

## **FOREST-ONEIDA-VILAS TRANSIT COMMISSION MINUTES**

**March 24, 2016**

*ATTENDANCE:* Bill Freudenberg, Bob Mott and Erv Teichmiller. Ed Hammer appeared by telephone. Also present were Jim Altenburg, Dianne Jacobson and Susan Richmond. Excused were Chuck Hayes and Fred Radtke.

*CALL TO ORDER:* Teichmiller called the meeting to order at 8:15 a.m. at the Transit Commission Building, 1831 N. Stevens Street, in Rhinelander, noting this meeting was properly posted in accordance with the Wisconsin Open Meeting Law and meets the Americans with Disabilities Act.

*APPROVAL OF AGENDA:* Mott made a motion to approve Agenda in any order as per the chair with a second by Hammer. Motion Carried.

*APPROVAL OF MINUTES:* There was a motion by Freudenberg with a second by Teichmiller to approve the Minutes of the Regular Commission Minutes of March 11, 2016. Motion carried.

*PERSONNEL:* Altenburg introduced Barbara Newman as the new Administrative Assistant/Dispatcher. She will officially start on March 28, 2016, at the \$14.00/hour. Introductions were made. Altenburg stated that the hours will be determined depending on what is needed in the office.

*CAPITAL PURCHASES:* Altenburg would like to travel to UW-Stevens Point to purchase some furniture that is needed in the office. He wants to purchase two computer monitors and a U-shaped desk. There was a motion by Mott with a second by Freudenberg to approve equipment purchase up to \$2,000.00. Motion Carried.

*SUMMARY OF BART VISIT:* Altenburg traveled to BART on Friday, March 18, 2016. They have one full time office manager/dispatcher and four more part time dispatchers. They are working on hiring two more dispatchers. BART's rates are very reasonable, they have four zones and the farthest their bus travels is 55 miles and this route has a higher cost. They use monthly punch cards and also have a single day pass. Altenburg learned a lot during his visit.

*TRANSIT COMMISSION ROUTE OPERATIONS:* Communication equipment was distributed that Altenburg is proposing the drivers use. By the month, it is \$45.00. He purchased this set as a refurbished model for around \$35.00.

Altenburg discussed the proposed summer routes. Altenburg feels this is where we will make our money. He plans to speak with the hotels and resorts to use a day pass. Altenburg assured the Committee that he has spoken with Dave Lowe and Lowe feels he is moving in the right direction.

Altenburg discussed that he would like to apply for the Tiger Grant which is due by April 29, 2016 to get two 17-passenger vehicles. Altenburg would also like to purchase a caravan that could also be used in Presque Isle using volunteer drivers to bring passengers to Minocqua. He will bring that information to the next meeting.

Altenburg asked for a motion to allow him to meet with Headwaters and ask for the Minocqua bus to be leased directly to the Transit along with the Phelps vehicle that is currently being used strictly for the Transit. Motion by Freudenberg with a second by Mott to negotiate with Headwaters for these two vehicles to be leased directly with the Transit. Motion Carried.

Altenburg asked for approval to allow him to change the current rate schedule to \$2.00/General, \$1.00/Seniors, Disabled, Veterans or Youth 3-17 years, Under 3 years would be free. Punch Cards Valued at \$20.00 to be purchased for \$18.00. Monthly pass for \$45.00/General, \$35.00/Seniors, Disabled, Veterans and Youth 3-17 years. There was a motion by Freudenberg with a second by Mott to approve the above rates. Motion Carried.

Altenburg showed his presentation on Fleetmatics to show the cost to the Transit. It would be \$625 (\$125/per bus to install) and the monthly cost for a 5 bus minimum would be \$40.00/per month per unit. Altenburg will bring this back to the next meeting for a vote.

*LISTENING SESSIONS:* Altenburg stated that he has attended sessions in the Town of Newbold and Arbor Vitae, City of Minocqua, Eagle River, Phelps and Boulder Junction. He will be attending the session in St. Germain on April 6. Altenburg has planned four more sessions in Oneida County in April.

There was a discussion regarding purchasing a caravan for company use to save on mileage. Altenburg will look at the budget to see where we could take the funds out of for this.

**Next Meetings will be Tuesday, April 5, 2016, at 8:30 a.m. and Friday, April 22, 2016, at 8:00 a.m. at 1831 N. Stevens Street, Rhinelander.**

There was a motion by Hammer with a second by Mott to adjourn the meeting at 9:40 am.

*Minutes reflect the recorder's notations and are subject to approval by the appropriate committee.*

Respectfully submitted by:

Susan Richmond, Director  
Vilas County Commission on Aging