

LAW ENFORCEMENT & JUDICIARY COMMITTEE

August 19, 2009

9:00 A.M.

Chairman O'Melia called the meeting to order at 9:00 a.m. in Committee Room #2, at the Oneida County Courthouse.

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chairman Peter Wolk, Member Jack Young, Member Paul Dean, and Member Ted Cushing.

OTHERS PRESENT: Recording Secretary Jill Butzlaff, Chief Deputy John Sweeney, Jail Administrator Kaye Juel, District Attorney Mike Bloom, County Coordinator John Potters, Corporation Counsel Brian Desmond, Clerk of Court Gina Olson, Circuit Court Branch I Secretary Kathleen Belliveau, and Sheriff Department Secretary Jane Prah.

Motion by Cushing to approve the August 19, 2009 agenda as posted, second was offered by Dean, all ayes on voice vote; the motion carried 5-0.

Motion by Wolk to approve the August 5, 2009 minutes as presented, second was offered by Cushing, all ayes on voice vote; the motion carried 5-0.

MATTERS FOR DISCUSSION / ACTION:

Corporation Counsel - 2010 Budget

Corporation Counsel Brian Desmond was present. Desmond presented the Department budget and noted he had made some minor reductions. Brief discussion followed regarding the various line items in the Corporation Counsel budget.

Motion by Dean to accept the 2010 budget from Corporation Counsel and forward to the Finance Committee for approval, second by Wolk, all ayes on voice vote; the motion carried 5-0.

District Attorney- 2010 Budget Review

District Attorney Mike Bloom was present. Bloom presented the Department budget. Brief discussion followed regarding the Restorative Justice line item in the budget and the differences between Restorative Justice and Teen Court. Bloom noted that if Restorative Justice was removed from his budget, it would not have a negative impact on the District Attorney's office.

Motion by Cushing to remove \$18,700 in account 521908 Juvenile Justice Program from the District Attorney's 2010 budget, second by Dean. The following discussion followed the motion:

Young questioned how this affected Vilas County's request for Oneida County to enter the program. Bloom stated removal of the program may reduce the availability of the program for Oneida County.

All ayes on voice vote regarding the above motion, the motion carried 5-0.

Further discussion followed on a new revenue line item for Criminal Diversion that was offset by expenses.

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Motion by Cushing to adjust expenses from \$240,279 to \$221,579 and forward the budget to the Finance Committee for approval, second by O'Melia.

There was a brief discussion regarding a revenue line item for restitution.

All ayes on voice vote regarding the above motion, the motion carried 5-0.

District Attorney - LTE Request – September

Bloom presented a request to hire an LTE for three days in September in order for the clerical staff to attend a conference. The dates the LTE would be utilized are September 16-18, 2009.

Motion by O'Melia to authorize the hiring of an LTE for the hours requested and forward to the Labor Relations and Employee Services Committee, second by Wolk, all ayes on voice vote; the motion carried 5-0.

District Attorney - 2010 Staffing Requests

Bloom presented a request for the summer intern position. Bloom noted this position provides assistance to the District Attorney's office during the summer months. Bloom stated he believes this is an opportunity for students to gain experience, and provides a service to the law school. The law school provides \$2,500 toward the funding of the position.

Motion by Dean to approve the intern position for a 10 week period and forward to the Labor Relations and Employee Services Committee, second by Wolk, all ayes on voice vote; the motion carried 5-0.

District Attorney - 2010 Furniture Requests

Bloom presented an estimate of \$1,313 for a filing cabinet.

Motion by Wolk to approve the furniture request and forward to the Buildings and Grounds Committee for approval, second by Cushing, all ayes on voice vote; the motion carried 5-0.

Sheriff's Department - 2010 Staffing Requests

Chief Deputy John Sweeney and Jail Administrator Kaye Juel were present. Sweeney stated they are not asking for any new employees. Sweeney stated the first request pertains to Dive Team members that are Limited Term Employees.

Motion by Cushing to approve the LTE staffing request for the Dive Team Members and forward to the Labor Relations and Employee Services Committee, second by Young, all ayes on voice vote, the motion carried 5-0.

Sweeney noted the Department is requesting an LTE for a Corrections Officer position if the need arises in 2010. Sweeney noted that Sheriff Hoffman and John Potters had worked together to utilize an LTE in 2009 due to special circumstances. Sweeney noted this is fiscally neutral and would be utilized as needed.

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Motion by Young to approve the LTE staffing request for the Corrections Officer and forward to the Labor Relations and Employee Services Committee, second by Wolk, all ayes on voice vote; the motion carried 5-0.

Sweeney stated the Department receives grant funding for a Community Policing Officer that works out of the Northwest office adjacent to the reservation. The Department will request \$50,000 for the position, but has received various amounts since inception in 2000. Sweeney stated there is a need for the position.

Motion by Cushing to approve the request for the Northwest Community Policing position and forward to the Labor Relations and Employee Services Committee, second by Wolk, all ayes on voice vote; the motion carried 5-0.

Sheriff's Department - 2010 Furniture Requests

Sweeney noted the Department is requesting a network capable printer/scanner in order to reduce printing and paper costs.

Motion by Cushing to approve the copier request and forward to the Buildings and Grounds Committee, second by Young, all ayes on voice vote; the motion carried 5-0.

Branch I - 2010 Budget Review

Branch I Secretary Kathleen Belliveau was present. Belliveau presented the Department budget and briefly discussed the changes.

Motion by Cushing to accept the Circuit Court Branch I budget and forward to the Finance Committee for approval, second by Dean, all ayes on voice vote; the motion carried 5-0.

Branch I - 2010 Staffing Requests

Belliveau noted the request is for financing one-third of the Law Clerk position. One-third of the cost was previously approved for Branch II.

Motion by Cushing to approve the staffing request that is split with 2/3 and 1/3 and forward to the Labor Relations and Employee Services Committee, second by Wolk, all ayes on voice vote; the motion carried 5-0.

Clerk of Courts - 2010 Budget Review

Clerk of Court Gina Olson was present. Olson reviewed the changes in her budget. Brief discussion followed on various line items. Olson clarified that the Law Library costs associated with public access are in her Department's budget.

Motion by Cushing to reduce account number 699006 Library Books and Film by \$2,700 from \$15,700 to \$13,000 to eliminate patron access to the law library, second by Wolk; all ayes on voice vote, the motion carried 5-0.

Motion by Cushing to approve the budget as amended and forward to the Finance Committee for approval, second by Wolk, all ayes on voice vote; the motion carried 5-0.

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Clerk of Courts - 2010 Staffing Requests

Olson presented a staffing request for the bailiffs that are used for trials.

Motion by Cushing to approve the staffing request as submitted by the Clerk of Court for the bailiff position and forward to the Labor Relations and Employee Services Committee, second by Wolk, all ayes on voice vote; the motion carried 5-0.

AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS

10:00 a.m. O'Melia was excused from the meeting.

Following examination and discussion of all vouchers, BPO Reports, and all other financial information submitted by law enforcement departments, the following motions were made:

Cushing made a motion to approve the line item transfer for the Sheriff's Department, second by Dean; all ayes on voice vote; the motion carried 4-0.

Motion by Cushing to approve all vouchers, BPO Reports, and other financial information as submitted by law enforcement departments, second by Young, all ayes on voice vote; the motion carried 4-0.

DISCUSS TOPICS FOR NEXT AGENDA / SET DATE AND TIME OF NEXT MEETING

The next regular meeting was scheduled for:

September 2, 2009 – 9:00 a.m.

PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS

There were no other public comments or discussions.

ADJOURNMENT

There being no further business before this committee, Dean made a motion to adjourn with a second by Wolk, all ayes on voice vote; the motion carried 4-0 and the meeting was adjourned at 10:05 a.m.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY jab