

**MINUTES OF THE ONEIDA COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE MEETING
March 5, 2014**

MEMBERS PRESENT: Chairperson Brian Gehrig, Jason Goeldner, Dan Tannah, Walt Gander, Tom Emond, John Sweeney, Ken Korten Hof and Dawn Robinson, Program Assistant.

MEMBERS NOT PRESENT: Doug Duchac, Terry Williams, Tim Brown, Freeman Bennett, Rob Swearingen, Dick Johns, Michelle Hartness, Linda Conlon and John Sager.

ALSO PRESENT: Tim McCaughey (ANR Pipeline/TransCanada), John Benoit (ANR Pipeline/TransCanada), Jonathan Anderson (Lakeland Times) and Bill Freudenberg.

CALL TO ORDER

Chairperson Gehrig called the meeting of the Local Emergency Planning Committee to order in the Community Room at the Oneida County Law Enforcement Center at 1:05 p.m. Chairperson Gehrig noted the meeting notice had been properly posted and mailed in accordance with the Wisconsin Open Meeting Law.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Goeldner/Korten Hof, PASSED).

MOTION: To approve the June 19, 2013 LEPC Committee Meeting Minutes (Korten Hof/Emond, PASSED).

The Chairman moved around on the agenda as, there was technical difficulties with the Wisconsin Pipeline Association/TransCanada Presentation.

RESIGNATION/APPOINTMENT OF LEPC COMMITTEE MEMBER

LEPC Committee Member appointments will be conducted at the next LEPC Meeting due to retirements and base office relocation affecting a few members of the LEPC Committee.

HAZMAT TEAM REPORT

A summary of HazMat Team members positions (Operations Level, Technician Level and Support) were cited. The Team has a good variety of representation.

The Team had three Tier II Responses occur in the Towns of Monico, Cassian and Lake Tomahawk.

The Emergency Management Director explained monthly base training courses are scheduled and conducted to keep Team members certified. The Team hopes to participate in an exercise with the Civil Support Team this year.

HAZMAT MEMBER STATUS

Appoint Assistant HazMat Chief

Every two-years the HazMat Chief and the Assistant HazMat Chief positions are up for appointment in alternating years. The Assistant HazMat Chief position is up for appointment with Waydick expressing interest.

MOTION: To reappoint Tom Waydick as the Assistant HazMat Chief (Kortenhof/Goeldner, PASSED).

There are four new HazMat Members to be placed on the Team as probationary members; Drummond (Rhineland Fire), Gilling (Rhineland Fire), Kaphingst (Sugar Camp Fire) and Ward (Sheriff's Office).

Vaughan and Counter have left the Team creating vacancies.

MOTION: To place Drummond, Gilling, Kaphingst and Ward on the HazMat Team as probationary members (Goeldner/Emond).

INTRODUCTIONS

Committee members introduced themselves as there is new representation on the Committee due to a retirement.

ITEMS FOR AND REPORT FROM EMERGENCY MANAGEMENT

Commodity Flow Study

Oneida, Lincoln, Langlade and Marathon Counties are participating in a Commodity Flow Study with the Lincoln County Emergency Management Director managing the Commodity Flow Study Grant. The Study will access and identify hazardous materials in fixed facilities, review training status and determine if and what trainings are needed along with identifying what chemicals are being transported through the Counties on roads and rails. The Emergency Management Director explained a presentation will be forthcoming after collection of information has been gathered.

HazMat Incident Billing Policy and Procedure

The State reorganized and restructured HazMat Teams. Oneida County HazMat Team continues to be part of the Wausau Team but, Oneida County is no longer a Chemical Assessment Team. Oneida County previously had different billing procedures in place. Those procedures have been removed.

MOTION: To approve the Current HazMat Incident Billing Policy and Procedure as presented (Goeldner/Tannah, PASSED).

LEPC Compliance Inspector

The State has been appointed as the LEPC Inspector.

MOTION: To reappoint the State as the LEPC Compliance Inspector (Emond/Gander, PASSED).

LEPC Bylaws

No changes.

MOTION: To approve the LEPC Bylaws (Emond/Goeldner, PASSED).

State and County HazMat Team Contracts

Due to the State reorganizing the HazMat Program, the Oneida County Team is classified as a Type II Team and a two-year State contract is in place with quarterly payments being received.

The definition of a 'big' event was asked. The Emergency Management Director explained the State defines what is a 'big' event depending upon resources that are needed.

Vilas County, Lincoln County, Langlade County and Forest County contract with Oneida County for HazMat Response. TransCanada mentioned funds are available for specific instances. There was discussion.

2014 Computer-HazMat Equipment Grant

The Computer-HazMat Equipment Grant application is due April 1st, 2014. A meeting has been scheduled to with the HazMat Chief, Assistant Chief, HazMat member and the Emergency Management Director to develop a list of equipment that needs to be purchased.

Wisconsin Association of Hazardous Material Responders (WAHMR) Conference

The Emergency Management Director stated this is a good Conference for HazMat members to attend and bring back information to the rest of the Team. Two HazMat members attended the Conference.

ITEMS FOR AND REPORT FROM CORPORATION COUNSEL

None.

REVIEW/APPROVAL OF BILLING FOR SPILLS

The Emergency Management Director billed for two HazMat spills in the Towns of Lake Tomahawk and Monico. Both responsible parties have paid costs associated with the incident.

1:25 p.m. Chairman Gehrig was excused.

WISCONSIN PIPELINE ASSOCIATION/TransCanada PRESENTATION

John Benoit (Pipeline Technician) and Tim McCaughey provided an outreach PowerPoint Presentation (including a hard-copy) for Counties that have pipelines within their jurisdiction, Exhibit #1.

There were discussions regarding contacting Dispatch Centers during an incident and notifying/requesting County Emergency Management Directors and, reflection on the current propane crisis for additional natural gas, etc. TransCanada only handles Natural Gas. Wisconsin Public Service (WPS) stated there is a big push for natural gas with WPS receiving calls from customers requesting Natural Gas, explained WPS is

regulated through the Wisconsin WPS Commission and affirmed Oneida County has a strong infrastructure.

PUBLIC COMMENTS

None.

OTHER ITEMS FOR DISCUSSION ONLY

None.

ITEMS FOR NEXT AGENDA

Developed as needed.

SET DATE FOR NEXT MEETING

The next meeting was scheduled for June 11, 2014 at 1:00 p.m.

ADJOURN

1:45 p.m. MOTION: To adjourn the meeting (Emond/Goeldner, PASSED).

Brian Gehrig
Chairperson

Dawn Robinson
Program Assistant