

**LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE MINUTES**  
**First Floor Conference Room, Oneida County Courthouse**  
**July 28, 2017**

**LRES COMMITTEE MEMBERS PRESENT:** Ted Cushing/Chairman, Billy Fried, Carol Pederson, Sonny Paszak

**LRES COMMITTEE MEMBERS ABSENT:** Dave Hintz (excused)

**ALSO PRESENT:** Lisa Charbarneau, Jenni Lueneburg (Labor Relations/Employee Services); Darcy Smith (Finance); Luann Brunette (Buildings & Grounds); Dan Hess (Sheriff's Office); Robb Jensen (County Board)

**CALL TO ORDER AND CHAIRMAN'S ANNOUNCEMENTS**

Chairman Cushing called the LRES Committee to order at 9:00 a.m. in the First Floor Conference Room of the Oneida County Courthouse. This meeting has been properly posted in accordance with the Wisconsin Open Meeting Law and complies with the Americans with Disabilities Act.

**APPROVE AGENDA**

Motion by Fried to approve today's amended agenda. Second by Paszak. All members present voting 'Aye'. Motion carried.

**APPROVE MINUTES**

Motion by Fried to approve the minutes of the July 5<sup>th</sup> meeting. Second by Pedersen. All members present voting 'Aye'. Motion carried.

**VOUCHERS AND BILLS**

Charbarneau summarized the vouchers and bills presented to the Committee for review. Motion by Cushing to approve the bills and vouchers presented. Second by Paszak. All members present voting 'Aye'. Motion carried.

**UW-EX AGENT CONTRACTS FOR JULY 1 THORUGH DECEMBER 31, 2017**

Charbarneau reports that the July through December 2017 final contract for UW-Extension staff paid for by Oneida County has been received and reviewed. An additional \$1,625 will be needed for this contract due to an increase in fringe and wage costs. Jensen discussed UW-Extension budget cycles changing to follow the calendar year rather than the July-June cycle. This will be advantageous when budgeting for the coming year at the county level. Motion by Fried to approve the UW-Extension contract for July 1 through December 31, 2017, contingent on the extra funds needed to come out of the UW-Extension department budget. Second by Pederson. All members present voting 'Aye'. Motion carried.

**LOCAL HEALTH INSURANCE COMPARABLES: PLAN DESIGNS, PREMIUMS, HEALTH REIMBURSEMENT ACCOUNTS (HRA), HEALTH SAVINGS ACCOUNTS (HSA)**

Charbarneau states that two additional comparables have been gathered for health insurance. The LRES office will continue to gather information so that the Committee is well informed when discussing the 2018 health insurance renewal options.

**CLOSED SESSION**

Motion by Fried, second by Paszak to adjourn into closed session pursuant to Section 19.85(1)(c) for purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility (Topics: Assistant Facilities Director compensation and approve the closed session minutes of July 5, 2017 meeting), and Section

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19.85(1)(e) deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a close session (Topic: Deputy Association Bargaining strategy and closed session minutes of July 5, 2017).

Roll call vote taken with all voting in the affirmative. Motion carried. Committee went into closed session at 9:24 a.m.

Staff present in closed session: Charbarneau, Lueneburg, Smith, Brunette, Hess

**RETURN TO OPEN SESSION**

Motion by Fried to return to open session. Second by Paszak. Roll call vote taken with all voting in the affirmative. Motion carried. Returned to open session at 10:19 a.m.

Cushing announces that in closed session, the closed session minutes of July 5, 2017 were approved.

Also, motion by Cushing to approve an additional step for the Assistant Facilities Director from Step 3 to Step 4 due to good performance. Second by Paszak. Roll call vote taken with all voting in the affirmative. Motion carried.

**FUTURE MEETING DATES**

August 1, 2017 at 9:00 a.m. – Deputy bargaining and Committee meeting

August 21, 2017 at 1:00 p.m. – Deputy bargaining

August 23, 2017 at 9:00 a.m. – Committee meeting

August 30, 2017 at 10:00 a.m. – Deputy bargaining

**FUTURE AGENDA TOPICS**

Employee Handbook and County Code Chapter 4 updates (separate meeting)

Update to County Travel Policy

2018 Health Insurance

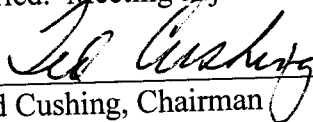
Benefit package comparables

**PUBLIC COMMENTS**

None

**ADJOURNMENT**

Motion by Fried to adjourn meeting. Second by Paszak. All members present voting 'Aye'. Motion carried. Meeting adjourned at 10:23 a.m.

  
Ted Cushing, Chairman

8/1/17  
Date

  
Jennifer Lueneburg, Committee Secretary

8/1/17  
Date