

ONEIDA COUNTY PLANNING and DEVELOPMENT COMMITTEE
JUNE 17, 2015
COUNTY BOARD ROOM – 2ND FLOOR
ONEIDA COUNTY COURTHOUSE
RHINELANDER, WI 54501

Members present: Scott Holewinski, Billy Fried, Mike Timmons, Dave Hintz, and Jack Sorensen

Members absent: None

Department staff present: Karl Jennrich, Director and Julie Petraitis, Program Assistant

Other county staff present: Mike Fugle, Assistant Corporation Counsel

Guests present: See sign in sheet.

Call to order.

Chairman Scott Holewinski called the meeting to order at 12:30 P.M., in accordance with the Wisconsin Open Meeting Law.

Approve the agenda. **Motion by Jack Sorensen, second by Billy Fried to approve the agenda. With all members present voting “aye”, the motion carried.**

It is anticipated that the committee may meet in closed session pursuant to Wisconsin Statutes, Section 19.85 (1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.

- a. Tourist rooming house violation, Town of Woodruff. 15CV000036
- b. Tourist rooming house violation, Town of Newbold. 15CX000002

Announcement of any action taken in closed session. **No action taken.**

Public Comments. Bob Williams asked a question.

Approve meeting minutes of May 20, 2015. **Motion by Jack Sorensen, second by Scott Holewinski to approve meeting minutes of May 20, 2015 as submitted. With all members present voting “aye”, the motion carried.**

Discuss reduced setback pursuant to 9.70 (A) (4) for Airport Road, Town of Three Lakes.

Mr. Jennrich stated that he sent a letter to the Town of Three Lakes asking them to make a decision on what they want the reduced setback to be in that area. They signed a resolution for a one (1) foot setback where there is an existing pattern of development.

Motion by Dave Hintz, second by Jack Sorensen to approve the reduced setback as presented. With all members present voting “aye”, the motion carried.

Discuss a reduced setback pursuant to 9.70 (A) (4) for Norway Point Road, Town of Schoepke.

Mr. Jennrich stated that this request is for Government Lots 5 and 6, all properties fronting Norway Point Road. There is an existing pattern of development. The Town of Schoepke has approved a five (5) foot right-of-way setback.

Motion by Jack Sorensen, second by Mike Timmons to approve the requested reduced setback as presented. With all members present voting “aye” the motion carried.

Discuss 9.78 (E), Signs Specifically Exempted from this Ordinance. The committee will be reviewing modifications to “banners.”

Mr. Jennrich stated that he attended a Minocqua Planning Commission meeting several months ago. The Planning Commission wanted to see some modifications in the banner language. Banners are allowed now. Minocqua would like to see banners a bit more restrictive. Discussion was held on banners and signs.

Motion by Jack Sorensen, second by Mike Timmons to direct Mr. Jennrich to get the Minocqua Town Board’s recommendation on banners and then forward that to each Town Board. With all members present voting “aye” the motion carried.

Discuss 9.78 (E). Signs Specifically exempted from this Ordinance (2). *Temporary promotional signs such as banners or electronic message signs displayed for no more than 10 days for specific events sponsored by local governments or not-for-profit entities such as churches, chambers of commerce and which addresses prompt removal following the event. When the nature of the event occurs in an unforeseen or unanticipated manner, which precludes a municipal entity from approving the message display, the Oneida County Zoning Director shall be notified.*

Mr. Jennrich stated that this is on the agenda due to concerns of the Town’s of Minocqua and Woodruff.

Discussion was held on signs and banners erected that do not comply with the ordinance.

Motion by Scott Holewinski, second by Jack Sorensen to direct Mr. Jennrich to send a letter to the Minocqua Town Board regarding the concerns the committee has regarding signs and banners in Minocqua. With all members present voting “aye”, the motion carried.

Staff attendance for wetland delineation training in Lincoln County.

This is wetland training presented by the Wetland Association which will be held in Merrill, WI. The Committee is invited to attend as well.

Motion by Billy Fried, second by Mike Timmons to approve, at the Department Head's discretion, attendance at the Wisconsin Wetland Delineation training for himself and/or staff as he desires. With all members present voting "aye", the motion carried.

Land Use Specialist vacancy. Mr. Jennrich stated that the Land Use Specialist position is vacant. He would like to request permission to fill the position waiving the vacancy review period.

Motion by Mike Timmons, second by Billy Fried to move this forward to LRES to fill the vacancy as soon as possible. With all members present voting "aye", the motion carried.

Line item transfers, purchase orders, and bills.

Motion by Mike Timmons, second by Billy Fried to approve the purchase orders and bills as submitted. With all members present voting "aye", the motion carried.

Refunds. **None**

Approve future meeting dates: **July 1 and July 15, 2015**

Public Comment: None

Future agenda items. **As discussed.**

CONDUCT PUBLIC HEARING ON THE FOLLOWING:

Conditional Use Permit application by Mathew Brunell to multi-tenant an existing building to relocate Tenderwash detailing business and Lakewood Auto Sales used car lot to the following described property owned by Dennis Boettge: part of the NE NE, Lot 1 CSM V6 P1624, Section 34, T39N, R6E, 7565 Hwy 51, PIN MI 2490-25, Town of Minocqua.

Mr. Jennrich read the Notice of Public Hearing into the record. It was published in the Northwoods River News on June 2 and June 9, 2015 and posted on the Oneida County Bulletin Board on May 28, 2015. The proof of publication is contained in the file.

Correspondence in the file: A letter from the Town of Minocqua dated June 1, 2015 recommending approval with the following conditions:

1. No inoperable or junk vehicles stored on the property.
2. Meet all County and State requirements.

Kathy Ray, Land Use Specialist, stated that this property is located on Hwy 51 and is zoned business as are the properties around it. It was established as a commercial use in 1994. The parking requirements are adequate. The sanitary system was designed for commercial use and is sized adequately. If the committee feels the general standards have been met Staff would suggest the following conditions:

1. The nature and extent of the use shall not change from that in the CUP application.
2. Subject to the Town review and recommendations.
3. Proper licensing to be obtained prior to automobile sales.
4. May be subject to DOT approval.
5. Non-operable/non-repairable vehicles not to be stored on the property.
6. Nothing allowed to be parked in or on the right-of-way of Hwy 51.
7. If dumpsters are used they must be screened from view. No accumulation of junk or debris to be stored outside of the building.
8. Signage must comply with Section 9.78.
9. Maximum of eight (8) cars on sales lot at one time.

Other than the owner/tenant there was nobody present for or against the project.

Motion by Mike Timmons, second by Dave Hintz to approve the conditional use permit application as the general have been met and with the conditions as stated with the addition of #9. With all members present voting "aye" the motion carried.

Conditional Use Permit application of Karl and Kathleen Kemp (dba Pelican Lake Campground), owners to amend Conditional Use Permit #03-1044 to place 4 piers with 11 berthing spaces at 2060 County Q on Pelican Lake further described as part SW NE and part G.L. 4, Section 13, T36N, R10E, PIN SC 131, Town of Schoepke.

Mr. Jennrich read the Notice of Public Hearing into the record. It was published in the Northwoods River News on June 2 and June 9, 2015 and posted on the Oneida County Bulletin Board on May 28, 2015. The proof of publication is contained in the file.

Correspondence in the file: An e-mail from the Town of Schoepke approving the CUP. An inquiry from Mr. & Mrs. Branske regarding how many berth structures there will be and where they will be located.

Mr. Jennrich stated that there was a previous CUP on this property that had been recorded. He further stated that what they are proposing would be allowable without a permit but because it was a recorded CUP in 2003 and conditions were placed on that CUP by the committee they have to go before the committee to amend the previous CUP.

Nadine Wilson, Land Use Specialist, stated that the owners are asking to place a total of five (5) piers and eleven (11) berthing structures. If the committee feels the general standards have been met staff would suggest approval with the following conditions:

1. The nature and extent of the conditional use permit shall not change from that described the application and approved herein.
2. This project is substantially commenced within 3 years from date of issuance.
3. All conditions of CUP #1044-03 to remain in effect, except condition numbers 11 and 12 pertaining to piers and shoreland use.
4. Approval for 5 piers and 11 berthing spaces. Four piers to berth the boats of the campground patrons and 1 pier placed next to landing area to assist with loading and unloading of watercraft.

Discussion was held on the zoning districts in the Town of Schoepke.

Mr. and Mrs. Mas and Mr. and Mrs. Kemp were present in favor of the CUP.

Motion by Jack Sorensen, second by Mike Timmons to approve the CUP as the general standards have been met and with conditions suggested by Staff. With all members present voting “aye”, the motion carried.

Motion by Billy Fried, second by Jack Sorensen to refund \$350.00 of the CUP fee. With all members present voting “aye”, the motion carried.

Ordinance Amendment #1-2015 authored by the Oneida County Planning and Development Committee to amend Chapter 20, the Oneida County Floodplain Ordinance of the General Code of the Fish Hatchery Dam located in the Town of Woodruff, dated February 2015 prepared by General Engineer Company. Approved by DNR April 24, 2015.

Mr. Jennrich read the Notice of Public Hearing into the record. It was published in the Northwoods River News on June 2 and June 9, 2015 and posted on the Oneida County Bulletin Board on May 28, 2015. The proof of publication is contained in the file.

There is no correspondence in the file. Mr. Jennrich contacted the Highway Department regarding any concerns they may have. Mr. Bennett replied that a pipe on Hwy J in front of the Hatchery needs to be replaced. They will replace it with a larger pipe to maintain the standards. There was a question regarding the accuracy of the Flood Shadow. Mr. Jennrich received a response stating that it is accurate.

Bob Williams is in favor of the amendment.

Motion by Mike Timmons, second by Jack Sorensen to approve the amendment to Chapter 20, the Oneida County Floodplain Ordinance adopting the Dam Break Analysis of the Fish Hatchery Dam and forward to the Oneida County Board of Supervisors. With all members present voting “aye” the motion carried.

Adjourn.

2:34 p.m. There being no further matters to lawfully come before the Committee, a motion was made by Dave Hintz, second by Mike Timmons to adjourn the meeting. With all members present voting “aye”, the motion carried.

Chairman Scott Holewinski

Karl Jennrich
Planning & Zoning Director