

LAW ENFORCEMENT & JUDICIARY COMMITTEE

February 6, 2008

9:00 A.M.

Chairman O'Melia called meeting to order at 9:01 a.m. in Committee Room #2, at the Oneida County Courthouse.

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chairman Ted Cushing, Member Jack Young, Member Paul Dean, and Member Peter Wolk.

OTHERS PRESENT: Recording Secretary Jill Butzlaff, Sheriff Jeffrey Hoffman, Chief Deputy John Sweeney, Lieutenant Dan Hess, Corporation Counsel Brian Desmond, Medical Examiner Traci England, Finance Director Margie Sorenson, County Coordinator John Potters, Clerk of Court Ken Gardner, and Branch II Secretary Mavis Winkler.

Motion by Cushing to approve the February 6, 2008 agenda as posted, second was offered by Young; all ayes on voice vote, the motion carried 5-0.

Motion by Wolk to approve the January 16, 2008 minutes as presented, second was offered by Cushing; all ayes on voice vote, the motion carried 5-0.

MATTERS FOR DISCUSSION / ACTION:

Sheriff's Department - Radio Project VHF and Microwave Radio System

Lieutenant Dan Hess was present and stated he is requesting \$11,400 to pay Team Electric out of the tower contingency fund for the Channel 9 site.

Motion by Cushing to approve spending \$11,400 of the tower contingency fund to Team Electric for the Channel 9 tower site, second by O'Melia; all ayes on voice vote, the motion carried 5-0.

Sheriff's Department – 2008 Northwest Community Policing Grant – 2008 Funds received

Sheriff Jeffrey Hoffman was present and noted the Northwest Grant amount had been lowered in recent years from the previous \$50,000 award. Hoffman stated that he and Sweeney had contacted Attorney General Van Hollen with concerns about the decreasing amount, and this year the full \$50,000 was awarded to Oneida County. Discussion was for information only, no action taken.

Sheriff's Department - Radio Project VHF and Microwave Radio System

Chief Deputy John Sweeney was present. Sweeney stated that Lieutenant Hess has been instructed to research how to maintain the newly constructed tower equipment. Sweeney noted he would like to begin working with Finance Director Sorenson and County Coordinator Potters to determine whether repair services should be contracted out, or if there is a need for a radio technician staff member. Sweeney noted he would return to the Committee when further information has been obtained. Information was discussion only, no action taken.

Medical Examiner – Provide Services for Forest County

Oneida County Medical Examiner Traci England and Finance Director Margie Sorenson were

LAW ENFORCEMENT AND JUDICIARY COMMITTEE

February 6, 2008

Page 2

present. At this time, Forest County has hired their own Medical Examiner, and is no longer interested in contracting with Oneida County for Medical Examiner services. England noted she handled four calls under mutual aid, and Forest County would be billed for those services. Information was discussion only, no action taken.

Medical Examiner – Space Needs

Oneida County Medical Examiner Traci England and Finance Director Margie Sorenson were present. Sorenson noted Buildings and Grounds Director, Curt Krouze, determined a cost of \$11,000 for the Medical Examiner to work in a portioned off area of the existing Buildings and Grounds office. Krouze prepared a furniture/equipment service form detailing the estimated needs of the department. Sorenson suggested the Committee forward the information to the Buildings and Grounds Committee to determine the proper location for an office.

Motion by Cushing to approve forwarding the space needs request to the Buildings and Grounds Committee in order to set up space and equipment for the Medical Examiner as outlined on the service request form, second by Wolk; all eyes on voice vote, the motion carried 5-0.

Assistant Corporation Counsel

Corporation Counsel, Brian Desmond, was present. Desmond noted that the due date for new applications is February 29, 2008. He will then contact the Committee to schedule interviews. Discussion was information only, no action taken.

Renewal of Westlaw Contract

Corporation Counsel, Brian Desmond, was present. Desmond noted that Westlaw is an online legal resource for the department. Desmond recommended a three-year renewal.

Motion by Cushing to renew the Westlaw contract at the three-year level, second by Young; all eyes on voice vote, the motion carried 5-0.

AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS

Following examination and discussion of all vouchers, BPO Reports, line item transfers, and all other financial information submitted by law enforcement departments, the following motions were made.

Cushing made a motion to approve the line item transfers for the District Attorney's office, second by Wolk; all eyes on voice vote, the motion carried 5-0.

Cushing made a motion to approve all vouchers, BPO Reports, and all other financial information submitted by law enforcement departments, second by Wolk; all eyes on voice vote, the motion carried 5-0.

PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS

There were no other public comments or discussions.

LAW ENFORCEMENT AND JUDICIARY COMMITTEE

February 6, 2008

Page 3

DISCUSS TOPICS FOR NEXT AGENDA / SET DATE AND TIME OF NEXT MEETING

The next regular meetings were scheduled for:

February 20, 2008	9:00 a.m.
March 5, 2008	9:00 a.m.

Topics to be discussed:

Dive Team Update

ADJOURNMENT

There being no further business before this committee, Cushing made a motion to adjourn with a second by Volk; all eyes on voice vote, the motion carried 5-0 and the meeting was adjourned at 9:32 a.m.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY

jab