

**MINUTES OF THE ONEIDA COUNTY  
EMERGENCY MANAGEMENT COMMITTEE MEETING  
JANUARY 26, 2011**

**COMMITTEE MEMBERS PRESENT:** Chairperson Matt Matteson, David O'Melia, Jack Martinson, Sonny Paszak and Mike Timmons.

**COMMITTEE MEMBERS &/OR STUDENT ABSENT:** Melissa Scheffer, no TAG (Teens Active in Government) vote taken during meeting.

**OTHERS PRESENT:** Dan Hess (Lt. Oneida County Sheriff's Office), Doug Duchac, Jeff Freese, Ken Kortenhof, Emergency Management Director and Dawn Robinson, Program Assistant.

**CALL TO ORDER**

Chairman Matteson called the meeting to order at 11:00 a.m. at the Oneida County Courthouse, Committee Room #2, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

**INTRODUCTIONS**

Not needed.

**APPROVE AGENDA/MINUTES OF PREVIOUS MEETING**

MOTION: To approve the Agenda (Paszak/Martinson, PASSED).

MOTION: To approve the December 22, 2010 Committee Meeting Minutes (Martinson/Timmons, PASSED).

**SCHEDULE COMMITTEE MEETING DATE(S)**

The next meeting was scheduled for February 22, 2011 at 10:00 a.m.

**PUBLIC COMMENTS**

None.

**REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER**

Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of December 2010, Exhibit #1 and Exhibit #2.

St. Mary's is returning \$111,937.00 in hospital subsidy monies with \$100,000.00 being applied towards the 2011 Ambulance Budget, approved by the Finance Director. Concern was expressed regarding the County losing monthly revenue money due to the decrease in ambulance runs. The Emergency Management Director indicated he has been keeping the Finance Director advised of the ambulance budget and monthly revenue loss. The Committee agreed increasing the tax levy would be better than raising rates while staying in line with Medicare/Medicaid charges. The Committee discussed the Chairman making a statement to the Finance Committee and the County

Board of Supervisors informing them of reasons for increasing the tax levy. The Emergency Management Director will continue to update both the Committee and the Finance Director.

MOTION: To accept the December 2010 financial report and maintenance report of Sacred Heart-St. Mary's Hospital (O'Melia/Martinson, PASSED).

Freese provided the financial report and maintenance report of Howard Young for the month of December 2010, Exhibit #3 and Exhibit #4.

Howard Young is returning \$24,503.00 in hospital subsidy monies. The amount returned to the County by both hospitals total \$136,440.00.

MOTION: To accept the December 2010 financial report and maintenance report of Howard Young Medical Center (Paszak/Timmons, PASSED).

### **2010 AMBULANCE SUMMARY REPORT**

The Director is waiting for more information and will place item on the next agenda.

### **EMS FUNDING ASSISTANCE PROGRAM**

This is a STATE grant with no county match required. Monies from the funding assistance program are used for training and equipment.

MOTION: To apply for EMS Funding Assistance (Martinson/O'Melia, PASSED).

### **HAZMAT TEAM REPORT**

An oral report was given citing the recent business meeting and the upcoming WAHMR (Wisconsin Association of Hazardous Materials Responders) Conference. The Team did not receive any requests for assistance.

MOTION: To accept the oral HazMat Team Report (Timmons/Martinson, PASSED).

### **DIRECTOR'S REPORT**

The County's Weather Radio Grant Application (grant award based upon competitive ranking) was forwarded onto the next step in the review process.

The new ambulance (to be stationed in Nokomis) scheduled for delivery on February 1<sup>st</sup> has been rescheduled to March 1<sup>st</sup>, 2011.

Waiting for a response from the Town of Lynne regarding the sale of the generator and the tower. There were discussions regarding use, tower liability issues and options.

WAHMR (Wisconsin Association of Hazardous Materials Responders) Conference dates and information was shared. The Emergency Management Director is an Instructor at the Conference, and both the HazMat Team and the Rhinelander Fire Department are sending members to attend the conference.

EMS requested replacement of some ambulance cots with electric cots. There was discussion.

**UPDATE OF THE LOCAL EMERGENCY PLANNING COMMITTEE**

The Committee met on January 12, 2011 with election of officers completed. Brian Gehrig is the Chairman and Jason Goeldner is the Vice Chairman. Honig and Nelson were placed on the HazMat Team as regular members and Puza is completing his mid probationary period. Next meeting will be scheduled in June.

**BILLS, VOUCHERS AND LINE ITEM TRANSFERS**

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibits #5 and #6.

Line Item Transfer, Exhibit #5.

MOTION: To approve the bills, vouchers, line item transfers and expense voucher summary sheet (O'Melia/Martinson, PASSED).

**REPORTS/CORRESPONDENCES**

None.

**PUBLIC COMMENTS**

No public comment was given.

**ITEMS FOR FUTURE AGENDAS**

Develop agenda at Emergency Management Director's discretion.

**ADJOURN**

**11:34 a.m.** MOTION: To adjourn the meeting (O'Melia/Martinson, PASSED).

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Matt Matteson, Chairman

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Dawn Robinson, Program Assistant