

LAW ENFORCEMENT & JUDICIARY COMMITTEE

December 17, 2008

9:00 A.M.

Chairman O'Melia called the meeting to order at 9:01 a.m. in Committee Room #2, at the Oneida County Courthouse.

LAW ENFORCEMENT COMMITTEE MEMBERS PRESENT:

Chairman David O'Melia, Vice Chairman Peter Wolk, Member Paul Dean, Member Ted Cushing, and Member Jack Young.

OTHERS PRESENT: Recording Secretary Jill Butzlaff, Medical Examiner Traci England, County Coordinator John Potters, Assistant Corporation Counsel Mike Fugle, Sheriff Jeff Hoffman, Chief Deputy John Sweeney, Lieutenant Dan Hess, and Jail Administrator Kaye Juel.

Motion by Cushing to approve the December 17, 2008 agenda as posted, second was offered by Dean, all ayes on voice vote; the motion carried 5-0.

Motion by Cushing to approve the December 3, 2008 minutes as presented, second was offered by Dean, all ayes on voice vote; the motion carried 5-0.

MATTERS FOR DISCUSSION / ACTION:

Medical Examiner - Staff attendance at conference

Medical Examiner Traci England was present. England stated she would like permission for up to two staff members to attend the Wisconsin Coroners and Medical Examiners conference that will be held in Wausau. England stated this is a budgeted expense.

Motion by Cushing to approve the attendance of two staff members at the January Wausau Medical Examiners Conference, second by Dean, all ayes on voice vote; the motion carried 5-0.

Medical Examiner - Tissue Contract

Medical Examiner Traci England was present and noted the County is required by statute to have contracts for this service. England stated there has been some re-wording of the contracts due to the addition of Forest County. England noted there are two contracts, one with ATSF and one with RTI. The contracts are for a period of two years each, and have been approved by Corporation Counsel.

Motion by Cushing to approve the two tissue contracts and forward them to the County Board Chairman for approval, second by O'Melia, all ayes on voice vote; the motion carried 5-0.

Sheriff's Department - Inmate Health Services Contract

Sheriff Jeff Hoffman and Jail Administrator Kaye Juel were present. Hoffman noted that HPL is the current health provider in the Jail. HPL has sent contract proposals for one, two, or three years. Sheriff Hoffman recommended a three year contract extension. Brief discussion followed regarding the circumstances when inmates are provided health care, and the number of inmates that receive health care.

Motion by Cushing to approve the three year contract extension with HPL, second by Wolk, all ayes

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on voice vote; the motion carried 5-0.

Sheriff's Department - Video camera recording equipment – Update 1.30 of the County Code with Ordinance Amendment & Resolution for County Board

Sheriff Jeff Hoffman, Chief Deputy John Sweeney, and Assistant Corporation Counsel Mike Fugle were present. Hoffman stated he would like more time to review the remainder of the retention schedule pertaining to the Sheriff's Department and make any necessary changes at one time. Fugle stated that unless otherwise specified, seven years is the standard retention period. Fugle noted that anything less than seven years requires approval of the Public Records Board. Brief discussion followed regarding the various law enforcement records that are maintained at the Sheriff's Department and the storage space available at the Sheriff's Department. Discussion was information only; the item will be discussed at the first January meeting, no action taken.

Sheriff's Department - Public Service Grant Update

Chief Deputy John Sweeney and Lieutenant Dan Hess were present. Hess distributed the wireless grant information to the Committee for review. Hess noted that the County will be receiving additional funds due to Verizon not accepting their portion of the allotment. Sweeney commended Hess on his work with this grant. Brief discussion followed regarding technology in 911 centers and the center capabilities. Discussion was for information only, no action taken.

AUDIT OF ALL LAW ENFORCEMENT DEPARTMENTS

Following examination and discussion of all vouchers, BPO Reports, and all other financial information submitted by law enforcement departments, Cushing made a motion to approve all documents as presented; second by Wolk, all ayes on voice vote, the motion carried 5-0.

PUBLIC COMMENTS/DISCUSSIONS/COMMUNICATIONS

There were no other public comments or discussions.

DISCUSS TOPICS FOR NEXT AGENDA / SET DATE AND TIME OF NEXT MEETING

The next regular meeting was scheduled for:

January 7, 2008 9:00 a.m.

ADJOURNMENT

There being no further business before this committee, Cushing made a motion to adjourn with a second by Wolk, all ayes on voice vote; the motion carried 5-0 and the meeting was adjourned at 9:55 a.m.

COMMITTEE CHAIRMAN

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COMMITTEE SECRETARY