

**ONEIDA COUNTY PLANNING & ZONING**  
**February 18, 2009**  
**12:30 P.M. CLOSED SESSION – COMMITTEE ROOM #2**  
**1:00 P.M. REGULAR MEETING – COMMITTEE ROOM #2**  
**2<sup>ND</sup> FLOOR ONEIDA COUNTY COURTHOUSE, RHINELANDER WI 54501**

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Members present: Scott Holewinski  
Ted Cushing  
Larry Greschner  
Charles Wickman  
Frank Greb

Department staff present: Karl Jennrich, Zoning Director  
Steve Osterman, Planning Manager  
Kim Gauthier, Secretary

Other County Staff: (None)

Guests Present: (See Sign-In)

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Call to order

Chair, Scott Holewinski called the meeting to order at 1:03 p.m., in accordance with the Wisconsin Open Meeting Law. Mr. Holewinski noted the agenda has been properly posted, the media notified and the courthouse is handicap accessible.

Discussion/decision to approve the agenda

**Motion by Ted Cushing, second by Charles Wickman to approve the agenda. With all members present voting "aye", the motion carried.**

It is anticipated that the Committee may meet in Closed Session pursuant to Wisconsin Statutes, Section 19.85 (1) (g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.

**Motion by Larry Greschner, second by Ted Cushing to enter into a closed session. Roll call vote: Scott Holewinski "aye", Ted Cushing "aye", Larry Greshner "aye", Charles Wickman "aye". The motion carried.** Frank Greb arrived at 12:35 p.m.

A roll call vote will be taken to return to open session

**Motion by Scott Holewinski, second by Frank Greb to return to open session. Roll Call Vote: Larry Greschner "aye"; Ted Cushing "aye"; Charles Wickman "aye"; Frank Greb "aye"; Scott Holewinski "aye". The motion carried.**

Approve regular meeting minutes of December 17, 2008 and January 7 and 21, 2009.

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**Motion by Larry Greschner, second by Charles Wickman to approve the regular meeting minutes of December 17<sup>th</sup>, January 7<sup>th</sup> and January 21, 2009, as printed. With all members present voting “aye”, the motion carried.**

Approve public hearing meeting minutes of December 3, December 17, 2008 and January 7 and 21, 2009.

**Motion by Ted Cushing, second by Larry Greschner to approve the public hearing minutes of December 3<sup>rd</sup>, December 17<sup>th</sup>, January 7<sup>th</sup> and January 21, 2009, as printed. With all members present voting “aye”, the motion carried.**

After-the-Fact fee for the Petroleum Museum in Three Lakes.

Mr. Jennrich noted Ed Jacobson, Museum owner is present along with Ed Cottingham, Town Official. Mr. Jennrich described the history of how the department discovered the lack of a conditional use permit. Mr. Jennrich described the department fee schedule and ordinance pertaining to fees/CUPS. Mr. Jennrich indicated the Committee has the discretion to waive triple after the fact fees.

Charles Wickman discussed town support of tourism and the assest of having a “free” museum. Mr. Wickman referred to the memo distributed to the committee dated February 10, 2009 (Exhibit #1) and asked if the Chamber or the town will help pay the fees.

Frank Greb commented that he believes the \$500 CUP fees should be obtained and the additional after the fact fees waived.

Mr. Holewinski commented that he believes the after the fact fees should be waived for public interest purposes.

**Motion by Frank Greb, second by Larry Greschner to require Mr. Jacobsen (Northwood’s Petroleum Museum) pay the \$500 conditional use permit fee and forget (waive) the after the fact triple fee. With all members present voting “aye”, the motion carried.**

Time extension to finalize and record the preliminary Willow Ridge Estates Condominium Addendum, located in part of Gov’t Lot 10, Section 10, T37N, R5E, Town of Little Rice.

Mr. Jennrich indicated staff is requesting an extension due to enforcement issues that need to be resolved.

Committee asked if a two month extension is sufficient. Mr. Jennrich agreed.

**Motion by Ted Cushing, second by Frank Greb to approve a two month extension to finalize the Willow Ridge Estates Condo, Town of Little Rice. With all members present voting “aye”, the motion carried.**

Certified Survey Map V8 Page 2184, approved in 1999. The owner now desires to modify one condition of approval. The owner wishes to keep the boathouse and now

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have altered the lot line around it. Said property is described as part of Gov't Lot 4, Section 33, T39N, R11E, Town of Three Lakes.

Mr. Osterman indicated this map was previously approved in 1999 with a condition that boathouse be removed. However, that was not completed and the new property owner would like to keep the boathouse and alter the lot lines as described.

Mr. Holewinski recommended the committee not make a decision on this until the map is revised and what was previously approved be shown with the new request.

**Motion by Ted Cushing, second by Frank Greb to table any further discussion until the next committee meeting. With all members present voting "aye", the motion carried.**

Ordinance Amendments to Section 9.52 and Section 9.53 of the Oneida County Zoning and Shoreland Protection Ordinance concerning additions to recreational vehicles, year round use and other amendments in campgrounds.

Mr. Jennrich noted he was contacted by George Denis, Indian Shores who is requesting the ability to attach a three or four season room to camping units on his property. Mr. Jennrich referred to the memo dated February 10, 2009 (Exhibit #2).

Mike Timmons commented that he has pictures of model "Florida Rooms" and passed them around as an example of what is being requested. Mr. Timmons noted he also works for Indian Shores and described the room addition request. Mr. Timmons noted the room could not be utilized in a Northwood's winter and would be more of a three season room.

Mr. Jennrich read ordinance Section 9.52, Mobil Home, Trailer Park and Section 9.53, Campgrounds and R.V. language. Mr. Jennrich noted Indian Shores has campground and land condominium approval with this department.

Committee discussion on square footage, setbacks and what is currently allowed, along with current lot sizes at Indian Shores. Committee agreed that setback within a campground is up to the campground owner.

**Motion by Ted Cushing, second by Larry Greschner to instruct staff to look into language that would accomplish the 400 square foot, three season porch room with no bathrooms, etc., as defined in the memo dated 2/10/09, from the department. With all members present voting "aye", the motion carried.**

Mr. Greb commented that he would like staff to look into the out of state (Florida and Arizona) policy on rooms of this nature.

Mr. Timmons commented that the pre-packaged models are insulated to meet code.

Revisit Resolution #116-2008. The Planning and Zoning Committee would like to have elected and appointed members on the County Comprehensive Planning Oversight Committee.

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Mr. Jennrich presented resolution #116-2008, (Exhibit #3).

Kevin Jenkins commented that he likes seeing community members involved or elected officials in this process.

Committee agreed that the oversight committee should consist of a well rounded selection from different townships.

**Motion by Ted Cushing, second by Larry Greschner to change resolution #116-2008, to allow elected and appointed officials and forward it onto the county board for approval. With all members present voting “aye”, the motion carried.**

Mr. Jennrich noted that any names that have been forwarded to him will be sent to Andy Smith, County Board Chair for final approval and/or appointment.

Staff attendance at Wetland training workshop in Rhinelander.

Mr. Jennrich presented information regarding this training (Exhibit #4).

**Motion by Larry Greschner, second by Ted Cushing to allow staff to attend wetland training as the Director sees fit. With all members present voting “aye”, the motion carried.**

Line item transfers, refunds, purchase orders and bills.

Mr. Jennrich noted there are line item transfers regarding the copy machine and mileage along with bills and purchase orders in the amount of \$652.45 and \$411.60 (Exhibit #5 and #6).

**Motion by Frank Greb, second by Charles Wickman to approve the bills and purchase orders as presented. With all members present voting “aye”, the motion carried.**

**Motion by Frank Greb, second by Charles Wickman to approve the line item transfer as presented. With all members present voting “aye”, the motion carried.**

Mr. Jennrich presented statistics for January 2009 (Exhibit #7).

Approve future meeting dates.

March 4, 2009 (Charlie will be absent)  
March 18, 2009

Public comments.

No members of the public present.

Future agenda items.

As previously discussed.

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Adjourn

Time: 1:24 p.m.

**Motion by Ted Cushing, second by Larry Greschner to adjourn. With all members present voting "aye", the motion carried.**

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Scott Holewinski, Chair

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Karl Jennrich, Zoning Director