

LAND RECORDS COMMITTEE MEETING

November 13, 2014

Oneida County Courthouse
Second Floor – Committee Room 2
Rhinelander, Wisconsin 54501

Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Jim Intrepidi	Greg Oettinger

Call to Order and Chair's announcements.

Chairman Intrepidi called the meeting to order at 10:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted. Oettinger had an excused absence.

Approve agenda for today's meeting.

Motion/Paszak/Zunker to approve today's amended agenda. All ayes.

Approve minutes of Land Records October 14th minutes.

Motion/Zunker/Timmons to approve the minutes of the October 14th meeting as presented. All ayes.

Staff members' attendance at land-related meetings/seminars.

Motion/Paszak/Zunker to approve the attendance of Land Information staff at Surveyors Seminar in Minocqua on December 12th. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Timmons/Paszak to approve monthly bills and personal voucher submitted for the Register of Deeds Office. All ayes.

Motion/Timmons/Paszak to approve monthly bills and personal voucher submitted for the Land Information Office. All ayes

Request from Hodag Paws Park for use of land located in Sec 11, Township 36 North Range 8 East on Air Park Rd.

Postponed until the next meeting on December 9th.

Request/resolution to purchase by the adjoining landowner and conveyance to the town of excess right-of-way along Scotchman Lake Rd in SESW (MI 1877-1), Section 23, Township 39 North, Range 5 East Town of Minocqua.

Motion/Timmons/Paszak to send a consent agenda resolution to the county board for the sale of excess right-of-way along Scotchman Lake Road in SESW, Section 23, Township 39 North, Range 5 East in the town of Minocqua Parcel #MI 1877-1, to the adjoining landowner, Poplar Hill Club Inc., with a conveyance to the Town for the actual right-of-way. All ayes.

Request/resolution to purchase by the adjoining landowner and conveyance to the landowner excess right-of-way along Indian Village Rd and Willow Rd in SWSW (LY 427-1), Section 27, Township 36 North, Range 4 East Town of Lynne.

Motion/Zunker/Timmons to send a consent agenda resolution to the county board for the sale of excess right-of-way along Indian Village Rd and Willow Rd in SWSW (LY 427-1), Section 27, Township 36 North, Range 4 East in the town of Lynne to the adjoining landowner, James Wilber, with a conveyance to the Town for the actual right-of-way. All ayes.

Proposed donation of tax parcels LR49 & LR54 to Oneida County (GL 2 & SENW Section 4, Township 36 North, Range 5 East, Town of Little Rice.

Winston Long, the current landowner of LR49 & LR54 which is approximately 77 acres, would like some public entity to accept the donation of both parcels with the understanding that the public would be allowed perpetual use of the property and is offering it to the county first. Motion/Timmons/Paszak to forward this on to the Forestry Department for their consideration since it adjoins the county forest and then report back to this committee. All ayes.

Update of county-owned tax foreclosed lands being offered for sale.

Romportl indicated we have not been able to get into three buildings from the September county tax foreclosed action. The buildings are locked and likely contain personal property as well as some being outside. Romportl met with the Sheriff and Corporation Counsel regarding the legal procedure in accessing the buildings located on county property and how to handle the personal property through a process known as 'Writ of Assistance'. Romportl explained the procedure which is handled by the Sheriff who hires a mover and stores the property for a period of time. When time expires, the mover can get rid of the property unless the county wants it. The Committee discussed the unknown value of the personal property, cost of move, storage and move again. Romportl mentioned that it is important to get into these buildings ASAP to winterize them and there are some people that want to view them. Motion/Paszak/Zunker to continue working with the Sheriff and the Corporation Counsel in obtaining legal access to the buildings, removal of personal property and bring an update back to the committee. All ayes.

Wisconsin Land Information Program grant request.

The Wisconsin Land Information Program (WLIP) revised the base budget amount and it is now \$100,000, which is based on the amount of the Register of Deeds' retained recording fees; it used to be \$50,000. With that change, Oneida County is eligible to receive a grant of approximately \$14,000 that must be used for land records modernization and Romportl suggested it be used for our GIS server upgrade. Motion/Paszak/Zunker to apply for the WLIP grant for Oneida County to be used for GIS server upgrade. All ayes.

Increase of Land Information Aide part-time work hours.

Due to the current heavy work load Romportl requested permission to exceed the half time Land Information Aide hours which would be covered under the Land Information budget. Lisa in LRES approved the request subject to Land Records Committee approval. Motion/Zunker/Timmons to allow Romportl to exceed the usual half time Land Information aide hours with the wages to be covered by the Land Information Office budget. All ayes.

Master Service Agreement with Geographic Information Services Inc. for GIS server upgrade.

Romportl indicated we received Phase 1 of the GIS server upgrade project which was a study of our existing system and recommendations for the upgrade of the server. Phase 2 is the professional consulting services and support by Geographic Information Services Inc. (GISi) in the amount of \$53,500 to implement the system. The current GIS server has not been updated since 2003 and will include purchasing new hardware, upgrade software, create a new land records website and update the related applications and processes. The money for Phase 2 consulting services will be covered under the Land Information budget with monies coming from the retained fees. Romportl will be working with the ITS department to purchase the hardware and software needed for the upgrade and those costs are also covered under the land records retained fees budget. Motion/Paszak/Zunker authorizing the signing of the agreement with GISi and to proceed with the GIS upgrade. All ayes.

It is anticipated that the committee may go into closed session pursuant to Sec. 19.85(1)(e) of the Wisconsin statutes for deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session (Offer to purchase Outlots 1&2 of Certified Survey Map V19 P4288 100 W Keenan St, City of Rhinelander). Roll call vote.

Motion/Timmons/Paszak to go into closed session. Roll call vote taken all ayes. Discussion held in closed session.

A roll call vote will be taken to return to open session and may ratify any matter(s) discussed in closed session. Roll call vote.

Motion/Paszak/Timmons to return to open session. Roll call vote taken all ayes. Intrepidi announced that in closed session a motion was made by Timmons seconded by Paszak to forward on to the county board for their consideration an offer received from the adjoining landowner to purchase Outlots 1 & 2 of Certified Survey Map V19 P4288 from the county and for the county then to receive a small portion of RH 296 from that landowner.

Public Comments/Communications.

None presented.

Date of next meeting December 9 and possible items for the agenda.

December 9, 2014 at 9:30

Adjournment.

Motion/Timmons/Zunker to adjourn the meeting at 11:40 A.M. All ayes.

Jim Intrepidi Chair Land Records

Michael J. Romportl, Staff Chair