

## NOTICE OF MEETING

COMMITTEE: LABOR RELATIONS & EMPLOYEE SERVICES COMMITTEE  
PLACE: COMMITTEE ROOM #2 - COURTHOUSE  
DATE: MONDAY, JANUARY 11, 2010 TIME: 10:30 AM

### **AGENDA:**

It is anticipated that a quorum of Law Enforcement and Planning & Zoning Committee members may be present.

1. Call the meeting to order and Chairman's announcements.
2. Discussion/approve the agenda for the present meeting.
3. Discussion/approve the minutes of December 14, 2009.
4. Vouchers, reports, bills and vouchers.

### **LRES**

- A. Discussion/act on Account Clerk I Social Services vacancy review.
- B. Discussion/act on Highway Sign Man vacancy review.
- C. Discussion/act on Correction Officer vacancy review.
- D. Discussion/act on Military Leave Policy.
- E. Discussion/act on Wellness/Health updates.
- F. The Committee may consider a motion to adjourn into closed session pursuant to section 19.85(1)(c),(e), & (g), Wis Stats., to: (1) consider the employment and performance evaluation data of an Oneida County employee (Topic: Register in Probate Vacancy); and (2) for purposes of deliberating the County's position in a matter relating to collective bargaining under subch. I, IV, or V of ch 111, stats. when bargaining reasons require a closed session (Topic: Nurses Negotiations); and (3) for purposes of conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved.
- G. The Committee will return to open session and may ratify any matter(s) discussed in closed session.

### **County Coordinator**

- A. Discussion/approve LRES Long Range Plan.
5. Future meeting dates.
6. Future agenda topics.
7. Public Comments.
8. Adjournment.

### **NOTICE OF POSTING**

TIME: 3:00 p.m. DATE: 01/06/10 PLACE: Courthouse Bulletin Board

JOHN R. YOUNG, COMMITTEE CHAIRMAN

Notice posted by Linda Herrmann Employee Services Assistant. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6154.

### **NEWS MEDIA NOTIFIED BY FAX/EMAIL/MAIL DATE: 01/06/10 TIME 3:00 PM**

Northern Lakes Publishing	Lakeland Times	North Star Journal
Tomahawk Leader	WHDG Radio Station	WJFW Channel 12
WXPR Radio Station	WRJO Radio Station	WLSL Radio Station
Vilas News Review	News/Media Service	News of the North

Notice is hereby further given that pursuant to the American With Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Robert Brusco at 715-369-6144 with specific information on your request allowing adequate time to respond to your request.

**See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.**

**AL REQUIREMENT:**

ust be held in a location which is reasonably accessible to the public  
ust be open to all members of the public unless the w specifically provides otherwise

**E REQUIREMENTS**

dition to any requirements set forth below, notice ust also be in compliance with any other specific atte.  
hief presiding officer or his/her designee must give tice to the official newspaper and to any member: the news media likely to give notice to the public

**ER OF NOTICE**

me, place and subject matter, including subjec o be considered in a closed session, must be d in a manner and form reasonably likely to apprise rs of the public and news medi

**FOR NOTICE**

ormally, a minimum of 24 hours prior to the mmencement of the meetin  
o less than 2 hours prior tthe meeting if the esiding officer establishes there is goo-cause that ch notice is impossible or impractica  
parate notice for each meeting of the governmenta dy must be giver

**PTIONS FOR COMMITTEES & SUBUNIT**

constituted su-units of a parent governmental ay conduct a meeting during the recess o:  
ately after the lawful setting to act or deliberat e subject which was the subject of the meeting  
d the presiding officer publicly announces the time  
subject matter of the sub-unit meeting in advance eeting of the parent governmental body

**DURE FOR GOING INTO CLOSEE**

l:  
otion must be made, seconded and carried by rol ll majority vote and recorded in the minute:  
motion is caied, chief presiding officer must vise those attending the meeting of the nature of the siness to be conducted in the closed session, anc e specific statutory exemption under which the osed session is authorizec

**SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:**

1. Concerning a case which was the subject of a Judicial or quasi-judicial trial before this governmental body. Sec. 19.85(1)(a)
2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b)
3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c)
4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d)
5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e)
6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g)
8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h)

**PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT**

**CLOSED SESSION RESTRICTIONS:**

1. Must convene in open session before going into closed session.
2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
3. Final approval or ratification of a collective bargaining agreement may not be given in closed session.
4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

**BALLOTS, VOTES AND RECORDS:**

1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
3. Motions and roll call votes must be preserved in the record and be available for public inspection.

**USE OF RECORDING EQUIPMENT:**

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

**LEGAL INTERPRETATION:**

1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

**PENALTY:**

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

**Prepared by Oneida County Corporation Counsel Office - 5/16/96**