

LAW ENFORCEMENT & JUDICIARY COMMITTEE

March 4, 2009

9:00 A.M.

Chairman O'Melia called the meeting to order at 9:02 a.m. in Committee Room #2, at the Oneida County Courthouse.

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chairman Peter Wolk, Member Paul Dean, Member Ted Cushing, and Member Jack Young.

OTHERS PRESENT: Recording Secretary Jill Butzlaff, Sheriff Jeff Hoffman, Emergency Management Director Ken Kortenhof, County Coordinator John Potters, and Jail Administrator Kaye Juel.

Motion by Dean to approve the March 4, 2009 agenda as posted, second was offered by Cushing, all ayes on voice vote; the motion carried 5-0.

Motion by Cushing to approve the February 18, 2009 minutes as presented, second was offered by Dean, all ayes on voice vote; the motion carried 5-0.

MATTERS FOR DISCUSSION / ACTION:

Sheriff's Department - Storage Needs

Emergency Management Director Ken Kortenhof was present. In lieu of the resolution, the following motion was made:

Motion by Cushing that the Law Enforcement and Judiciary Committee recognizes the need for a new storage facility and authorizes Chief Deputy John Sweeney and Emergency Management Director Ken Kortenhof to approach the Buildings and Grounds Committee regarding the storage needs of the Department, motion was seconded by Young. On roll call vote: Dean aye, Wolk aye, Young aye, Cushing aye, O'Melia aye. All ayes on voice vote; the motion carried 5-0.

Sheriff's Department – Vacancy Review - Corrections Officer

Sheriff Jeff Hoffman, Jail Administrator Kaye Juel, and County Coordinator John Potters were present. Hoffman noted that a Sergeant retired on November 1st and that position was re-classified as the Assistant Jail Administrator. The Assistant Jail Administrator position has now been filled which created the Corrections Officer vacancy. Sheriff Hoffman has discussed the need for the position with County Coordinator John Potters. Brief discussion followed regarding the minimum staffing requirements in the Jail and the inmate population. Hoffman noted that the shortage is now being covered by other employees creating overtime. O'Melia questioned the cost impact of the overtime. Potters noted he has been in discussion with Finance Director Sorenson regarding the fiscal impact. Potters stated that extended hours can lead to safety concerns for the Department.

Motion by Cushing to authorize the Sheriff's Department to begin the recruiting process for the Corrections Officer, second by Young, all ayes on voice vote; the motion carried 5-0.

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Sheriff's Department - State Budget – Requested review for Finance Director

Hoffman distributed information on the State budget to Committee members. Hoffman noted the proposed State budget may impact the number of State inmates housed at our facility. Hoffman stated that the Department currently houses a maximum of 60 State inmates. Brief discussion followed regarding other potential changes including eliminating probation for misdemeanors, and increased costs to house juveniles. Brief discussion followed regarding costs for housing state and local inmates. Discussion was for information only, no action taken.

AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS

O'Melia noted that Branch I had previously submitted two vouchers that were signed by Committee and rejected by the Finance Director. The Finance Director indicated the cost for the vouchers was not budgeted.

Motion by Cushing to reject payment of the two vouchers submitted by Judge O'Melia as the items had not been paid in the past, second by Dean, all ayes on voice vote; the motion carried 5-0.

9:45 a.m. O'Melia stepped out of the meeting briefly.

Motion by Cushing to approve the line item transfers, second by Wolk, all ayes on voice vote; the motion carried 4-0.

9:49 a.m. O'Melia returned to the meeting.

Following examination and discussion of all vouchers, BPO Reports, and all other financial information submitted by law enforcement departments, Cushing made a motion to approve all documents as presented except the two for Branch I that were rejected, second by Dean all ayes on voice vote, the motion carried 5-0.

DISCUSS TOPICS FOR NEXT AGENDA / SET DATE AND TIME OF NEXT MEETING

The next regular meeting was scheduled for:

April 1st, 2009 9:00 a.m.

PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS

There were no other public comments or discussions.

ADJOURNMENT

There being no further business before this committee, Cushing made a motion to adjourn with a second by Wolk, all ayes on voice vote; the motion carried 5-0 and the meeting was adjourned at 9:59 a.m.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY jab