

Oneida Vilas Transit Commission Executive Committee Meeting

December 27, 2017

Attendance: Erv Teichmiller, Chair; Bob Mott; Bill Freudenberg

Others Present: Dianne Jacobson, Susan Richmond, Joel Gottsacker

Meeting was called to order at 9:00 AM by Teichmiller. Mott moved to approve the agenda, second by Freudenberg, motion carried. Freudenberg moved to approve the minutes of the Commission from December 5, 2017, second by Mott, motion carried. Mott moved to approve the minutes from the Executive Committee meeting held during the Oneida County Administration Committee meeting on December 11, 2017, second by Freudenberg, motion carried.

PUBLIC COMMENTS

Teichmiller called for public comment. Rich Linzmeier from Stargazer Ride Service of Minocqua commented that he hopes the business model of Northwoods Transit Connections (NTC) will change in 2018. Linzmeier reported that his business has lost 50% of its wheelchair transport business since NTC began operations. He further stated that they may have to shut down the Northwoods Mobility portion of their business as a result. Linzmeier asserted that other providers (for example Abby Vans and Freedom Vans) have also experienced a decline in ridership. Carrie Linzmeier stated that they were disappointed that a meeting with Jim Altenberg and Chad Reuter of WisDOT was cancelled. The meeting was to address how NTC can work with third party providers. Teichmiller noted that there will be a public meeting held in 2018 for the required WisDOT Coordinated Transportation 5-year Plan facilitated by the North Central Regional Planning Commission. Stargazer should receive an invitation to that meeting.

Dianne Jacobson distributed a copy of a letter to the editor from Tuesday, December 26, 2017 edition of the Lakeland Times in support of NTC.

2018 CONTRACT WITH HEADWATERS, INC.

Teichmiller reported on an agreement reached with Headwaters, Inc. and distributed a proposal for rides which would result in approximately \$37,000 in revenue to NTC. The proposal covers the three routes currently fulfilled by NTC. Mott moved to accept the proposal, seconded by Freudenberg, motion passed.

REVIEW OF 2018 BUDGET

Teichmiller noted that the budget application to WisDOT may be amended to include the Headwaters revenue after the original submission is approved. He stated that an actual contract with WisDOT will likely not be signed until late spring or early summer, but the Commission will receive preliminary approval in January or February 2018. It is expected that Federal funds

will be disbursed at 25% of the grant in February or March 2018 and the remaining amount disbursed in October 2018.

FISCAL MANAGER JOB DESCRIPTION

A discussion of the duties of a Fiscal Manager was had. Dianne Jacobson was instructed to speak with Oneida County human resources and fiscal director regarding duties. It was acknowledged that the Fiscal Manager will have to ensure that the budget remains balanced and that the Commission is kept apprised of spending and corrective measures that may be necessary. Teichmiller requested that Jacobson request the presence of the Oneida County directors of Human Resources and Finance attend the January 4, 2017 Executive Committee Meeting.

CLOSED SESSION

Freudenberg moved to go into closed session pursuant to Wisconsin § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of a public employee over which this body has jurisdiction or responsibility (personnel wages/benefits). Second by Mott, motion carried.

Motion by Mott, second by Teichmiller to come out of closed session. Motion carried.

Returned to open session at 12:02 p.m. Chair announced there were no decisions made in closed session

LETTERS AND COMMUNICATIONS

No letters or communications

ADJOURNMENT

Motion by Mott, second by Teichmiller to adjourn the meeting at 12:05 P.M. Motion carried.