

# **LAW ENFORCEMENT & JUDICIARY COMMITTEE**

**August 5, 2009**

**9:00 A.M.**

Vice Chairman Wolk called the meeting to order at 9:00 a.m. in Committee Room #2, at the Oneida County Courthouse.

9:00 a.m. Chairman David O'Melia arrived.

## **LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:**

Chairman David O'Melia, Vice Chairman Peter Wolk, Member Jack Young, Member Paul Dean, and Member Ted Cushing.

**OTHERS PRESENT:** Recording Secretary Jill Butzlaff, Chief Deputy John Sweeney, Lieutenant Dan Hess, County Coordinator John Potters, Medical Examiner Traci England, Finance Director Margie Sorenson, Family Court Commissioner Secretary Tammy James, and Circuit Court Branch II Secretary Deb Shawl.

Motion by Dean to approve the August 5, 2009 agenda as posted, second was offered by Cushing, all ayes on voice vote; the motion carried 5-0.

Motion by Cushing to approve the July 1, 2009 minutes as presented, second was offered by Wolk, all ayes on voice vote; the motion carried 5-0.

## **MATTERS FOR DISCUSSION / ACTION:**

### **Corporation Counsel - Oneida County Coordinated Services Team Committee**

Corporation Counsel Brian Desmond was present. Desmond noted he has been asked to participate in monthly meetings for this Committee. The Committee focuses on families with mental health issues, and keeping children in their homes. Desmond noted the only cost would be his time, and he believes it is a good idea for him to be involved. Discussion was information only, no action taken.

### **Sheriff's Department - Bond Schedule Update**

Chief Deputy Sweeney was present and noted that the new state budget implemented new fines and forfeitures. County Code 25.04 (4) (c) requires these changes be approved by the Committee.

Motion by Cushing to approve the bond schedule update as presented, second by Wolk, all ayes on voice vote; the motion carried 5-0.

### **Sheriff's Department - Radio Project Update**

Chief Deputy Sweeney and Lieutenant Hess were present. Hess presented a budget update to the Committee. Hess noted equipment for the Vilas/Oneida interconnect should be arriving in October. Hess presented cost estimates to locate on a new tower that is being built in Minocqua. Sweeney stated Minocqua is in need of better coverage and he feels this tower will accommodate these needs. Discussion was information only, no action taken.

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## **Medical Examiner - Re-organization**

Medical Examiner Traci England, County Coordinator John Potters, and Finance Director Margie Sorenson were present. England noted she currently performs most administrative duties of the Medical Examiner position, but the Chief Deputy also has a salary to perform such duties. England is proposing eliminating the salary associated with the Chief Deputy position, and establishing an on-call rate and LTE hourly rate for administrative duties when she is unavailable or unable to perform her duties. The current salary is \$5124.50 per year for the Chief Deputy. England is proposing either \$1.00 or \$2.00 per hour for on-call pay and an hourly rate to be negotiated. Potters stated this would not be a reduction in services. Brief discussion followed regarding the types of administrative duties involved. Sorenson noted an LTE rate would need to be defined along with a determination of when the on-call would be paid. England noted all deputies are currently qualified to perform these duties in her absence. O'Melia suggested this topic be addressed with the Medical Examiner's budget at a future meeting. Discussion was information only, no action taken.

## **Family Court Commissioner - 2010 Budget**

Tammy James, Family Court Commissioner Secretary was present. James noted there were some changes, but no budget increases for expenses. The Committee requested Peterson add subtotals and totals to the budget and return with a corrected copy (return to this topic later in the meeting).

## **Circuit Court Branch II - 2010 Budget**

Deb Shawl, Secretary Branch II was present. Shawl presented an LTE request for the Law Clerk position which runs from June-June.

Motion by Cushing to approve the LTE staffing request for Branch II for 2010, second by Wolk, all ayes on voice vote; the motion carried 5-0.

In addition, Shawl presented the budget with some additional Revenue accounts for various reimbursements and some decreases in the expense accounts. Shawl noted there was an error in the Wages line item. The Committee requested Shawl clarify the appropriate wage number and return with a corrected copy (return to this topic later in the meeting).

## **Family Court Commissioner - 2010 Budget**

James returned with her corrected budget.

Motion by Cushing to approve the Family Court Commissioner budget and forward to Finance, second by Wolk, all ayes on voice vote; the motion carried 5-0.

## **AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS**

Following examination and discussion of all vouchers, BPO Reports, and all other financial information submitted by law enforcement departments, the following motions were made:

Cushing made a motion to approve all vouchers, BPO Reports, and other financial information as submitted by law enforcement departments, second by Dean, all ayes on voice vote; the motion

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carried 5-0.

Cushing made a motion to approve the line item transfer for the Sheriff's Department, second by Young, all ayes on voice vote; the motion carried 5-0.

### **DISCUSS TOPICS FOR NEXT AGENDA / SET DATE AND TIME OF NEXT MEETING**

The next regular meeting was scheduled for:

August 19, 2009 – 9:00 a.m.

September 2, 2009 – 9:00 a.m.

### **MATTERS FOR DISCUSSION / ACTION:**

#### **Circuit Court Branch II - 2010 Budget**

Shawl returned to the Committee with her budget corrections.

Motion by Cushing to approve the Circuit Court Branch II budget and forward to Finance, second by Wolk, all ayes on voice vote; the motion carried 5-0.

#### **Register in Probate- 2010 Budget**

Shawl presented the Register in Probate budget on behalf of Ohman. There were no changes to the budget expenses.

Motion by Cushing to approve the Register in Probate budget, second by Dean, all ayes on voice vote; the motion carried 5-0.

### **AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS**

The Register in Probate vouchers arrived at this time. Following examination of the vouchers the following motion was made:

Cushing made a motion to approve the Register in Probate vouchers as submitted, second by Dean, all ayes on voice vote; the motion carried 5-0.

### **PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS**

There were no other public comments or discussions.

### **ADJOURNMENT**

There being no further business before this committee, Cushing made a motion to adjourn with a second by Wolk, all ayes on voice vote; the motion carried 5-0 and the meeting was adjourned at 10:02 a.m.

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COMMITTEE CHAIRMAN

COMMITTEE SECRETARY     jab