

<b>LAND RECORDS COMMITTEE MEETING</b> July 8, 2014 Oneida County Courthouse Second Floor – Committee Room #2 Rhinelander, Wisconsin 54501		
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Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Jim Intrepidi	Greg Oettinger

**Call to Order and Chair’s announcements.**

Chairman Intrepidi called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted. Due to Committee Room 2 being occupied, a notice was posted outside Committee Room 2 door that the meeting had to be moved to the Planning & Zoning Conference Room. All committee members present except for Zunker & Timmons’ excused absences. Also in attendance was County Board Supervisor Alan Van Raalte.

**Approve agenda for today’s meeting.**

Motion/Paszak/Oettinger to approve today’s agenda. All ayes.

**Approve minutes of Land Records June 10, 2014 minutes.**

Motion/ Paszak/Oettinger to approve the minutes of the June 10th meeting. All ayes.

**Staff members’ attendance at land-related meetings/seminars.**

Romportl and Franson did not have any meetings or seminars to report.

**Service Award Register of Deeds employee, Laurie DeMeyer, to receive 20-year recognition certificate.**

Franson detailed Laurie DeMeyer’s employment with the county over the years and the different offices she did work in prior to starting in the Register of Deeds office. He indicated Laurie is an excellent employee and he is very pleased that she is now working in his office. Laurie was presented her with a 20-year certificate in recognition of all her time employed with the county.

**Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.**

Motion/Paszak/Oettinger to approve a monthly bill for Register of Deeds Office. All ayes.

Motion/Paszak/ Oettinger to approve monthly bills for Land Information Office. All ayes.

**Resolution to convey RH1516 (near water tower by Morrill St) to City of Rhinelander.**

Motion/Paszak/Oettinger to sign and forward resolution to the county board to convey RH 1516 to the City of Rhinelander for \$1.00 and the City to pay for the recording fee of \$30. All ayes.

**Lee Lake Road addresses in Hazelhurst.**

Romportl informed the committee that the town of Hazelhurst has a meeting tonight and they will be discussing the addressing situation around Lee Lake where it may need renumbering because of not enough numbers left to assign to vacant parcels. Hazelhurst is replacing all address signs in the Town and

Romportl wanted the committee to be aware of the situation in case they get calls from landowners not wanting to change.

#### **Update on LiDAR elevation project.**

Romportl will be meeting with the consultant tomorrow and the project should be completed in August. We already used the data we currently have for the west part of the county and it has been very helpful.

#### **Geographic Information System Professional Consulting Service contract.**

Romportl has talked with Grube from ITS, Desmond from Corporation Counsel and also ESRI, currently the county's GIS software provider, about the necessary updates of the GIS server and the need for professional services since this is a major upgrade. ESRI recommended that the county contact Geographic Information services, Inc (GISi) who is a platinum partner with ESRI and they are on the leading edge of this technology and are very knowledgeable of all that will be necessary for this update. The company is located in Alabama with a branch in Michigan, however much of the work they can do is done remotely. Romportl contacted three counties in the state who have used GISi and they were very satisfied with their services. Romportl recommended that it would be in the best interest of Oneida County to enter into a professional service agreement with GISi due to their broad experience, resources available to them and positive recommendations. The work would involve assessing our current GIS environment, recommending specifications and configurations for a new server, work with ITS to set up the server, work with LIO staff in establishing all the connections to the various GIS databases, develop applications, scripts, testing procedures and training. After this is done, replacing our web mapping application which is no longer supported would need to be done. The estimated cost is \$25,000 and the monies will be coming from the Land Records Fees which has been planned and budgeted. Motion/Paszak/Oettinger for Romportl to proceed with negotiating a professional service agreement with Geographic Information Services, Inc with the fees being paid out of the budgeted Land Records Fees subject to Desmond's final legal review of the contract and proposal. All ayes.

**It is anticipated that the committee may go into closed session pursuant to Sec. 19.85(1)(g) of the Wisconsin Statutes for conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved (Heal Creek county-owned land in Town of Crescent, Sections 10, 14 & 15 T36N R8E) Roll call vote.**

Motion/Paszak/Oettinger to go into closed session. Roll call vote taken. All ayes.

**A roll call vote will be taken to return to open session and may ratify any matter(s) discussed in closed session.**

Motion/Paszak/Oettinger to return to open session. Roll call vote taken. All ayes.

It was announced that the Committee reviewed the appraisal of the Heal Creek property and discussed possible strategies for offering the property that will be presented to the County Board in August.

#### **Public Comment/Communications.**

None were presented.

#### **Date of next meeting and items for agenda.**

Next meeting will be on August 12, 2014 at 9:30 a.m.

#### **Adjourn.**

Motion/Paszak/Oettinger to adjourn the meeting at 10:50 A.M. All ayes.