

ONEIDA COUNTY PLANNING & ZONING
September 2, 2009
12:30 P.M. CLOSED SESSION – COMMITTEE ROOM #2
1:00 P.M. REGULAR MEETING – COMMITTEE ROOM #2
2ND FLOOR ONEIDA COUNTY COURTHOUSE, RHINELANDER WI 54501

Members present: Scott Holewinski
Larry Greschner
Charles Wickman
Frank Greb
Ted Cushing

Department staff present: Pete Wegner, Assistant Zoning Director
Steve Osterman, Planning Manager
Nadine Wilson, Land Use Specialist
Denise Hoppe, Office Manager
Kim Gauthier, Secretary

Other County Staff: Brian Desmond, Corporation Counsel; Mike Fugle,
Assistant Corporation Counsel.

Guests Present: Kevin Jenkins, Brad and Holly Goess, Bill Bandow, Josh
Joslin, Jim Lillis.

Call to order.

Chair, Scott Holewinski called the meeting to order at 12:30 p.m., in accordance with the Wisconsin Open Meeting Law. Mr. Holewinski noted the agenda has been properly posted, the media notified.

Approve the agenda.

Motion by Ted Cushing, second by Frank Greb to approve the agenda. With all members present voting "aye", the motion carried.

It is anticipated that the Committee may meet in Closed Session pursuant to Wisconsin Statutes, Section 19.85 (1)(g), conferring with legal counsel concerning strategy to be adopted by the governmental body with respect to litigation in which it is or is likely to become involved. A roll call vote will be taken to go into closed session.

A roll call vote will be taken to return to open session

Motion by Larry Greschner, second by Ted Cushing to go into closed session pursuant to Wisconsin Statutes, Section 19.85(1) (g). Ted Cushing "aye", Larry Greschner "aye", Frank Greb "aye", Charles Wickman "aye", Scott Holewinski "aye". The motion carried.

Approve regular and public hearing meeting minutes of May 20, 2009.

Approve regular and public hearing meeting minutes of July 1, 2009.

Motion by Larry Greschner, second by Ted Cushing to approve the regular and public hearing minutes of May 20, 2009 and July 1, 2009, as presented. With all members present voting “aye”, the motion carried.

After-the-Fact building permit fees for Szalapski for property at 7810 Pike Rd. described as part of Gov't Lot 3, Section 11, T37N, R7E, Town of Lake Tomahawk.

Mr. Wegner noted letters were exchanged between the department and Mr. Szalapski regarding the above matter. A letter from North Wisconsin Homes, Inc. / Mr. Goessel was distributed (Exhibit #1) to the committee. Mr. Wegner noted the project began prior to the owner obtaining permits and the department therefore, required after the fact fees.

Mr. Greschner commented that the matter between the excavator and the builder is a civil matter not to be addressed by the committee.

Motion by Larry Greschner, second by Charles Wickman to follow the recommendation of the Zoning Director and follow through with the fees as required. With all members present voting “aye”, the motion carried.

Six-month time extension of preliminary 2-lot subdivision of Steve Bozic on property described as Gov't Lots 2 & 3, Section 29, T39N, R11E, PIN# TL 1267-6, Town of Three Lakes.

Nadine Wilson, Land Use Specialist described the request for a six month extension. Ms. Wilson noted that if approved a new CSM must be filed.

The committee discussed the previous extension and concerns the town previously discussed.

Motion by Ted Cushing, second by Frank Greb to deny the six month time extension of Steve Bozic, agenda item number eight for the Town of Three Lakes. With all members present voting “aye”, the motion carried.

Conditional Use Permit Application of Erik and Lisa Wierschke, owners d/b/a Cross Country Bar to hold two annual outdoor entertainment events on weekends on property located at 4285 Cross Country Rd., described as NW NW, Section 11, T37N, R9E, PIN# PL 326-1, Town of Pine Lake. This Conditional Use Permit, #09-246, was approved on May 20, 2009. The owners would like one of the conditions amended.

Ms. Wilson indicated the owner is requesting the condition regarding parking be amended to “no parking on Cross Country Road”. The town submitted a letter approving parking on one side of the road and request more orderly parking for events. The next scheduled event is to take place on October 10, 2009.

The committee agreed to amend the parking condition, as this is a town issue and not an issue for public comment. Mr. Holewinski noted legal counsel had initially advised the committee that a public hearing be held, however, the committee agreed this is not necessary and can be addressed with the town.

Motion by Ted Cushing, second by Frank Greb that based on hearing the alterations, safety issue and letter from the town board that the change be made to the CUP conditions to allow parking on one side of the road. With all members present voting “aye”, the motion carried.

The committee agreed that it is up to the town of Pine Lake as to which side of the road parking will be allowed.

Possible revisions to Section 9.42 E, General Standards for approval of Conditional Use Permits, of the Oneida County Zoning and Shoreland Protection Ordinance.

Mr. Holewinski indicated this agenda item will be postponed until Mr. Jennrich is present. A copy of the general standards was distributed to the committee.

2010 Budget

Steve Osterman, Planning Manager distributed the 2010 budget (Exhibit #2). Denise Hoppe, Office Manager also present.

Mr. Cushing asked if staff followed the guideline request ones and twos in the budget elimination meeting handout. Committee and staff discussed the handout (Exhibit #3). Staff and committee made changes to the budget as noted in the exhibits. Ms. Hoppe also noted that not filling the Zoning Tech I position will create an approximate savings of \$60,000 however; it is up to LRES to formally take this position out of the department. The committee agreed to increase the onsite inspection service pending sale of property fee to \$125 and adjust the revenue budget accordingly.

Staff will make the changes discussed and bring back another 2010 budget to the next committee meeting.

Time: 2:40 p.m. Reconvene discussion on 2010 budget.

Ms. Hoppe presented a revised 2010 budget (Exhibit #7). Ms. Hoppe will address \$7000 personnel expenses in a letter format. Mr. Cushing recommended a policy regarding #521201, to keep legal service in the county. The committee discussed #521901 comprehensive planning expenses that are rolled over each year and that the amount should be reduced after the reduction agreement with NCWRP.

Motion by Ted Cushing, second by Larry Greschner to approve the 2010 Planning and Zoning budget as submitted with the changes made including changes made via a cover letter and change to non-metallic mining and NCWRPC. With all members present voting “aye”, the motion carried.

Staff attendance at upcoming NR 115 Public Hearings on September 2nd and September 10, 2009 in Madison, WI

Staff attendance at NR 115 information meeting on September 3, 2009 in Three Lakes, WI.

Motion by Larry Greschner, second by Frank Greb to have staff attend the NR115 meetings on September 2nd, September 10th in Madison and September 3rd in Three Lakes. With all members present voting “aye”, the motion carried.

A copy of the letter sent to the natural resource committee by the department was distributed (Exhibit #4).

Time: 2:00 p.m. Recess for public hearing.

Line item transfers, refunds, purchase orders and bills

Mr. Osterman presented bills and purchase orders in the amount of \$2834.70 and \$340.04 (Exhibits #5-6).

Motion by Frank Greb, second by Charles Wickman to approve the purchase orders and bills as presented. With all members present voting “aye”, the motion carried.

Approve future meeting dates: September 16, 2009 and October 7, 2009.

The committee agreed to change the October 7th meeting to Monday, October 5, 2009 as several committee members will be in budget meetings that week.

Mr. Holewinski noted he will be absent for the October 21st meeting and Mr. Greb will no longer be on the committee. Ted Cushing will Chair that meeting.

Public Comments

No public comment was made.

Future agenda items.

- Language revision of the contract or agreement with NCWRPC (comp planning).
- Section 9.42 General Standards of CUP.
- Sanitary assessment fee on the budget upon legal opinion.

Adjourn

Time: 2:50 p.m.

Motion by Ted Cushing, second by Charles Wickman to adjourn. With all members present voting “aye”, the motion carried.

Scott Holewinski, Chair

Pete Wegner, Assistant Zoning Director