

LAND RECORDS COMMITTEE MEETING

December 8, 2015

Oneida County Courthouse
Second Floor – Committee Room 2
Rhinelander, Wisconsin 54501

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| Committee Members | Lisa Zunker | Sonny Paszak |
| Mike Timmons | Jim Intrepidi | Greg Oettinger |

Call to Order and Chair's announcements.

Chairman Intrepidi called the meeting to order at 9:30 A.M. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the room is handicap accessible. All members are present. Romportl introduced Jack Flint, the new Information Technical Services Director, to the committee.

Approve agenda for today's meeting.

Motion/Timmons/Zunker to approve today's agenda. All ayes.

Approve minutes of Land Records November 3 & November 18 minutes.

Motion/Timmons/Zunker to approve minutes for the November 3 & 18, 2015 meetings as presented. All ayes.

Staff members' attendance at land-related meetings/seminars.

Romportl informed the committee that he Boehlert from Land Information Office will be attending the Wisconsin Society of Land Surveyors Annual Conference in Wisconsin Dells January 24 – 29. It is covered in the budget.

Franson will probably be attending a Wisconsin Register of Deeds Board meeting probably in Waupaca in January.

Motion/Paszak/Oettinger to approve the above staff members' attendance at the meetings mentioned. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests: a. Register of Deeds b. Land Information.

Motion/Timmons/Zunker to approve monthly bills for Register of Deeds and Land Information Office as presented. All ayes.

Motion/Paszak/Oettinger to approve the Land Information Office line item transfer as presented. All ayes.

E-Recording agreement for Register of Deeds.

Motion/Zunker/Paszak to sign the agreement with Simplifile for E-recording as approved by Tom Wiensch with Corporation Counsel Office and as presented today for approval from this committee. All ayes.

Oneida County Land Information Plan for continued participation in the Wisconsin Land Information Program.

Romportl presented the 2016 – 2019 draft plan that Oneida County needs to submit to the State DOA by the end of December for the Wisconsin Land Information Program. The plan has several required benchmarks contained in it that we will need to address in order for the county to be able to complete data submission of parcel information to the State within the next 3 years. Approval of the plan by the DOA is required in order for Oneida County to remain eligible to retain the Register of Deeds recording fees, currently designated for land records modernization, and also to be able to apply for other grants. Romportl then reviewed the plan Benchmarks projects and other future projects in more detail with the Committee.

Motion/Paszak/Zunker to forward the draft plan on to the State after review and approval by the Land Council Committee scheduled to meet later this week. All ayes.

Wisconsin Land Information Program 2016 Grants.

Romportl explained the Wisconsin Land Information grant program relating to land records system which is funded by the Register of Deeds recording fees; if a county does not generate \$100,000 in retained recording fees, the state reimburses the difference to make it \$100,000 total, and if a county receives over \$100,000 the county will not receive any reimbursement. In 2015 Oneida County retained approximately \$86,200 and did receive a grant for \$13,800. In 2016 there will be a base budget grant of approximately \$20,000 and a strategic initiative grant of \$50,000 which must be used for the plans' Benchmark projects. Romportl recommended applying for both grants for the public land survey remonumentation benchmark. Motion/Timmons/ Paszak to have Romportl apply for both the base budget grant and the strategic initiative grant for Oneida County to be used for the public land survey remonumentation benchmark. All ayes.

Register of Deeds & Land Information Long Range Plan Review.

Romportl and Franson reiterated their long range plans for each of their offices to the Committee as required by County Board. Motion/Paszak/Timmons to approve the long range plans as presented by the Register of Deeds & Land Information Director. All ayes.

Update on Heal Creek land transaction and land survey in the Town of Crescent Sections 10, 14 & 15 Township 36 North Range 8 East.

Romportl reviewed the survey map for the heal Creek property that the county directed Romportl to do for the sale of the property
Motion/Zunker/Paszak to accept the survey map as presented for the Heal Creek land transaction. All ayes.

Land survey work on Oneida County Forest for Forestry Department.

Romportl updated committee on the survey work that was being done under his direction for the Forestry Department in Enterprise and expects to have map next month.

Land Information Aide vacancy review.

Romportl reviewed the vacancy form with the Committee and the need for them to waive the 6-month hire waiting period.
Motion/Paszak/Zunker to approve a waiver of the county six-month waiting period of filling vacancies for the permanent 50 percent aide position in the Land Information Office immediately upon vacancy. All ayes.

Public Comment/Communications.

Romportl informed the committee of Judy Beyer's employment history with the County prior to her upcoming retirement nearing and he thanked her for the work she has done for him.

Date of next meeting and items for agenda.

January 12 – Bid openings.

Adjournment.

Motion/Timmons/Zunker to adjourn the meeting at 10:40 A.M. All ayes.

Jim Intrepidi Chair Land Records

Michael J. Romportl, Staff Chair