

LAW ENFORCEMENT & JUDICIARY COMMITTEE

September 1, 2010

9:00 A.M.

Chairman O'Melia called the meeting to order at 9:00 a.m. in Committee Room #2 of the Oneida County Courthouse.

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chairman Bob Metropulos, and Member Billy Fried. Members Jack Young and Paul Dean were excused.

OTHERS PRESENT: Recording Secretary Jill Butzlaff, Sheriff Jeff Hoffman, Chief Deputy John Sweeney, Lieutenant Dan Hess, County Coordinator John Potters, Jail Administrator Kaye Juel, Clerk of Circuit Court Gina Olson, Judicial Assistant Branch I Kathleen Belliveau, District Attorney Mike Bloom, Judicial Assistant Branch II Deb Shawl, Medical Examiner Traci England, and Corporation Counsel Secretary Shari Gorney.

Motion by Fried to approve the September 1, 2010, agenda as posted, second was offered by Metropulos, all ayes on voice vote; the motion carried 3-0.

Motion by Fried to approve the August 4, 2010, minutes as presented, second was offered by Metropulos, all ayes on voice vote; the motion carried 3-0.

MATTERS FOR DISCUSSION / ACTION:

Corporation Counsel - 2011 Budget

Corporation Counsel Secretary, Shari Gorney, was present. O'Melia noted the Corporation Counsel budget reflects a 6% reduction. Brief discussion followed regarding budget decreases.

Motion by Metropulos to approve the 2011 Corporation Counsel budget and forward to the Finance Committee, second by Fried, all ayes on voice vote; the motion carried 3-0.

District Attorney - 2011 Budget

District Attorney, Mike Bloom, was present. Bloom distributed copies of his budget to the Committee. Brief discussion followed regarding revenues received in the District Attorney's budget, and the distribution of funds for fines paid in the Clerk of Court's Department. Bloom stated Financial Crime Services has been contracted to handle worthless checks unless it is a forgery. Bloom stated the budget had been reviewed by Finance Director Sorenson to assure the 5% decrease was met.

Motion by Metropulos to approve the 2011 District Attorney Budget and forward to the Finance Committee, second by Fried, all ayes on voice vote; the motion carried 3-0.

Circuit Court Branch II - 2011 Budget

Judicial Assistant, Deb Shawl, was present. Shawl stated she is returning to Committee with a 5% cut in guardian ad litem fees. Brief discussion followed regarding the use of guardian ad litem fees.

Motion by Fried to approve the 2011 Circuit Court Branch II budget and forward to the Finance

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Committee, second by Metropulos, all ayes on voice vote; the motion carried 3-0.

Circuit Court Branch I - 2011 Budget

Judicial Assistant, Kathleen Belliveau, was present. Belliveau stated she decreased medical services, guardian ad litem fees, and other miscellaneous items to achieve the 5%.

Motion by Metropulos to approve the 2011 Circuit Court Branch I budget and forward to the Finance Committee, second by Fried, all ayes on voice vote; the motion carried 3-0.

Clerk of Circuit Court - 2011 Budget

Clerk of Circuit Court, Gina Olson, was present. Olson noted her decreases included LTE wages, and other professional services. Olson noted the LTE wages are for bailiff positions used at jury trials and cannot be predicted. Brief discussion followed on the revenues received in the Clerk of Court's office.

Motion by Metropulos to approve the 2011 Clerk of Circuit Court budget and forward to the Finance Committee, second by Fried, all ayes on voice vote; the motion carried 3-0.

Register in Probate - 2011 Budget

Register in Probate, Amy Franzen, was present. Brief discussion followed on the department's reduction of expenses by 5%.

Motion by Fried to approve the 2011 Register in Probate budget and forward to the Finance Committee for approval, second by Metropulos, all ayes on voice vote; the motion carried 3-0.

Medical Examiner - 2011 Budget

Medical Examiner - Automobile presentation

Medical Examiner, Traci England, was present. England indicated it was difficult to determine where to cut, but she decreased pathology, automobile allowance and ambulance clinic expenses. England stated concerns that the pathology line item will be short in the 2010 budget and she decreased it for 2011. The Committee expressed concerns that the decrease was unrealistic. Discussion followed regarding England transporting bodies that were autopsied for non-criminal cases, rather than using a livery service. O'Melia expressed concerns that this would take money away from private business owners

England shared photographs with Committee members of some undesirable work conditions, and provided a letter from the Oneida County Health Department that stated concerns with re-activation of fluids that could be transported in a vehicle.

County Coordinator, John Potters, noted that there are State Statutes outlining a no-compete clause that affects private enterprise. Fried questioned whether the Sheriff's Office had a vehicle in the inventory that would accommodate the Medical Examiner and could be purchased. Chief Deputy, John Sweeney, noted that when the vehicles are taken out of the Sheriff's inventory they are worn out. Sweeney also clarified that the Sheriff's Office does not want to lose control of the chain of custody on criminal investigations, while maintaining a good working relationship with the Medical Examiner.

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Brief discussion followed on the circumstances when England would transport bodies. England noted that she would only be transporting bodies that require an investigation for cause and manner of death, and would not be competing with the private industry. England noted she paid several thousand dollars to the livery service for transporting autopsies in 2009. England stated if she was transporting with a county owned vehicle, the county would not pay her any extra money, as her investigation is based on a set rate. Discussion followed regarding the type of vehicle that would be purchased and fiscal impact.

Motion by Metropulos to allow the Medical Examiner to pursue the purchase of a vehicle suitable for Medical Examiner duties not to exceed \$30,000 and bring back a fiscal impact statement to the Committee, second by Fried, all ayes on voice vote; the motion carried 3-0.

Potters noted that the Medical Examiner's budget could be affected by this purchase and suggested that if a vehicle is purchased a separate budget be created to save money for a future purchase.

Motion by O'Melia to table the 2011 Medical Examiner's budget and request the Medical Examiner return on September 8, 2011 at 9:00 a.m. with more information, second by Metropulos, all ayes on voice vote; the motion carried 3-0.

Sheriff's Office – Radio Project Update

Lieutenant Dan Hess, Chief Deputy John Sweeney, and Sheriff Jeff Hoffman were present. Hess noted the Vilas/Oneida interconnect project is nearing completion and should be finished by the end of the year. Hess clarified for Committee members this connection allows Vilas to dispatch for Oneida if needed. O'Melia questioned if Minocqua was still utilized as a backup. Hoffman stated ideally Minocqua would still be used for redundancy. Hess briefly discussed the budget for the Vilas/Oneida interconnect.

Hess noted that Oneida County will be placing equipment on the Minocqua tower that is being built by NRG media. Hess informed the Committee what vendors would be hired to assist with this project and the estimated cost of \$450,000 would be paid from Phase I Radio budget. Hess stated he would return to the next meeting with a final budget. Discussion was information only, no action taken.

Sheriff's Office - Update Storage Facility

Chief Deputy John Sweeney was present, and noted he has met with Buildings and Grounds Director, Curt Krouze, numerous times regarding the storage facility. Sweeney noted the current storage facility was a short-term solution and not a permanent fix. Sweeney noted Buildings and Grounds has approved updating the Emergency Management area, but the update does not address the needs of the Sheriff's Office. Sweeney informed the Committee this need has been in the long-term plan since 1997, and performing the work now could be a substantial cost savings to the County. Discussion was information only, no action taken.

Sheriff's Office - 2011 Budget

Sheriff Jeff Hoffman presented the Sheriff's Office 2011 budget. Hoffman discussed the economic downturn and changes in Wisconsin's drunken driving laws. Hoffman stated there is no guarantee

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in regards to housing State inmates with the election of a new governor. Hoffman stated the budget reflects increases in contracts for inmate food and medical, but other decreases were made to offset those increases. Hoffman noted the office continues to invest in risk management, recreational safety, and he supports continuing the dive team. Hoffman does not predict any increase in drug enforcement state aid, but the office will continue to investigate and fight drug crimes. Hoffman discussed the Phase II Radio Project which was submitted with the budget. Hoffman noted there will be a savings of approximately \$750,000 for this project. Chief Deputy Sweeney highlighted some small increases in the fee schedule, and noted the staff continues to spend a massive amount of time processing open records.

Brief discussion followed regarding the exchange of services between law enforcement agencies. Sweeney noted the Office will continue to evaluate invoicing other agencies for use of the Dive Team. Fried questioned the effectiveness of paying overtime to staff while a vacancy exists. Potters noted that there could be a substantial savings in benefits while the vacancy exists.

Motion by Metropulos to approve the Sheriff's Office 2011 budget and forward to the Finance Committee, second by Fried, all ayes on voice vote; the motion carried 3-0.

Update on Multi-jurisdictional Computer System Upgrade

Project Manager, Jill Butzlaff, was present and stated there were some changes to the modules in the contract. The additional modules did not have a cost impact, but the yearly maintenance will be increased due to the change. The first year maintenance was included in the contract, and will now increase by \$354.00 per year. Butzlaff noted other changes will likely be made as the project continues and this amount may not be required, or may increase depending on the circumstances. Butzlaff requested permission to take the additional \$354.00 from the project contingency fund.

Motion by O'Melia to approve spending \$354.00 from the contingency fund if needed, second by Metropulos, all ayes on voice vote; the motion carried 3-0.

AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS

Following examination of financial information submitted by law enforcement departments, O'Melia made a motion to approve all vouchers, BPO Reports, line items transfers, and other financial information as submitted by law enforcement departments, second by Fried, all ayes on voice vote; the motion carried 3-0.

DISCUSS TOPICS FOR NEXT AGENDA / SET DATE AND TIME OF NEXT MEETING

The next regular meeting was scheduled for:

September 8, 2011 - 9:00 a.m.

Topics for next agenda;

O'Melia- Medical Examiner 2011 Budget and Vehicle Purchase

PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS

There were no other public comments or discussions.

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ADJOURNMENT

There being no further business before this committee, Metropulos made a motion to adjourn with a second by Fried, all ayes on voice vote; the motion carried 3-0 and the meeting was adjourned at 11:55 a.m.

COMMITTEE CHAIRMAN

COMMITTEE SECRETARY jab