

**MINUTES OF THE ONEIDA COUNTY
EMERGENCY MANAGEMENT COMMITTEE MEETING
FEBRUARY 22, 2011**

COMMITTEE MEMBERS PRESENT: Chairperson Matt Matteson, David O'Melia, Jack Martinson and Sonny Paszak.

COMMITTEE MEMBERS &/OR STUDENT ABSENT: Mike Timmons was excused. Melissa Scheffer was absent, no TAG (Teens Active in Government) vote taken during meeting.

OTHERS PRESENT: Tom Waydick, Jason Goeldner, Doug Duchac, Jeff Freese, Ken Korten Hof, Emergency Management Director and Dawn Robinson, Program Assistant.

CALL TO ORDER

Chairman Matteson called the meeting to order at 10:00 a.m. at the Oneida County Law Enforcement Center, Community Room, stated the meeting notice had been posted and mailed in accordance with the Wisconsin Open Meeting Law and noted accommodations would be made for handicap accessibility.

INTRODUCTIONS

None.

APPROVE AGENDA/MINUTES OF PREVIOUS MEETING

MOTION: To approve the Agenda (Paszak/Martinson, PASSED).

MOTION: To approve the January 26, 2011 Committee Meeting Minutes (Martinson/O'Melia, PASSED).

SCHEDULE COMMITTEE MEETING DATE(S)

The next meeting was scheduled for March 30th, 2011, 9:00 a.m. at the courthouse.

PUBLIC COMMENTS

None.

REPORTS FROM SACRED HEART-ST. MARY'S HOSPITAL AND HOWARD YOUNG MEDICAL CENTER

Duchac provided the financial report and the maintenance report of Sacred Heart-St. Mary's for the month of January, Exhibit #1 and Exhibit #2. Paramedic classes, gas/oil costs, ambulance runs and maintenance were discussed.

MOTION: To accept the January financial report and maintenance report of Sacred Heart-St. Mary's Hospital (O'Melia/Paszak, PASSED).

Freese provided the financial report and maintenance report of Howard Young for the month of January, Exhibit #3 and Exhibit #4. Patient revenue system has been changed to reflect calculations to a tenth of a mile, county ambulance runs are down by

ten runs per month, the City Ambulance Program is meeting expectations and there was discussion regarding high mileage and rotating out the Med 4 ambulance.

MOTION: To accept the January financial report and maintenance report of Howard Young Medical Center (Martinson/Paszak, PASSED).

HAZMAT TEAM REPORT

An oral report was given citing hazmat training, no HazMat responses and the WAHMR (Wisconsin Association of Hazardous Materials Responders) Conference which, increases skills and knowledge.

MOTION: To accept the HazMat Team Report (Martinson/Paszak, PASSED).

2010 AMBULANCE SUMMARY REPORT

Exhibit #5, is an annual report addressing vehicle location and equipment, ambulance run history, financial history and 2010 Financial Statement. The report reflects half of the 2010 year due to the City of Rhinelander implementing a citywide ambulance program.

There was discussion regarding ambulance rates increasing (based upon equalized evaluation calculations) for the Towns of Arbor Vitae, Harrison, Hiles and Parrish for contracted ambulance services.

GENERATOR LOCATED IN THE TOWN OF LYNNE

The Town of Lynne is interested in both the generator and the tower, is willing to pay the county for the gas remaining in the tank and will take over the tank lease or will remove the tank.

MOTION: To sell the generator to the Town of Lynne \$1.00 (Paszak/Martinson, PASSED).

TOWER LOCATED IN THE TOWN OF LYNNE

The Town of Lynne is interested purchasing the 100' tower and is willing to allow the county to put equipment on the tower if needed. If the tower had not sold, it would cost the County to disassemble/dispose of the tower. The County has a newer and bigger tower in the area.

MOTION: To sell the tower to the Town of Lynne for \$1.00 (Paszak/Martinson, PASSED).

DIRECTORS REPORT

WAHMR (Wisconsin Association Hazardous Materials Responders) Conference is February 24-25th, 2011, the Governor's Conference on Emergency Management & Homeland Security is March 2-4th, 2011, and the Damage Assessment Exercise is March 23rd, 2011. If any Committee members are interested in attending the Damage Assessment Exercise, please contact the department in the event an agenda for quorum needs to be posted.

BILLS, VOUCHERS AND LINE ITEM TRANSFERS

The Emergency Management Director provided the monthly bills, vouchers, line item transfers and expense voucher summary sheet, Exhibit #6-#8.

2011 Budget Close-Out document, Exhibit #6. The Committee was informed ambulance cots were being updated to automatic cots. The Finance Director was consulted and agreed to transfer monies to cover upgrade costs.

Line item transfer for HazMat Training, Exhibit #7; Voucher Summary Sheet, Exhibit #8.

MOTION: To approve the 2011 Budget Close-Out, bills, vouchers, line item transfers and expense voucher summary sheet (Paszak/Martinson, PASSED).

REPORTS/CORRESPONDENCES

None.

PUBLIC COMMENTS

No public comment was given.

ITEMS FOR FUTURE AGENDAS

Develop agenda at Emergency Management Director's discretion.

ADJOURN

10:44 a.m. MOTION: To adjourn the meeting (O'Melia/Paszak, PASSED).

Matt Matteson, Chairman

Dawn Robinson, Program Assistant