

LAND RECORDS COMMITTEE MEETING
 December 13, 2016
 Oneida County Courthouse
 Second Floor – Committee Room 2
 Rhinelander, Wisconsin 54501

Committee Members	Lisa Zunker	Sonny Paszak
Mike Timmons	Greg Pence	Greg Oettinger

Call to Order and Chair’s announcements.

Chairman Paszak called the meeting to order at 9:30 a.m. in accordance with the Open Meeting Law noting that the meeting notice had been properly posted and the location is handicap accessible. All members present except Zunker and Oettinger with excused absences.

Approve agenda for today’s meeting.

Motion/Timmons/Pence to approve today’s agenda. All ayes.

Approve minutes of Land Records November 8th, 2016 meeting.

Motion/Pence/Timmons to approve minutes for the November 8th, 2016 meeting. All ayes.

Staff members’ attendance at land-related meetings/seminars.

Romportl reported he and Randy Boehlert will be attending the Wisconsin Society of Land Surveyors annual meeting in January at the Kalahari in Wisconsin Dells.

Motion/Paszak/Pence to approve attendance to the WSLs annual meeting. All ayes.

Monthly bills, line item transfers, purchase orders, budget surveys, budget hearings, reports, plans, non-budgetary item requests.

Motion/Timmons/Paszak to approve monthly bills, line item transfer submitted by the Register of Deeds Office. All ayes.

Motion/Pence/Timmons to approve monthly bills submitted by the Land Information Office. All ayes.

Resolution to sell tax foreclosed property part of CA 971-8, located in the SE-NE, Section 31, T37N, R7E, Town of Cassian.

CA 971-8 is a remnant parcel that was put up for sealed bid with preference to an adjoiner at the November Land Records committee meeting. It was the recommendation of the committee to award the bid to the adjoining land owner at the reduced bid price in order to minimize any conflict. The three individuals who placed bids in November were in attendance today to voice their concerns regarding use and ownership of the remnant parcel, specifically, the unobstructed use of the private road, Timber Lane Drive through the property.

Motion/Timmons/Paszak to table Resolution until February 2017 meeting to give the area residents the opportunity to put together a road maintenance agreement for Timber Lane Drive, a private road adjacent to and crossing CA 971-8. All ayes. The committee directed Romportl to contact the town of Cassian to see if they would be willing to maintain a portion of the private road, Timber Lane Drive, near the intersection of the Harshaw Road R.O.W.

Select 2nd highest bidder for tax foreclosed property PE 111-14, town of Pelican due to tied bids that were opened November 8th, 2016 Land Records Meeting.

Per the land sales ordinance a coin was flipped to determine the second highest bidder due to the tie in price for the second highest bid. Kunzman was assigned heads and Swearingen tails by Corporation Counsel Desmond. The coin was flipped by Paszak and landed as heads. The \$500 bid guarantee will be returned to Swearingen at this time.

Motion/Timmons/Pence to accept the coin flip and award the second highest bid to Kunzman. All ayes.

Update on county owned parcel number LT 11 east of Poplar Rd, Section 1, Township 38 North, Range 7 East, Town of Lake Tomahawk.

This is a 66’ wide strip of property on Hodstradt Lake that the County owns. The committee is working to have the right-of-way vacated with the intention to have the property sold. There are trees near the neighbor’s property that were in question regarding the proximity to the owner’s garage. Romportl did a site visit and determined there is no immediate concern regarding the trees. In spring the trees on the property will be addressed and the Land Information Office will complete necessary work to add the property to the county land sales list.

Request by the adjoining landowner to purchase excess right-of-way adjacent to Old 8 Drive in Town of Little Rice, SW-SW, Section 33, T36N R5E.

Romportl has sent the request to the town of Little Rice, the resolution is not yet ready to be signed. Romportl will bring the request back to the January meeting.

Wis Land Information Program 2016 grant project status for establishment of Public Land Survey corners and contracting for remaining work on project, and grant request for 2017.

The public land corner certification for the county line has been completed. The entire county line is now monumented through work with other counties. Now we begin the second phase in 2017 for additional corners. There are roughly one hundred land survey corners that will be obtained in this next phase. In addition, the recommendation of the Land Council is to use the base grant money in 2017 toward scanning of documents so that there is more paperless information available and to replace the existing land records system server, which was purchased in 2003.

Motion/Pence/Paszak to authorize Director Romportl to stamp and seal the corner certifications and to submit them to the Register of Deeds for recording. All ayes.

Motion/Timmons/Pence to submit the 2017 Wisconsin Land Information Grant with the base budget grant monies in the amount of \$7,500 to go toward scanning of planning and zoning permits and to use the remaining \$7,000 plus toward the purchase of a new land records server.

Motion/Timmons/Pence authorizing Paszak to sign contract with Wilderness Surveying after Corporation Counsel review and approval. All ayes.

Request for Limited Term Employee for back scanning of permits and other land record documents.

Romportl is requesting 600 LTE hours for back scanning for Planning and Zoning permits and other land records documents. Romportl has been working with Karl Jennrich in Planning and Zoning regarding the department’s needs and what the priorities are.

Motion/Pence/Timmons to approve the request for a Limited Term Employee not to exceed 600 hours for the purposes of scanning land record documents. All ayes.

Register of Deeds and Land Information Long Range Plan.

Franson reviewed the status over the last year of the ROD Action Plan and the Long Term Department Plan. Franson highlighted the success his department has had with e-recording of documents. Romportl discussed the Land Information Office’s Action Plan and the Long Term Department Plan with the committee, noting that the new GIS website is up and running.

Motion/Timmons/Pence to accept the Register of Deeds Long Range Plan. All ayes.

Motion/Timmons/Pence to accept the Land Information Office Long Range Plan. All ayes.

Public Comments/Communications. There were no comments from public.

Date of next meeting and possible items for the agenda. January 10th, 2017 at 9:30 A.M.

Adjournment. Motion/Timmons/Pence to adjourn the meeting at 10:54 A.M. All ayes.

Sonny Paszak Chair Land Records

Michael J. Romportl Staff Chair