout listing approximate price comparisons and product features for the software packages being considered at this time. He informed the committee he is still researching the software packages, the technology and features like the optical character recognition (OCR) which will help to increase productivity and allow for time to back index documents. He will to continue to work Information

Technology Services to determine the feasibility of any software being considered and will update the Committee at the next meeting.

20 year service award for Art Hilgendorf, GIS Administrator.

Romportl and the committee congratulated Mr. Hilgendorf on his years of service to Oneida County. Romportl noted that he is a dedicated employee that has contributed greatly to the department in developing and maintaining the current GIS system in place.

Public Comments/Communications. There were no comments from public.

Date of next meeting and possible items for the agenda. July 10th, 2018 at 9:30 A.M.

Possible presentation of floodplain mapping and discussion with Karl Jenrich, Oneida County Planning & Zoning Director.

Adjournment. Motion/Timmons/Pence to adjourn the meeting at 10:35 A.M. All ayes.

Sonny Paszak Chair Land Records Committee

Michael J. Romportl

Staff Chair