

Meeting of the Oneida County Library Board

Oneida County Court House Committee Room 1 – Second Floor
Thursday, March 2, 2017 – 1:30 PM

Attendance

OCLEB members: Ken Klein, Marlene Kerkes, Pat Pechura, Dianna Blicharz, Alan Van Raalte, Tom Kelly
Librarians: Mary Taylor (Minocqua Public Library), Tom Hurlburt (for Virginia Roberts, Rhinelander District Library), Erica Brewster (Demmer Memorial Library, Three Lakes), Kris Adams Wendt (WVLS)
Guests: Dennis Carriere (Rhinelander District Library Board), Paul Kaiser (Demmer Memorial Library Board) and Jean Mejerle (Minocqua Public Library Board)

Call to order: President Klein called the meeting to order at 1:30 PM. It was noted that the notice of meeting received by board members was lacking the usual notations at the bottom confirming posting to media, town chairs, department heads and the courthouse bulletin board. Brewster was delegated to call the County Clerk's office prior to conducting any business. It was confirmed that a correct posting had been executed. The meeting proceeded.

Approval of agenda and minutes: The agenda was approved on a **motion by Van Raalte, seconded by Kelly** with the correction that the last set of minutes needing to be approved was from August 18 rather than July 16. The August 18 minutes were distributed prior to the November 17 meeting (at which no official business could be transacted because there was no quorum present) and not redistributed prior to this meeting. Approval of the August 18 minutes was deferred until the next meeting as there were no copies in hand.

Appointment of Interim President and Recording Secretary: Recording Secretary Mary Schoeneck has resigned and was not present. President Klein and Vice President Kerkes both announced their intention to resign from the board following this meeting. Three prospective members – Dennis Carriere, Paul Kaiser and Jean Mejerle – are seeking appointment by the County Board President and confirmation by the County Board of Supervisors. A new slate of officers cannot be put forward until the three vacancies are officially filled. Financial Secretary Pechura volunteered to serve as Interim President following this meeting until a new slate of officers is elected. Pechura suggested WVLS representative Kris Adams Wendt serve as recorder for this meeting only. The appointment of Pechura as Interim President and Wendt as temporary recorder was approved on a **motion by Van Raalte seconded by Kelly**.

Reports from the Minocqua, Rhinelander and Three Lakes libraries are attached to the end of these minutes. Wendt distributed a set of "info-graphics" reports designed by the **Wisconsin Valley Library Service (WVLS)** staff representing 2016 service and program achievements at WVLS and the Minocqua, Rhinelander and Three Lakes libraries, as well as a revised Wisconsin public library system map and information about how system services support local libraries. She also reported on attendance at **Library Legislative Day** on February 21 and gave an overview of **Wisconsin Library Association priorities for the 2017-2019 state biennial budget process**. OCLEB members were asked to contact Senator Tiffany and Representatives Felzkowski and Swearingen in support of WLA budget priorities and elaborate on the difference state library aids make to customer service at the local library level.

The 2017 Oneida County Library Board Budget was passed by the Oneida Co. Board of Supervisors as presented in 2016 and formally adopted on a **motion by Pechura seconded by Van Raalte**. Vouchers for

this meeting were approved on a **motion by Van Raalte seconded by Pechura**. Contracts confirming the distribution of funds to the Minocqua, Rhinelander and Three Lakes libraries were signed and delivered. **Next meeting:** Further discussion ensued regarding reorganization of the Oneida Co. Library Board going forward. Klein and Pechura will meet with the newly elected County Clerk to assure a smooth transition. **May 11 was selected as the next meeting date.** The agenda will be devoted to reorganization, including election of officers, bylaws revision, orientation of new members, and review of communications and procedures. Pechura will organize the May 11 agenda and meeting materials, and chair the meeting until a new president is elected.

Klein and Kerkes were thanked for their years of service to the Oneida County Library Board.

The meeting was adjourned at 3:00 PM on a motion from Klein seconded by Kerkes.

Respectfully submitted,
Kris Adams Wendt, temporary meeting recorder

**Oneida County Library Board
Minocqua Public Library Report
March 2, 2017**

Overall, 2017 is off to a good start. Regular programs including StoryTime, Music Garden, book groups, etc. have been well attended. Circulation is holding steady. Moderate winter weather has been good for business.

Of special interest:

- Received donation from the Town of Arbor Vitae for 2017. The Town has withdrawn from the Olson Memorial Library so they are now nonlibrariated. The funding issue is still under discussion due to that change.
- Adding a new collection – Lucky Day Collection – new, popular titles available for browsers. 14-day loan period, no holds, no renewals, overdue fine .25/day. Also, limit of 3 titles per checkout.
- Planning for Northwoods Book Festival has begun. Main speaker is James Campbell whose newest title is *Braving It: a father, a daughter and an unforgettable journey into the Alaskan wild* (September 14 at Camp Jorn). We will feature author Michael Perry on Thursday, July 13, at 6:30pm.
- Screening of *Code: Debugging the Gender Gap* is scheduled for Tuesday, March 7, at 6pm. Educators from the high school and grade school will be on hand to discuss film and the importance of coding. The film is part of DPI's "Coding Initiative in Wisconsin Public Libraries" project. Goal is to start a coding club at the library.
- AARP tax preparers are at the library every Monday and Friday to provide assistance. Library staff is responsible for scheduling.

Rhineland District Library Report to OCLB 3/2/17

Building renovations are moving forward. Ongoing maintenance regarding cement work, tuck pointing, and painting will take place in the spring. The last building committee is exploring a small expansion on existing footing to the Northwest part of the building, additional windows, and the cost of new lighting and carpeting, all with an eye to future improvements. To this end, the library staff continues to hone the collection and move shelves and computers around the building, and will be holding a work-bee inservice for staff and volunteers March 31, and the RDL will be closed for the day.

The Rhineland District Library District Contract stands unchanged. Until a change is proposed and accepted by all five municipalities in the District, the contract stands as is.

Changes on the RDL BOT have seen a vacancy to one of the City of Rhineland seats, about to be appointed by the Mayor and, more recently, the representative to the Town of Pine Lake. That said, the Board will be very familiar with New Member Orientation to be sure.

Sarah Steinbacher was pleased to get the newbie grant from WVLS to attend Library Legislative Day, February 21, and traveled with Kris Wendt, Mary Dunn (Tomahawk PL) and Virginia to meet all the area legislators and discuss those issues relevant to the next State biennial budget and answer questions

RDL Friends of the Library has chosen a regular meeting time on the third Wednesday each month at 1 pm, and are still selling awesome tee shirts for \$15 (modeled in the photo from Library Legislative Day by Representative Rob Swearingen)



Author Series and Crafternoons received a grant from the Northern arts council and the foundation. A complete list of scheduled events is attached. FOL have been supplying treats and hosting the Author Series. The North Woods Genealogical Society donated to help fund the microfilm reader maintenance contract.

Foundation's 2016 annual campaign is for the library to get new mesh window blinds. This year's foundation campaign kicks off in May.

Programming:

- On display in the Adult Department is a "Festival of Nations" featuring books, movies, crafts, objects and occasionally food from a different nation every month. These have been based on holidays. January was China, February was Italy and March is Ireland.
- Mike Beno gave a well-attended presentation—with 32 folks coming on February 20, and the RDL Friends of the Library serving as hosts for the event. Our Wisconsin even got a new subscription or two.
- Dr. Seuss Birthday Bash offered two packed programs with fun, music, snacks, and prizes. As always, a great time was had by all ages.
- Upcoming 30th annual Children's Book Fest March 7 & 8 at the First Congregational Church in Rhineland.
- Author of Mr. McGinty's Monarchs, Linda Vander Heyden will be in the Children's Department at 2pm on March 13
- Crafternoons have been quite successful the third Wednesday each month. March 15th is featuring a wire jewelry craft. Also in March a ZenTangle bookmark contest for teens and adults is taking place.
- Not Quite Spring Book Sale will be on March 24 & 25 with assistance from the Friends of the Library and muscle provided by the Rhineland High School's Key Club.

Edward U. Demmer Memorial Library

OCLB Director's Report

March 2, 2017

BUILDING UPDATE:

In November 2016, voters in the Town of Three Lakes approved an advisory referendum request for \$900k to match the \$1 million raised by the Three Lakes Public Library Foundation. However, the Town decided not to follow through with the proposed building design, leaving us with funding, but no plan.

Also, due to the Town Office's physical location right next to us, we can't just "go ahead with the design we have," so we have been watching and waiting to see where we can go next. We are...

- ...establishing the Demmer Design and Construction Committee, which will be charged with researching advising the Demmer Board of Trustees in the design, remodeling, and construction of the expansion of the Demmer Library.
- ...assessing how we will go about selecting an architect/design firm. We have worked closely with two architects, but are the possibility of opening up to new firms is not off the table.

ADMINISTRATION:

Vicki Reuling stepped down as President of the Demmer Trustees after 19 years on the board and 8 as President. The board elected Paul Kaiser as the new President effective February 22.

Continue to have disruptive technology problems at the library, mostly unrelated to each other but sometimes causing disruption of service for several hours at a time. WVLS has plans for upgrading equipment system-wide in 2017, and we are hoping the upgrades to the network and wireless system could be in place for the summer busy season.

Planning for upcoming staff turnover in 2017 with additional cross-training and job description updates.

LIBRARY SERVICES and PROGRAMMING:

Beginning to work on outreach to Sugar Camp/Sugar Camp school. Virginia Roberts and I began discussing options for Rhinelander and Demmer libraries increasing library services to the Sugar Camp community. Then I was approached by the 3rd grade teacher at Sugar Camp Elementary who is working on library certification and is interested in connecting their students with the public libraries. We have issued a "Sugar Camp Elementary" library card and will be working on setting up delivery to the school.

Have been making use of the maker kits through WVLS/IFLS. Have offered a variety of craft programs that have been well-received, some more popular than others. Continue to have steady/increasing attendance at Story Hour and Baby Story Time. Charlotte is including more STEM activities into her usual mix of Art and Reading at Story Hour. Much of the calendar of events for SRP 2017 is set; just working on filling in details or a few additional programs. Will be offering the 2nd annual Make It! Camp at the Three Lakes School FAB LAB, expanded to a three-day program with more emphasis on learning and working on coding. Also planning on incorporating more "Reading" activities to create a STREAM camp.

Respectfully submitted,

Erica Brewster, Library Director

