

LAND RECORDS COMMITTEE MEETING Agenda July 10 th , 2018 Oneida County Courthouse Second Floor – Committee Room 2 Rhinelander, Wisconsin 54501 Page 1 of 2		
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Committee Members	Bill Liebert	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible.

Approve agenda for today’s meeting.

Motion/Pence/Oettinger to approve today’s agenda. All ayes.

Approve minutes of Land Records June 12th, 2018 meeting.

Motion/Timmons/Paszak to approve minutes for the June 12th, 2018 meeting. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Timmons/Oettinger to approve monthly bills as submitted by the Register of Deeds Office. All ayes.

Motion/Pence/Liebert to approve monthly bills as submitted by the Land Information Office. All ayes.

Staff members’ attendance at land-related meetings/seminars. None.

2019 Capital Improvement Project Requests and Grounds Equipment requests for the Register of Deeds and Land Information Office.

Register of Deeds Office: Laurie DeMeyer updated the committee on the continuing research into WCI (West Central Indexing) software applications. WCI submitted a proposal as an option to replace Trimin, the current software that runs on the AS 400 for the Register of Deeds indexing and management system. The current AS 400 will not be supported in 5 years and IT is planning to move applications off the AS 400. West Coast Indexing software has presented an opportunity for the County to evaluate their system which has more features that will increase staff efficiency, and has reduced maintenance and cost savings for some of the other modules the Register is considering. The cost of the new software is projected to be approximately \$65,000.00 dollars. If the Register of Deeds decides to acquire WCI, it would pay \$32,500 dollars towards the purchase price from the Land Records Funds in 2018 and request the remaining \$32,500 from the Capital Improvement Project funds for 2019.

Motion/Paszak/Pence to approve request to move forward with getting a formal proposal from WCI to be reviewed by Corporate Counsel and Land Records Committee and to forward the request of \$32,500 dollars to the Capital Improvement Project panel for consideration. All ayes.

Land Information Office: Romportl discussed with the committee a Capital Improvement Project (CIP) on behalf of not only the Land Information Office, but also the following departments that will be making the same request to their Committees to ensure system integration: Planning & Zoning, Treasurers Office, Register of Deeds and Information Technology Departments. The project will be for the replacement of the tax listing – tax process and Zoning systems and new servers. The project is prompted by the announcement by IT that the AS 400 system will be considered to be “End of Life” in 5 years and will not be replaced. This software package will be interdepartmental and serve all of the departments listed. The estimated cost of the proposed software is approximately \$330,000.00 dollars. Romportl suggested that this request be forwarded to the Capital Improvement Project panel for consideration of requesting the cost over 3 years (\$110,000/per year). Romportl noted the ongoing maintenance cost would be covered by land record fees.

Motion/Timmons/Oettinger to forward the request for replacement of the tax – zoning system to the Capital Improvement Project panel for consideration. All ayes.

Request by adjoining landowner listed below to purchase excess right-of-way adjacent to road listed below and act on resolution to convey the excess right-of-way:

Holiday Acres Properties, Inc. South Shore Drive, Town of Pelican, part of the NW ¼ of the NW ¼, Section 11, T36N, R9E, Part of PE 128-2.

Romportl informed the committee that this is a request to purchase the excess right of way only as opposed to the previous resolution to convey the excess right of way and gravel rights. Romportl noted that a question arose to the gravel – mineral rights reserved and the owners can pursue those later if they desire that reservation to be removed. Motion/Timmons/Oettinger to rescind previous motion made at June 12th meeting that recommended to convey both the excess right of way area and gravel rights to adjoining property owner. All ayes.
Motion/Pence/Oettinger to forward resolution presented to County Board to convey excess right of way to adjoining landowner as a consent agenda item. All ayes.

Register of Deeds land records management system.

Romportl and DeMeyer indicated Kyle Franson visited Counties in Minnesota who implemented West Central Indexing to preview the software applications. Franson was very impressed with the presentations, and feels the software package is more advanced/productive than the current software.

Land survey of Section 30, T36N, R5E, Town of Little Rice.

Romportl informed the committee that he feels the project is nearing completion. He has been in contact with the owners affected by the survey work, and feels that the work completed is correct. Romportl asked for authorization to complete the survey and file survey work along with related United States Public Land Monument records. William Liebert asked if the survey work would affect any existing improvements and was informed that survey work did not affect existing improvements.

Motion/Paszak/Oettinger to authorize Romportl to complete the above described land survey work, and file the maps and corner certificates as required. All ayes.

Development of floodplain maps and examples of discrepancies in the county.

Romportl led a discussion on the history of floodplain mapping in Oneida County, and was joined in the discussion by Karl Jenrich Planning & Zoning Director. It was reported that the existing FEMA floodplain mapping done in 2012 by the Department of Natural Resources was based upon information derived from USGS Quadrangle Sheets drafted in the 1950's era. This data was generated to an accuracy of 20 foot contours and may not have been suitable for the new FEMA floodplain mapping. During the development of the new FEMA maps Oneida county requested the DNR to use the newly obtained Lidar data with 2 foot contour intervals as the basis of the newly generated FEMA floodplain mapping, however this suggestion was rejected by the DNR. Initial estimates to have the Department of Natural Resources redo the FEMA floodplain mapping using the Oneida County Lidar Data with 2 foot contours to be in the range of 4 years and a cost of \$200,000 to \$400,000. At the time Oneida County adopted the new FEMA floodplain mapping since they had no choice but to accept the mapping as is. If Oneida County did not adopt the mapping, the County would no longer be eligible to receive any type of federal disaster relief. The committee discussed drafting a letter to state their concerns to the appropriate legislators, to change the FEMA floodplain mapping and update the information. The committee also discussed scheduling this item to back on the agenda to continue discussions at a future date.

Public Comments/Communications. There were no comments from public.

Date of next meeting and possible items for the agenda. August 14th, 2018 at 9:30 A.M.
10:00 A.M. opening of sealed bids for Land Sales Offerings ending August 10th, 2018, 2018 annual budgets.

Adjournment. Motion/Timmons/Oettinger to adjourn the meeting at 10:45 A.M. All ayes.

Sonny Paszak Chair Land Records Committee

Michael J. Romportl

Staff Chair