

**MINUTES OF THE ONEIDA COUNTY  
EMERGENCY MANAGEMENT COMMITTEE MEETING  
JANUARY 26, 2010**

**COMMITTEE MEMBERS PRESENT:** Chairperson Larry Greschner, Matt Matteson, David O'Melia, Jack Martinson and Sonny Paszak.

**OTHERS PRESENT:** Doug Duchac, Clarence Puza, Ken Kortenhof, Emergency Management Director and Dawn Robinson, Program Assistant.

**CALL TO ORDER**

Chairman Greschner called the meeting to order at 10:00 a.m. in the Community Room of the Oneida County Law Enforcement Center, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

**APPROVE AGENDA/MINUTES OF PREVIOUS MEETING**

MOTION: To approve the Agenda (Paszak/Martinson, PASSED).

MOTION: To approve the December 23, 2009 Committee Meeting Minutes (Martinson/Matteson).

Discussion on motion:

Change the word 'apart' in the last sentence of the HazMat Stakeholders Committee section (located on Page 2) to 'a part' to reflect appropriate sentence content.

MOTION: To approve the December 23, 2009 Committee Meeting Minutes (Martinson/Matteson, PASSED).

**SCHEDULE COMMITTEE MEETING DATE(S)**

The next meeting was scheduled for February 24<sup>th</sup>, 2010 at 10:00 a.m.

**REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER**

Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of December, Exhibit #1 and Exhibit #2.

St. Mary's Hospital will be returning \$97,434.00 in unused subsidies back to the county, which, will be deposited into a continuing appropriations account as past practice. The Director indicated Howard Young would be returning unused subsidies to the County as well. Concerns were expressed with not knowing how the City of Rhinelander's Ambulance Program would affect county revenue. The Committee suggested the Director make a presentation to the County Board of Supervisors informing members of returned subsidies, quality of service (with implementation of Nokomis ambulance), etc. The Director strongly urged the Committee to make sure returned subsidies are placed into a continuing appropriations account as past practice and will contact the Finance Director to make such request.

MOTION: To accept the December financial report and maintenance report of Sacred Heart-St. Mary's Hospital (O'Melia/Matteson, PASSED).

The Howard Young Ambulance Manager will be attending the meeting late due to obtaining report information and the Chairman will address Reports from Howard Young once the Ambulance Manager has arrived.

### **HAZMAT TEAM REPORT**

Puza provided the HazMat Team Report, Exhibit #3.

MOTION: To accept the HazMat Team Report (Matteson/Paszak, PASSED).

### **DIRECTOR'S REPORT**

#### *Equipment Disposal Request:*

Fire District Alpha is interested in purchasing an ambulance radio to install in their fire station. The ambulance radio was replaced, has narrowband capabilities and was valued at approximately \$400.00. The Committee felt this would be a good use of the radio, would benefit the fire department and suggested selling the radio to the fire department for \$1.00.

MOTION: To offer the ambulance radio to the Pelican Lake Fire Department/Fire District Alpha for \$1.00 (Matteson/Greschner, PASSED).

#### *Multi-purpose Building Update:*

The Director wrote a grant to obtain funds (75/25 match) to construct an EOC (Emergency Operation Center) within a 'proposed' addition to the Oneida County Law Enforcement Center. Grant application was sent to OJA (Office of Justice Assistance) on January 15, 2010 with the Federal government receiving applications by February 12, 2010. The Chief Deputy and the Communications Lieutenant assisted with the grant. The Director used the consultants price quotes and calculated expenses based upon the Department occupying one-quarter of the proposed building. The Director received a letter of support from Representative Dave Obey.

Yesterday, the Building & Grounds Committee, the Commission on Aging, the Emergency Management Director and the Chief Deputy toured several possible facilities. At the end of the tour, only two proposals were remaining.

It was mentioned, the Highway Commissioner received grant monies to offset travel expenses to meet with Representative Dave Obey in Washington D.C. to discuss highway funding/issues and concerns. With the coincidental timing of the Commissioner's meeting with Obey and the Federal Government's review of the EOC Grant Application, the Committee advised the Director to contact the Highway Commissioner, provide the Commissioner with a copy of the grant application and ask the Commissioner to mention the application to Representative Obey.

The Committee felt traveling out-of-state to obtain funds for equipment, etc. is money well spent and encouraged the Director to pursue.

**10:34 a.m.** Howard Young Ambulance Manager attended the meeting.

MOTION: To authorize the Emergency Management Director to travel to Washington D.C. to meet with Congressman Obey and forward request through the Finance Department (Martinson/O'Melia).

Discussion on motion:

The purpose of sending the Director to Washington D.C. is to discuss the EOC grant. The Committee discussed going through proper channels when scheduling a meeting with Representatives and discussed compiling lists (and contact information) of Representatives/Congressional members who have input or review future grants.

MOTION: To authorize the Emergency Management Director to travel to Washington D.C. to meet with Congressman Obey and forward request through the Finance Department (Martinson/O'Melia). Roll call vote: Martinson 'aye', Matteson 'no', Paszak 'no', O'Melia 'no', Greschner 'no', motion failed.

The Committee agreed to schedule a 'special' meeting if necessary on the issue.

There was discussion regarding meeting with Obey prior to completing/submitting next years grant application.

The Chairman informed members he, the Director and County Board Supervisor Holewinski toured the River Street Building.

*EMS Funding Assistance Program:*

This is an annual grant that pays for needed items such as Equipment, trainings, etc.

MOTION: To allow the Emergency Management Director to apply for the EMS Funding Assistance Grant (Paszak/Matteson).

Discussion on motion:

Grant monies are based upon population and vary with no county match required.

MOTION: To allow the Emergency Management Director to apply for the EMS Funding Assistance Grant (Paszak/Matteson, PASSED).

### **REPORTS FROM HOWARD YOUNG MEDICAL CENTER**

Freese provided the financial report and maintenance reports of Howard Young for the month of December, Exhibit #4, Exhibit #5 and Exhibit #6.

Howard Young will be returning \$7,567.00 in unused subsidies back to the county.

MOTION: To accept December financial report of Howard Young Medical Center (O'Melia/Martinson, PASSED).

MOTION: To accept the December maintenance reports of Howard Young Medical Center (Martinson/Matteson, PASSED).

The Director indicated he would bring year-end presentation paperwork to the next Committee meeting and if the Committee wishes, a presentation can be scheduled at the March County Board of Supervisor's Meeting.

#### **UPDATE OF THE LOCAL EMERGENCY PLANNING COMMITTEE**

The LEPC Committee met on January 13<sup>th</sup>, 2010 with administrative issues completed.

#### **MONTHLY BUDGET REVIEW**

The Emergency Management Director referred to the department's monthly budget year-end, Exhibit #7.

The Finance Director is working on crediting line item transfers and a large expense will be coming out of HazMat account for pagers. If there are any overages, monies can be taken out of contingency account.

The Emergency Management Director referred to the department's monthly budget for 2010, Exhibit #8.

#### **BILLS, VOUCHERS AND LINE ITEM TRANSFERS**

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibit #9.

HazMat Stakeholders meeting has been cancelled and is rescheduled during the WAHMR (Wisconsin Association of Hazardous Materials Responders) Conference.

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (Paszak/Martinson, PASSED).

#### **PUBLIC COMMENTS**

No public comment was given.

#### **DIRECTORS REPORT**

There was inquiring if a Public Safety Meeting was scheduled for February 10<sup>th</sup>, 2010. Originally, yes. However, the night of February 10<sup>th</sup> will now be a working MABAS (Mutual Aid Box Alarm System) Meeting at the Pelican Fire Department. At this time, the Public Safety Meeting has not been rescheduled.

#### **ITEMS FOR FUTURE AGENDAS**

Year-end report, schedule a 'special meeting' if needed and obtain contact information on House members and/or Senators who are involved with the EOC grant. Develop agenda at Emergency Management Director's discretion.

#### **ADJOURN**

**11:20 a.m.** MOTION: To adjourn the meeting (O'Melia/Matteson, PASSED).