

**AMENDED**  
**NOTICE OF MEETING**

**COMMITTEE: PLANNING & DEVELOPMENT**  
**DATE: MAY 17, 2017**  
**PLACE: ONEIDA COUNTY COURTHOUSE – COUNTY BOARD ROOM**  
**TIME: 12:30 P.M. CLOSED SESSION**  
**1:00 P.M. REGULAR MEETING**  
**2:00 P.M. PUBLIC HEARING**

**A quorum may be present consisting of members of the Building and Grounds Committee and the Public Safety Committee. No governing body will exercise any responsibilities, authority or duties except for the Planning and Development Committee.**

**ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION / DECISION**

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1. Call to order.
2. Approve the agenda.
3. Public comments.
4. It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85 (1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.
  - a. Dilapidated/unsafe structure in the Town of Woodruff.
  - b. Dilapidated/unsafe structure in the Town of Pelican.
  - c. Approve April 12, 2017 closed session minutes.
5. A roll call vote will be taken to return to open session.
6. Announcement of any action taken in closed session.
7. Public comments.
8. Approve meeting minutes of April 19 and April 27.
9. Discuss amending Chapter 20 Floodplain Zoning to add a dam failure analysis for Maple Lake Dam, Town of Three Lakes.
10. Discuss conditional use permit application by Marshfield Clinic Inc. to construct a hospital addition to the existing Marshfield clinic building and helipad located at 9601 Townline Road further described as part of the NW NW and NE NW, Section 11, T39N, R6E, PIN MI 2173, Town of Minocqua, Oneida County.
11. Discuss the construction of a duplex on property owned by Richard Pomerenska, Pamela Pomerenska, and Paul Kamp on property located at 7458 Big Fork Road further described as part of Government Lot 4, Section 34, T39N, R11E, PIN TL 1304 U, Town of Three Lakes.
12. Discuss Chris Barnes sanitary permit fee for property 4011 Snowden Road further described as part of Government Lot 1, Section 29, T37N, R10E, PIN ST 449, Town of Stella.

- 13. Refunds.
- 14. Line item transfers, purchase orders, and bills.
- 15. Approve future meeting dates: May 24, June 7 and June 21.
- 16. Public comments.
- 17. Future agenda items.

CONDUCT PUBLIC HEARING ON THE FOLLOWING:

- 18. **Rezone Petition #4-2017** authored by David Ebben to rezone Outlots 1-3 of Oneida County Certified Survey Map recorded in V20, P4371 being part of the SE ¼ of the NW ¼ located east of Clear Lake Road, Section 24, T37N, R7E, Town of Cassian from District #1A-Forestry to District #02-Single Family Residential.
- 19. Adjourn.

**NOTICE OF POSTING**

TIME: 2:00 PM ~ DATE: MAY 12, 2017 ~ PLACE: COURTHOUSE BULLETIN BOARD

**SCOTT HOLEWINSKI, COMMITTEE CHAIRMAN**

Notice posted by the Planning & Zoning Department. Additional information on a specific agenda item may be obtained by contacting the person who posted this notice at 715-369-6130.

**NEWS MEDIA NOTIFIED VIA E-MAIL AND/OR FAX – DATE: May 12, 2017 TIME: Approx. 2:30 p.m.**

Northwoods River News	WHDG Radio Station
Lakeland Times	WJFW-TV 12
Star Journal	Vilas County News
WXPR Public Radio	Tomahawk Leader
WERL/WRJO Radio	WLSL

Notice is hereby further given that pursuant to the Americans with Disabilities Act reasonable accommodations will be provided for qualified individuals with disabilities upon request. Please call Tracy Hartman at 715-369-6144 with specific information on your request allowing adequate time to respond to your request.

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See reverse side of this notice for compliance checklist with the Wisconsin Open Meeting Law.

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**GENERAL REQUIREMENTS:**

- 1. Must be held in a location which is reasonably accessible to the public.
- 2. Must be open to all members of the public unless the law specifically provides otherwise.

**NOTICE REQUIREMENTS:**

- 1. In addition to any requirements set forth below, notice must also be in compliance with any other specific statute.
- 2. Chief presiding officer or his/her designee must give notice to the official newspaper and to any members of the news media likely to give notice to the public.

**MANNER OF NOTICE:**

Date, time, place and subject matter, including subject matter to be considered in a closed session, must be provided in a manner and form reasonably likely to apprise members of the public and news media.

**TIME FOR NOTICE:**

- 1. Normally, a minimum of 24 hours prior to the commencement of the meeting.
- 2. No less than 2 hours prior to the meeting if the presiding officer establishes there is good cause that such notice is impossible or impractical.
- 3. Separate notice for each meeting of the governmental body must be given.

**EXEMPTIONS FOR COMMITTEES & SUBUNITS**

Legally constituted sub-units of a parent governmental body may conduct a meeting during the recess or immediately after the lawful setting to act or deliberate upon the subject which was the subject of the meeting, provided the presiding officer publicly announces the time, place and subject matter of the sub-unit meeting in advance of the meeting of the parent governmental body.

**PROCEDURE FOR GOING INTO CLOSED SESSION:**

- 1. Motion must be made, seconded and carried by roll call majority vote and recorded in the minutes.
- 2. If motion is carried, chief presiding officer must advise those attending the meeting of the nature of the business to be conducted in the closed session, and the specific statutory exemption under which the closed session is authorized.

**SYNOPSIS OF STATUTORY EXEMPTIONS UNDER WHICH CLOSED SESSIONS ARE PERMITTED:**

- 1. Concerning a case which was the subject of Judicial or quasi-judicial

trial before this governmental body

- 2. Considering dismissal, demotion or discipline of any public employee or the investigation of charges against such person and the taking of formal action on any such matter; provided that the person is given actual notice of any evidentiary hearing which may be held prior to final action being taken and of any meeting at which final action is taken. The person under consideration must be advised of his/her right that the evidentiary hearing be held in open session and the notice of the meeting must state the same. Sec. 19.85(1)(b).
- 3. Considering employment, promotion, compensation or performance evaluation data of any public employee over which this body has jurisdiction or responsibility. Sec. 19.85(1)(c).
- 4. Considering strategy for crime detection or prevention. Sec. 19.85(1)(d).
- 5. Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Sec. 19.85(1)(e).
- 6. Considering financial, medical, social or personal histories or disciplinary data of specific person, preliminary consideration of specific personnel problems or the investigation of specific charges, which, if discussed in public, would likely have a substantial adverse effect on the reputation of the person referred to in such data. Sec. 19.85(1)(f), except where paragraph 2 applies.
- 7. Conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. Sec. 19.85(1)(g).
- 8. Considering a request for advice from any applicable ethics board. Sec. 19.85(1)(h).

**PLEASE REFER TO CURRENT STATUTE SECTION 19.85 FOR FULL TEXT CLOSED SESSION RESTRICTIONS:**

- 1. Must convene in open session before going into closed session.
- 2. May not convene in open session, then convene in closed session and thereafter reconvene in open session within twelve hours unless proper notice of this sequence was given at the same time and in the same manner as the original open meeting.
- 3. Final approval or ratification of a collective bargaining agreement

may not be given in closed session.

- 4. No business may be taken up at any closed session except that which relates to matters contained in the chief presiding officer's announcement of the closed session.
- 5. In order for a meeting to be closed under Section 19.85(1)(f) at least one committee member would have to have actual knowledge of information which he or she reasonably believes would be likely to have a substantial adverse effect upon the reputation involved and there must be a probability that such information would be divulged. Thereafter, only that portion of the meeting where such information would be discussed can be closed. The balance of that agenda item must be held in open session.

**BALLOTS, VOTES AND RECORDS:**

- 1. Secret ballot is not permitted except for the election of officers of the body or unless otherwise permitted by specific statutes.
- 2. Except as permitted above, any member may require that the vote of each member be ascertained and recorded.
- 3. Motions and roll call votes must be preserved in the record and be available for public inspection.

**USE OF RECORDING EQUIPMENT:**

The meeting may be recorded, filmed, or photographed, provided that it does not interfere with the conduct of the meeting or the rights of the participants.

**LEGAL INTERPRETATION:**

- 1. The Wisconsin Attorney General will give advice concerning the applicability or clarification of the Open Meeting Law upon request.
- 2. The municipal attorney will give advice concerning the applicability or clarification of the Open Meeting Law upon request.

**PENALTY:**

Upon conviction, any member of a governmental body who knowingly attends a meeting held in violation of Subchapter IV, Chapter 19, Wisconsin Statutes, or who otherwise violates the said law shall be subject to forfeiture of not less than \$25.00 nor more than \$300.00 for each violation.

Prepared by Oneida County Corporation Counsel Office - 5/16/96