

LAND RECORDS COMMITTEE MEETING August 8, 2017 Oneida County Courthouse Second Floor – Committee Room 2 Rhinelander, Wisconsin 54501		
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Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. Greg Oettinger joined the meeting at 9:35 AM. All members then present.

Approve agenda for today’s meeting.

Motion/Timmons/Zunker/ to approve today’s agenda. All ayes.

Approve minutes of Land Records July 11th, 2017 meeting.

Motion/Zunker/Pence to approve minutes for the July 11th, 2017 meeting. All ayes.

Staff member’s attendance at land-related meetings/seminars.

Land Information Office: Romportl reported Staff will be attending the Real Property Listers Association Annual State Meeting in Trego, Wisconsin September 19th-22nd, 2017, and it is budgeted.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Timmons/Zunker to approve monthly bills submitted by the Register of Deeds Office. All ayes.

Motion/Pence/Timmons to approve monthly bills submitted by the Land Information Office. All ayes.

Requests by adjoining landowners to purchase excess right of way adjacent to roads listed below and act on resolutions to convey excess right of way.

Snyder, Pine Lake Road, Town of Pine Lake, part of the SW-SW, Section 9, T37N, R9E, PL 1155.

Motion/Zunker/Pence to approve Snyder resolution as presented and forward to County Board as a consent item. All Ayes.

Bacon, Peters Road, Town of Three Lakes, part of the SW-NW, Section 19, T39N, R11E, TL 1135-10. It was noted that the Town has no objections.

Motion/Timmons/Oettinger to approve Bacon resolution as presented and forward to County Board as a consent item. All Ayes.

Hansen, Harshaw & Horsehead Lake Road, Town of Cassian, part of the SE-NW, Section 28, T37N, R7E, CA 926.

Motion/Pence/Oettinger to approve Hansen resolution as presented, provided the Town of Cassian has no objections and forward to County Board as a consent item. All Ayes.

2018 Land Information Staffing Request.

Romportl provided the committee with an “Oneida County Vacant Position Analysis” information packet, which he is proposing to increase the Land Info Aide position from 50% to 100%. Romportl explained to the committee that the position deals with the majority of phone and walk in inquiries which would allow the current full time staff to continue to work on their primary responsibilities. Romportl reported that the amount of deeds and Certified Survey Maps, Plats, address assignments and foreclosed properties continue to increase. Romportl also noted an increase of County related projects such as the Lake Districts, highway right-of-way issues, forestry surveys, zoning, ET & next gen 911. In addition to the above described departmental responsibilities there has been no time to work on gap or overlap research that is required for parcel mapping and tax listing. The committee questioned Romportl about current employees and the amount of time spent out of office in the field, he explained with the current information available the time spent by employees out in the field is kept to a minimum.

Motion/Pence/Zunker to approve forwarding the 2017 staffing request to increase Land Info Aide position to 100% to LRES for their consideration. All ayes.

2018 Land Information and Register of Deeds Capital Improvement Program Project Information.

Register of Deeds: None

Land Information: Romportl discussed proposed updated aerial photography scheduled for 2020, he noted that land records fees would be used to pay for the estimated cost of \$100,000.00 dollars to complete.
Motion/Timmons/Oettinger to approve the updated Aerial Photography capital improvement project and to forward to Capital Improvement Committee. All ayes.

Public Comments/Communications. None.

Date of next meeting and possible items for the agenda. September 12th, 2017 at 9:30 A.M. Mr. Pence reported he will be out of town on this date and will not attend the meeting. Romportl reported that possible budget discussions, upcoming land sales/information and Geographic Name change proposal are all possible agenda items.

Adjournment.

Motion/Timmons/Zunker to adjourn the meeting at 10:05 A.M. All ayes.

Sonny Paszak Chair Land Records

Michael J. Romportl Staff Chair